

STATE BOARD OF EDUCATION – TOPIC SUMMARY

Topic: First Reading: State Board of Education Policy & Procedure Manual Update

Date: September 17, 2015

Staff/Office: Jessica Nguyen-Ventura, State Board of Education Staff

Action : Informational Only Adoption Later Adoption/Consent Agenda

ISSUE BEFORE THE BOARD: Policy and Procedure Manual updates.

BACKGROUND:

The State Board of Education adopted a Policy and Procedure Manual. The Policy and Procedure manual guides meeting procedures as well provide guidelines on board member responsibility, voting, absences, and follows Oregon Public Meeting laws. Updates are made to the State Board Policy and Procedure manual occasionally.

This year, there are “clean-up” changes that need to be made to the policy manual as well as remove language around the Community College Workforce and Development and the Oregon Investment Education Board.

Here the current suggested changes:

Page	Policy	Change
All	All	Format Changes: Font size & Font to Garamond.
A-1	#1-B	Delete: “and one member of the Oregon Education Investment Board.
A-7	# 7, 6-4 (A)	Added the correct OAR
A-8	#7, C	Moved ORS 192.660 up
A-11	#8, C	Deleted CCDW, which has moved to the HECC
A-17	#10	Clean-up. Moved ORS 183.310(9) up.
A-18	#10, C	Deleted “Chancellor’s Office, State Department of Higher Education”. Inserted, “ Higher Education Coordinating Commission.”
A-18	#10, E	Grammar
A-19	#10, I	Deleted “Department of Community College and Workforce Development.”
B-4	#102,B-1	Do we need an ELC advisor or CC faculty advisor?
B-6	#103, A	Deleted “Commissioner of Community College Services”
B-6	#103, D	Deleted “or the commissioner.”
B-7	#103, E-4 (voting)	The original language make it implicit that board members cannot abstain. The suggestion is to add language to make it clearer, “All members are expected to participate in voting <i>and cannot abstain unless there is a conflict of interest</i> . If a conflict of interest arises, a member will need to excuse themselves from any votes or discussion.”
B-8	#104	Deleted “commissioner.” Capitalized “S” in superintendent.
B-10	#106	Deleted “commissioner.”
B-11	#107	Reworded, “ The State Board of Education works cooperatively with others engaged in improving education for Oregon’s <i>PK-20 educational system</i> .”
B-11	#107	Deleted “The State Board of Higher Education and Chancellor of the Oregon University System.
B-11	#107	Deleted “ The Oregon Education Investment Board & inserted : Chief Education Office”
B-11	#107	Changed “Education and Workforce Policy Advisor” to “Education Policy Advisor”
E-11	#8	Deleted “State Board of Higher Education.” Inserted, “Higher Education Coordinating Commission.”

POLICY QUESTIONS:

- Are there any specific policy and procedures in the Manual that need to be changed?

STAFF RECOMMENDATION: ODE Staff recommends that the board to review the changes and provide more input to ODE staff on changes. Will come back for adoption in October.