

# CCWD 2013-14 One-Year Plan

August 2013

## Certified Work Ready Communities (CWRC) and National Career Readiness Certificate (NCRC)

**Description:** A Certified Work Ready Community (CWRC) is a community-based framework for economic and workforce development that certifies counties/regions as “work ready” when established goals have been met. It links workforce development to education, aligns with the economic development needs of communities, regions and states and certifies individuals for jobs based on skill levels. In Oregon, certification as a Work Ready Community indicates that a community is taking steps to ensure its citizens have the talent necessary to succeed in existing jobs, master new technologies, and embrace innovation. These talents are verified when Oregonians earn a National Career Readiness Certificate (NCRC), demonstrating they have the foundational skills to succeed in and grow the companies in their communities.

Certified Work Ready Communities (CWRC) is an overarching strategy of Governor Kitzhaber and the Oregon Workforce Investment Board (OWIB) to enable Oregon’s communities to demonstrate the skilled workforce necessary for companies to want to locate and grow here. Governor Kitzhaber included the CWRC concept as part of his 10-Year Plan for Oregon Project, Economy and Jobs Policy Vision. It is also a key strategy in the OWIB 2012-2022 strategic plan. Oregon's CWRC includes key strategies outlined in the Local Workforce Investment Board's local plans for communities to excel in certifying a skilled workforce.

**One-Year Goal:** By July 1, 2014 there will be 50,000 NCRCs issued to individuals, 2,000 Employer Letters of Support to prefer NCRC use in hiring and 18 Oregon counties will be certified as work ready according to national and state standards set by the OWIB.

| <i>Activities</i>  | <i>Timeline</i> | <i>Status</i> |
|--|-----------------|---------------|
| Serve as lead agency for implementation of Certified Work Ready Communities (CWRC) & National Career Readiness Certificate (NCRC)                                      | Ongoing         |               |
| Develop process and implement CWRC certification process (County Certificate , signed by Governor, etc.)   | September 2013  |               |
| Partner with Oregon Employment Department, Business Oregon, and LWIBs to better connect statewide efforts, efficiencies and effectiveness of NCRC and CWRC initiatives | Ongoing         |               |
| Contract for Communications and Marketing firm to produce marketing materials, website enhancements, and other media for statewide and local CWRC messaging            | October 2013    |               |
| Create common messaging to support implementation of CWRC Program  | Ongoing         |               |
| Continue to improve and maintain the NCRC-CWRC website   | Ongoing         |               |
| Create ambassadors for CWRC Program and NCRC   | Ongoing         |               |
| Encourage use of NCRC by employers in hiring process   | Ongoing         |               |
| Develop Tool Box for locals on business, education, and economic development engagement  | December 2013   |               |
| Train staff on using tool box and how to market, implement and grow CWRC/NCRC initiative locally   | December 2013   |               |
| Implement and support OYCC Pilot on using NCRC   | December 2013   |               |
| Work with Department of Education to pilot NCRC at High Schools and Alternative High Schools   | March 2014      |               |
| Refine strategy and implement NCRC/GED partnership to offer NCRC/GED at additional sites   | December 2013   |               |
| Develop and implement NCRC for college credit process, procedure, and policy   | July 2014       |               |
| Measure, Track, Analyze and Report Performance on NCRC and CWRC data   | Ongoing         |               |

## Developmental Education

**Description:** CCWD will convene a statewide group of representatives from each community college to examine the role that developmental education plays in overall student success and make policy recommendations for changes to practice and curriculum. To do this, the group will meet monthly during 2013-14 and will discuss current research and promising practices as well as engage national experts to learn about various innovations in developmental education. In 2014-15 the goal is to fund pilots of recommended changes to process and curriculum.

**One-Year Goal:** Policy and practice recommendations regarding the design and execution of developmental education to the field and the HECC.

| <i>Activities</i>   | <i>Timeline</i>                 | <i>Status</i> |
|---|---------------------------------|---------------|
| Recruit steering committee members  | August 2013                     |               |
| Convene steering committee  | September 2013                  |               |
| Recruit larger work group (from all 17 community colleges; faculty, CIA, CSSA, OPC, OUS, ODE) LWIB Director (Kim, 15), Johnson, Dembrow | September 2013                  |               |
| Convene Work Group  | Monthly, October 2013-June 2014 |               |
| Report to House Higher Ed and Workforce Development Committee   | February 2014                   |               |
| Workgroup produce policy/practice recommendations to HECC   | July 2014                       |               |
| CCSF to fund pilot initiatives (funds earmarked)  | July 2014-June 2015             |               |
| Report to House Higher Education and Workforce Development Committee  | February 2015                   |               |

