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GENERAL ANNOUNCEMENTS

SEED Survey Data Use Professional Learning Series, May 2, 2025

The Oregon Department of Education (ODE) offers a monthly drop-in professional learning series that is designed to support Oregon school districts to effectively use and interpret data from the Student Educational Equity Development (SEED) survey. The monthly sessions are designed for people who will be working directly with SEED data and data products. However, anyone who is interested is welcome to attend the sessions. Consult the [series flyer](#) to learn more or register for sessions. Contact [Audrey Lingley](#), Education Specialist, with questions or concerns.

TEST ADMINISTRATION

Annual Notice of Statewide Summative Assessments for 2025-26

[ORS 329.479](#) requires school districts and public charter schools to provide parents and adult students with a notice about statewide summative assessments that includes general information about the tests, dates within which tests can be administered, and a parent's or adult student's right to excuse the student from taking the tests.

ODE has updated the Annual Notice in English, Spanish, and 13 additional languages for the 2025-26 academic year. All forms are available within the "Forms" menu on the [Test Administration page](#). Please contact the [ODE Assessment Team](#) with any questions.

SEED Survey Participation Reminder

Per [ORS 329.078](#), all school districts must make the Student Educational Equity Development (SEED) Survey available to students in grades 3-11. The survey administration window closes on **June 13, 2025**. District participation levels are publicly reported in the SEED State Report released in the fall. Please ensure that all eligible students have an opportunity to make their voice heard! For support with survey administration, contact [Audrey Lingley](#), Education Specialist, for the SEED Survey. Resources for survey administration are available on the [SEED Survey webpage](#).

ELPA

2025 ELPA Informational Webinar Scheduled

The May 2025 English Language Proficiency Assessment (ELPA) Informational Webinar has been scheduled and is available for registration. This optional webinar provides an overview of updates regarding ELPA testing and related policy. The webinar will be held over Zoom. Register at the following links:

- [Afternoon session](#): May 29, 3:00 pm
- [Morning session](#): May 30, 10:00 am
- Two August dates [TBD]

Information shared in this webinar will also be made available asynchronously. Webinar slides and a compiled Q&A will be posted after the second session. The morning and afternoon sessions are identical; there is no need to register for both. An asynchronous set of ELPA Screener Informational Slides is also available on the [Assessment Training Materials page](#), in the Optional Training Materials expandable.

Please contact [Ben Wolcott](#), ELPA Specialist, with questions or concerns.

ELPA Standards Report Now Available

The English Language Proficiency Assessment (ELPA) Standards Report is now available. The ELPA Standards Report provides a different way to look at past and future ELPA Summative data, organizing it by standard as well as domain. This report is housed in ODE's Achievement Data Insight (ADI) application. It can be retrieved only by district personnel with ADI permissions.

- Your district security administrator knows who has ADI access for your district.
 - You can find your district security administrator via the [district security administrator lookup](#).
- To learn more about the ELPA Standards Report, consult the [ELPA Standards Report Guide](#), found in the Resources accordion of the [ELP Assessment page](#).
- The current Report features 2023-24 data.
 - 2024-25 data will become available with the next year's report, which becomes available in August.

ODE hopes to create an informational webinar regarding the ELPA Standards Report and will disseminate registration information for any such eventual webinar through channels such as this newsletter.

Contact [Ben Wolcott](#), ELPA Specialist, with questions or concerns.

EARLY LEARNING TRANSITION CHECK-IN

Early Learning Transition Check In: A Collaborative Engagement with Community Advisory Panel Recruitment

The Oregon Department of Education (ODE) and Department of Early Learning and Care (DELIC) are recruiting for the [Early Learning Transition Check-In: A Collaborative Engagement with Community Advisory Panel](#) for a two year commitment between 2025-2027. This panel will engage as thought partners by providing advice on topics related to the redesign process of Oregon's Kindergarten Assessment:

- procedural and policy implications
- considerations related to equity and culturally responsive practices
- feasibility of proposed improvements

ODE and DELC would like to encourage experienced kindergarten educators and early learning providers who embody these characteristics:

- Represent Oregon's diverse communities, including those who identify as Black, American Indian/Alaska Native, Latine and other people of color
- A strong equity lens
- Represent different regions around the state
- Have experience delivering Oregon's previous kindergarten assessment and/or have used the kindergarten assessment data to inform classroom practices and educational systems

Panel members agree to attend quarterly, two hour meetings which will be held remotely beginning September 2025. If you would like to apply or know someone who may be interested, send a letter of interest to PrekCheckin@ode.oregon.gov by **June 13, 2025**. Be sure to include a statement of interest and explain why you are uniquely qualified to participate.

