**Oregon Department of Education**

**255 Capitol Street NE**

**Salem, Oregon**

**Basement A**

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| **FDAB Members Present** |  |
| Bob Sconce, Chair  Gary Humphries  Duane Johnson  John Hartsock  Cynthia Richardson | Kevin Cassidy  Ron Gallinat  Celeste Pellicci  Karen Stratton, by phone  Victoria Purvine |
|  |  |
| **Others Present** |  |
| Emily Nazarov, FDAB Executive Secretary  Mark Mayer, Appeals Coordinator  Nicki Prather, FDAB Admin. Staff  Yael Livny, Oregon Department of Justice |  |

**Call to Order**

Chair Bob Sconce called the meeting to order at 9:00 am.

Each of the members introduced themselves and stated their category: Non-affiliated, School Board Member, Teacher or Administrator.

**Approval of October 23, 2017 Minutes**

Gary Humphries moved to approve the minutes of the October 23, 2017 FDAB Board Meeting; the motion was seconded and passed unanimously.

**Materials in Packets**

Emily Nazarov, FDAB Executive Secretary, directed the group to the material packet. She asked the board members to look at the membership list to ensure all personal information was accurate. If you have corrections please use the included form and give it to Nicki. There is also an expense claim form for those that live more than 70 miles away from Salem. They may claim reimbursement for meals, lodging and mileage. All necessary forms are in the back of the material packet.

**Actions taken since October 23, 2017 Meeting**

Yael Livny explained to the group how an appeals board panel selection is conducted and what constitutes an FDAB hearing. Yael reported on the following actions taken over the last year:

FDA #17-04 Virgil Ruiz v. Forest Grove SD– Recommended dismissal of Appellant is set aside. Appellant shall be reinstated to his position and shall be paid full back pay from the date of dismissal to the date of reinstatement.

FDA #17-02 Jennifer Crouch v. Springfield SD – The dismissal of Appellant is set aside. Appellant shall be reinstated to her position without back pay.

**New Business**

Nicki asked the group if they would like to receive notice of the final orders. All agreed they would. Nicki will [send the link to the intranet page](https://www.oregon.gov/ode/educator-resources/Pages/FairDismissalAppealsBoardFinalOrders.aspx) and update the board members as new cases are posted.

Garrett Klever, Learning and Organizational Development Specialist, presented *Preventing Sexual Harassment and Maintaining a Harassment Free and Professional Workplace* training to the group. All state employees, volunteers, boards, and commission members must take the training by the end of the year.

**Nominating Committee for Vice-Chairperson**

Bob Sconce opened the discussion for the nomination of the Vice Chair for 2019 and Chair for 2019. The Vice Chair will be from the School Board members’ group. John Hartsock was nominated; the motion was second, all in favor.

**Next Meeting**

The next FDAB Annual Meeting is scheduled for October 22, 2019.