



Lake Oswego School District

Office of the Superintendent

2455 SW Country Club Road

P.O. Box 70

Lake Oswego, Oregon 97034-0070

503-534-2000

April 11, 2014

Mr. Rob Saxton
Deputy Superintendent of Public Instruction
Oregon Department of Education
255 Capitol Street NE
Salem, Oregon 97310

Dear Mr. Saxton:

In response to the recent findings regarding the 130 clock hour requirement for high school courses, the Lake Oswego School District has reviewed the total clock hours in our 8-period alternating block high school schedule. We have determined that our total clock hours are slightly under the required time per course. We are committed to meeting the state requirements, but respectfully request a waiver for the 130 clock hour requirement for the 2014-15 school year so that schedule changes can be effected in a carefully considered process that provides the greatest advantage to students.

Student course forecasting for the 2014-15 school year has already been completed, and staffing needs in response to that forecasting are being assessed. The prospect of changing our high school schedule and potentially redoing this process this late in the school year is in the best case daunting, in the worst unfeasible.

The last time LOSD made a major high school schedule change it was a yearlong collaborative effort involving teachers, parents and administrators. Given the current educational context that includes implementing Common Core State Standards and initiating Smarter Balanced Assessments, we would request time to develop a new schedule which not only meets the state clock hour requirements but also preserves course opportunities and options for students, and provides support for data analysis and instructional planning to enhance student achievement and growth.

Thank you for your consideration of our waiver request. Please let me know if I can provide any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Donna Atherton', written over a horizontal line.

Donna Atherton, Ed.D.
Executive Director of Secondary Programs

DA:kc