

Oregon State Board of Education

April 14, 2016

<p>SUBJECT: State Board of Education Policy & Procedure Manuel Update STAFF NAME & OFFICE: Jessica Nguyen-Ventura, Office of the Deputy Superintendent.</p> <p>SUMMARY: Policy and Procedure Manuel updates.</p> <p><input type="checkbox"/> New Rule <input type="checkbox"/> Amend Existing Rule <input type="checkbox"/> Repeal Rule</p>	<p><input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> First Reading <input type="checkbox"/> Action (Adoption) <input type="checkbox"/> Information</p>
---	---

BACKGROUND

The State Board of Education adopted a Policy and Procedure Manuel. The Policy and Procedure manual guides meeting procedures as well provide guidelines on board member responsibility, voting, absences, and follows Oregon Public Meeting laws. Updates are made to the State Board Policy and Procedure manual occasionally.

There are “clean-up” changes that need to be made to the policy manual as well as remove language around the Community College Workforce and Development and the Oregon Investment Education Board.

Page	Policy #	Change
All	All	Format Changes: Font size & Font to Garamond.
A-1	#1-B	Delete: “and one member of the Oregon Education Investment Board.
A-7	# 6-B	Delete: “at least”; Added: “ in favor the motion.”; Added: “Absent a quorum, the State Board of Education may meet for the purposes of gathering information but no formal action may be taken.”; Corrected OAR referenced.
A-8	#6, C	Moved ORS 192.660 up
A-11	#8, C	Deleted CCDW, which has moved to the HECC
A-17	#10	Clean-up. Moved ORS 183.310(9) up.
A-18	#10, C	Deleted “Chancellor’s Office, State Department of Higher Education”. Inserted, “ Higher Education Coordinating Commission.”
A-19	#10, E	Grammar
A-19	#10, I	Deleted “Department of Community College and Workforce Development.”
B-3	\$101	Added;” ... and may also include advisors and community members who have been appointed by the board”
B-4	B-4	Deleted: Community College Faculty Advisor
B-5	#102, B-4	Added: OSBA, OEA, COSA, Community Organizations, Parent Groups; Deleted: OCCA, OCCSA
B-6	#103, A	Deleted “Commissioner of Community College Services”
B-6	#103, D	Deleted “or the commissioner.”
B-7	#103, E-4	Added language on amendments.
B-8	#104	Deleted “commissioner.” Capitalized “S” in superintendent.
B-10	#106	Deleted “commissioner.”
B-11	#107	Reworded, “ The State Board of Education works cooperatively with others engaged in improving education for Oregon’s PK-20 educational system.
B-11	#107	Deleted “The State Board of Higher Education and Chancellor of the Oregon University System”; “ Oregon Education Investment Board.”; Deleted workforce from policy advisor

Oregon State Board of Education

April 14, 2016

B-14	#109, C	corrected wording
E-11	#8	Deleted "State Board of Higher Education." Inserted, "Higher Education Coordinating Commission."
D-1	#300	The "y" was missing from "policy". Added the "y".
D-3	#302	Corrected OAR reference and added Deputy Superintendent to the charter waiver review process
D-4	#302	Added Deputy Superintendent.
D-6	#303	Added Deputy Superintendent.
E-1	#8	Joint Boards of Education- deleted all references to Oregon State Board of Education and inserted Higher Education Coordinating Commission

SUMMARY OF PREVIOUS BOARD ACTION / CHANGES SINCE LAST BOARD MEETING?

- The State Board of Education received a first reading in June of 2015. At this meeting, the board discussed abstentions. The board decided to strike out suggested language that would not allow board members to abstain.
- The State Board went into recess. Since September of 2015, the meeting agendas were full to hear new edits.
- The changes are being brought back as a first reading in order to allow board members time to review edits and suggested language.

POLICY ISSUE OR CONCERNS

- The board will have three vacancies by the end of June. This raises quorum concerns. If there are only four board members present out of a seven member board, all four board members must be present to vote. Additionally, all four board members must vote in favor of the motion in order to it be approved.
- In the absence of quorum, the board can only meet for the purposes of information gathering. If one board member misses a board meeting, the consent agenda and action items cannot be approved.

CHANGED SINCE LAST BOARD MEETING?

- N/A; first read—hasn't been before board
- No; same as last month
- Yes - As follows:

- Deleted language that prevented board members from abstaining.
- Deleted: Community College Faculty Advisor
- For stakeholders presentations, OSBA, OEA, COSA, Community Organizations, Parent Groups were added; Deleted: OCCA, OCCSA.
- Added clear language on quorum.

Oregon State Board of Education

April 14, 2016

STAFF RECOMMENDATION

Approve Approve next month No recommendation at this time

ATTACHMENTS

1. Policy manual with track changes