## High School/College Transition

**Description:** Accelerated Learning Opportunities (Grades 9-14) research indicates a linkage between early acquisition of college credit for high school students and their chances of enrolling and completing a college certificate or degree. Oregon has had successful early college and other transition programs in place for over a decade. However, over the last few years, work of CCWD and the Joint Boards of Education has focused on making these programs more available and more consistent statewide. Examples of successful transition programs include Dual Credit, Expanded Options, Advanced Placement (AP) and International Baccalaureate (IB), Associate of Arts Oregon Transfer (AAOT), Oregon Transfer Module (OTM), and Associate of Science Oregon Transfer-Business (ASOT-Business).

**One-Year Goal:** Increase the number of high school students who have earned community college credit leading to a certificate upon graduation.

| <i>Activities</i>                                 | <i>Timeline</i> | <i>Status</i> |
|---|-----------------|---------------|
| Partnering with ASPIRE                            | August 2013     |               |
| - Career Pathways presentation at ASPIRE Training | Ongoing         |               |
| - Aspire on the Advancing CTE Leadership team     | Ongoing         |               |
| Advancing CTE work with ODE                       | August 2013     |               |
| - Strategic plan development                      | September 2013  |               |

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|--|-----------------|---------------|
| - Integrating career pathways into high school for certificate completion  | Ongoing         |               |
| - Program of study templates (more usage)  | Ongoing         |               |
| - Add NCRC to CPCC   | Ongoing         |               |
| - Credit for NCRC incentivizing  | Ongoing         |               |
| - Being intentional about dual credit leading to a certificate   | Ongoing         |               |
| Core to College  | Ongoing         |               |
| - College and Career Readiness definition  | October 2013    |               |
| - Smarter Balanced assessment as a placement instrument  | September 2015  |               |
| Reconvene Superintendent/President group (Dual Credit)   | October 2013    |               |
| Career Pathways  | Ongoing         |               |
| - Sustainability of program/certificates   | March 2014      |               |
| - Conversation with Pathways Alliance for outcomes   | Ongoing         |               |
| <b>Outcomes-Based Funding</b>  |                 |               |
| <b>Description:</b> The department and Oregon Community College Presidents are continuing to work on customizing a portion of the Community College Support Fund to include outcome-based metrics for Oregon community colleges. |                 |               |
| <b>One-Year Plan:</b> Explore new options for possible implementation of outcomes-based funding.   |                 |               |
| <b>Activities</b>  | <b>Timeline</b> | <b>Status</b> |
| Meet with steering committee   | August 2013     |               |
| Convene workgroup  | September 2013  |               |
| - Develop direction for moving forward   | January 2014    |               |
| Revise outcomes and formula as needed  | Sept.-Dec. 2013 |               |
| Meet with Oregon Presidents Council, secure agreement  | March 2014      |               |
| Rule written   | March 2014      |               |
| Rule to State Board of Education   | April 2014      |               |
| Rule adoption  | May 2014        |               |
| Rework formula workbook  | May 2014        |               |
| Implementation July 2014   | July 2014       |               |

**Sector Strategies**

**Description:** Critical industry sectors fuel the state's economy. The workforce system must prepare workers for the higher wage, higher skill, in-demand occupations these sectors have to offer. This approach will create a mutual benefit for companies and workers.

Industry sector strategies are employer-driven partnerships to meet the needs of key industries within a regional labor market. Partners include business, labor, economic development entities, education and training providers and other stakeholders. Sector partnerships are intended to remove bottlenecks that inhibit recruitment, hiring, training and worker advancement within an industry. These simultaneously address the needs of workers by creating formal career paths to good jobs, reducing barriers to employment, and sustaining or increasing middleclass jobs.

The success of sector strategies lies in building better public/private partnerships based on the practical needs of industry for a more highly-skilled workforce. LWIBs and their partners have identified key industry sectors based on labor market data. In order to implement this strategy they will convene or expand partnerships to meet the workforce needs of these sectors. The Workforce Policy Cabinet is asked to identify ways for state agencies to support these efforts.