Item Development Recruitment: English language arts (ELA) Grades 3 - 8 and High School REPEAT

The Oregon Department of Education (ODE) has partnered with Smarter Balanced for the development of new ELA Summative Test items. Item writing development will be held online **July 21 - 24, 2025**.

When applying for this ELA item writing opportunity, please make sure to complete only the [Application for ELA Educator Events](#) information on the Smarter Balanced Educator Recruitment website.

Information on the [Smarter Balanced Educator Recruitment website](#) also includes an [FAQ page](#). Educators who might have additional questions about the recruitment process can complete the [Smarter Balanced Contact Us Form](#).

After selecting and confirming the participants, Smarter Balanced will work with participants to coordinate virtual attendance. Participants will receive training and all relevant digital materials to support item development. The meetings are expected to occur on Zoom and accessibility accommodations will be available for participants.

For support navigating the online application, please contact [Tony Bertrand](#), ELA and Social Sciences Assessment Specialist with the Oregon Department of Education.

ACCOUNTABILITY & REPORTING

Class Schedule Collection Opens Today

The Class Roster Collection has become the Class Schedule Collection, and opens today, **Thursday, May 1**, at 3:00 p.m. The Collection will remain open through the end of the day on **Monday, June 30**.

The purpose of the Class Schedule collection is to link students to the courses they are enrolled in and to the teachers providing instruction for those courses. It is also the source for the [Class Size Report](#). A web training was held on Thursday, April 24, and a recording of this training will be posted on the [Class Schedule Collection page](#). If you have any questions regarding the Class Schedule collection, please contact your [Regional ESD Partner](#) or the Class Schedule data steward, [Ryan Clark](#), Research Analyst.

Ninth Grade On-Track Collection Opens Today

The Ninth Grade On-Track Collection opens today, **Thursday, May 1**, after 1:00 p.m. and will remain open through the end of the day on **Monday, July 7**.

The purpose of the Ninth Grade On-Track collection is to determine how many first-year high school students at each school are “on-track” to graduate within four years. A training was held on Wednesday, April 23, and a recording of this training will be posted on the [Ninth Grade On-Track Collection page](#). For more information regarding the Ninth Grade On-Track collection, please contact your [Regional ESD Partner](#) or the Ninth Grade On-Track data steward, [Ryan Clark](#), Research Analyst.

2024-25 Outdoor School Collection Training, May 8

The 2024-25 Outdoor School Collection [training](#) is scheduled for **Thursday, May 8 at 2 p.m.**

This training will provide guidance on how to submit to the collection. If you are unable to attend this training, it will be recorded, and the video will be posted to the [Outdoor School page](#) on the district website.

If you have any questions, please contact [Bianca Llamas](#), Research Analyst.

Cumulative Average Daily Membership (ADM) 2024-2025 Reminders

Third Period Cumulative ADM is currently open through **Monday, May 19**. Audits will be open in consolidated collections from **Thursday, May 22 through Friday, May 30**. Review the training [here](#).

Annual Cumulative ADM will open **Thursday, May 22 at 1 p.m.** There is a Zoom training on **Tuesday, May 13 at 2 p.m.** Find the meeting link and PowerPoint [here](#).

If you have any questions, please e-mail [Amanda Leopard](#), Research Analyst, Cumulative ADM and Institutions Database or your [Regional ESD Partner](#).

Summer Validations Training (Student Enrollment, Regular Attenders, and Student Mobility)

Training for three summer validations ([Student Enrollment](#), [Regular Attenders](#), and [Student Mobility](#)) will be held on **Thursday, May 22, 2024** beginning at 2 p.m. This training will be a live Zoom training with recording. The Zoom link and slide deck will be posted on ODE’s [Training Page](#) closer to the date. A link to the recording video should be posted within a week or two after the live training occurs. If you have questions about this training, please email [Paul Skomsvold](#), Research Analyst.

Institutions Database Reminders

The Institutions for Accountability Reporting (IAR) Validation is currently open through **Friday, May 30**, in Achievement Data Insight. Please ensure your district and school information is correct. The Validation User Guide and the 2024-25 training video and PowerPoint can be found [here](#). Changes that impact reporting (e.g. contact information including addresses, principal, and superintendents, etc.) must be submitted by the end of the day **September 15**.

Please ensure someone in your district is managing the required documentation for changes that take effect at the end of this school year, including closures of current institutions, obtaining IDs for new institutions, and changing current institutions to reflect the needs for 2025-26. These requests will require an [Institution Request Form](#) and often additional supplemental documentation, listed on page 9 of the form.

For requests or questions, email the [Institutions Team](#).