**One-Year Goal:** Local Workforce Investment Boards (LWIBs) will convene partners and employers in sectors specified in their local strategic plans to develop and implement strategies that simultaneously address the needs of workers by creating formal career paths to good jobs, reducing barriers to employment, and sustaining or increasing middleclass jobs.

| <i>Activities</i>  | <i>Timeline</i>            | <i>Status</i> |
|--|----------------------------|---------------|
| Serve as lead agency for sector strategies implementation.   | Ongoing                    |               |
| Convene yearly statewide employer summits for healthcare and manufacturing   | November 2013              |               |
| Based on the OWIB decisions identify/create cross-agency policies to support the implementation of sector strategies.          | 9/1/2013                   |               |
| Create common message(s) to support implementation of sector strategies.   | September 2013             |               |
| Use ongoing communication platforms to implement sector strategies messaging as agreed upon by Workforce Policy Cabinet (WPC). | Ongoing                    |               |
| Develop a set of common resources for individuals interested in working within the sectors.                                    | July 2014                  |               |
| Develop a schedule of common sector strategy trainings for 2013-2015 for all workforce programs.                               | September 2013             |               |
| Develop and implement Sector Dashboard with quarterly comparison data to track implementation of sector strategies.            | September 2013 and ongoing |               |
|  |                            |               |

## Workforce Integration

**Description:** In partnership with the Oregon Employment Department (OED), CCWD has integrated our agencies local workforce services to more effectively connect job seekers to education and skill development opportunities, and to employers who have job openings. The integrated and collaborative service design includes Local Workforce Investment Boards, business partners, and other agencies and is delivered at over 40 WorkSource Oregon locations across the state. The integrated workforce model produces more detailed information about the skill levels of individual Oregonians and provides more value-added and customized strategies to help job seekers identify, and build up skill gaps. WorkSource Oregon integration sites also provide curriculum and programs for skill development, connections to education programs, and links to free and/or low cost learning resources. The workforce integration initiative has a two prong approach:

- 1) for value-added skill development for job seekers and
- 2) for Oregon employers to identify the job skills needed and connect them to Oregonians that have the needed skills. CCWD and OED work together to identify employers who have job openings and ensure that the best job candidate (using our value-added skills approach) is referred to the business.

**One-Year Goal:** To continue refining the partnership between Titles I (Adult/Dislocated Worker) and III (Wagner-Peyser, Labor Exchange) of the Workforce Investment Act in order to achieve seamless service delivery of the public workforce system (WorkSource Oregon) through improved customer referrals, data collection and performance measures. To adjust integration objectives according to recommendations of consultant and subsequent potential governor and legislative action.

| <i>Activities</i>   | <i>Timeline</i>                                     | <i>Status</i> |
|---|---|---------------|
| Continue partnership with OED, refining service delivery eligibility and performance for Oregon's integrated system, including co-staffing, weekly Joint Staff meetings, and quarterly Statewide Leadership Team meeting  | Ongoing   |               |
| Initiate conversation with Department of Human Services' (DHS) self-sufficiency and vocational rehabilitation divisions to discuss potential linkages in service delivery, eligibility, common registration elements and integrated performance.                | October 2013  |               |
| Explore case management interface for all WorkSource partners   | January 2014  |               |
| Lead conversations with remaining WorkSource sites that are not fully integrated or co-located.   | July 2014   |               |
| Continue participating in Performance Reporting Information System Measures (PRISM) workgroup to review and refine data collection and common measures for the Workforce System. This includes performance measures found in the OWIB and LWIB strategic plans. | Ongoing   |               |
| Convene a workgroup of stakeholders to make recommendations regarding the Adult Basic Skills (ABS) Environmental Scan report received in June.  | September 2013<br>convene; 'July,<br>2014 implement |               |
| Review, provide feedback and assist in implementation of Workforce System Re-Design recommendations. Assist the Governor and Legislature in achieving desired outcomes for the system moving forward.   | Ongoing   |               |
|   |   |               |

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The first part of the report deals with the general situation of the country and the progress of the work during the year. It is followed by a detailed account of the various projects and the results achieved. The report concludes with a summary of the work done and the plans for the future.

The second part of the report deals with the financial situation of the organization. It gives a detailed account of the income and expenditure for the year and shows how the funds have been used. It also includes a statement of the assets and liabilities of the organization at the end of the year.

The third part of the report deals with the personnel of the organization. It gives a list of the staff and their duties and also a list of the names of the members of the organization. It also includes a list of the names of the people who have been elected to the various committees and sub-committees.

The fourth part of the report deals with the work of the various committees and sub-committees. It gives a detailed account of the work done by each of them and the results achieved. It also includes a list of the names of the people who have been elected to the various committees and sub-committees.

The fifth part of the report deals with the work of the various departments. It gives a detailed account of the work done by each of them and the results achieved. It also includes a list of the names of the people who have been elected to the various departments.

The sixth part of the report deals with the work of the various societies and clubs. It gives a detailed account of the work done by each of them and the results achieved. It also includes a list of the names of the people who have been elected to the various societies and clubs.

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# Combined Implementation Timeline HB 3120-SB 270



