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## GENERAL ANNOUNCEMENTS

### Now Available: 2019-20 Annual Notice for Statewide Tests

The 2019-20 Annual Notice for Statewide Tests is now posted on ODE's [Test Administration webpage](#). Districts are required to distribute the Annual Notice to parents at the start of each school year. In the Fall of 2019, ODE will publish a combined 30-day notice and opt-out form for the 2019-20 school year to be disseminated to parents at least 30 days prior to administering state summative tests. [Numbered Memo 003-2015-16 – Exemption from Statewide Summative Tests](#) provides additional information about both the Annual Notice and 30-day Notice/opt-out form.

### OSAS Science Rubric Validation Panel Recruitment

Oregon Department of Education's Office of Teaching, Learning, and Assessment is seeking individuals to participate in an online rubric validation of science items for the Oregon Statewide Assessment System (OSAS) Science Assessment. Rubric validation is completed to verify correct scoring of field test items and make recommendations regarding potential adjustments to rubrics.

Meeting Date:

- Online meeting on **Tuesday, June 18, 4:30-7:00 p.m.**

The deadline for [submitting an application](#) is **5:00 p.m. Monday, June 3, 2019**. Please see the [recruitment letter](#) for more information.

Participants will be monetarily compensated.

For more information, please contact [Noelle Gorbett](#), Science Assessment Specialist at 503-947-5928.

### OSAS Science Data Review Panel Recruitment

Oregon Department of Education's Office of Teaching, Learning, and Assessment is seeking individuals to participate in an online data review of science items for the Oregon Statewide Assessment System (OSAS) Science Assessment. The purpose of data review is to review statistically flagged field-tested items in terms of item quality, item difficulty, and differential item function. Reviewers will receive training at the beginning of the data review process to evaluate items based on review criteria.

Meeting Date:

- Online meeting on **Tuesday, August 27, 4:30-7:00 p.m.**

The deadline for [submitting an application](#) is **5:00 p.m. Monday, June 3, 2019**. Please see the [recruitment letter](#) for more information. Participants will be monetarily compensated.

For more information, please contact [Noelle Gorbett](#), Science Assessment Specialist at 503-947-5928.

## OSAS Science Assessment Standard Setting Panel Recruitment

The Oregon Department of Education Office of Teaching, Learning, and Assessment is seeking educators to participate in Standard Setting for the Oregon Statewide Assessment System (OSAS) Science Assessment. The purpose of standard setting is to interpret test scores relative to achievement standards that define the extent to which students have attained achievement expectations prescribed in the Oregon's Science Standards in grades 5, 8, and 11. Oregon educators, serving as standard setting panelists, will follow a standardized procedure to recommend achievement standards demarcating each achievement level.

Meeting Dates:

- **August 19-21, 2019**, 8:00 a.m. - 4:30 p.m. in **Portland, OR**.

The deadline for [submitting an application](#) is **5:00 p.m. Friday, June 7, 2019**. Please see the [recruitment letter](#) for more information. Participants will be monetarily compensated.

For more information, please contact [Noelle Gorbett](#), Science Assessment Specialist at 503-947-5928.

## ODE Science Content and Assessment Advisory Committee Recruitment

Oregon Department of Education is seeking members for the 2019-2021 Science Content and Assessment Advisory Committee. The members of this panel will serve as strategic thought partners with the Department of Education to advise, assist, support and advocate for matters that will provide equitable educational access and opportunities for all students in Oregon. Members share their knowledge, expertise and understanding of the educational ecosystem related to the content of their given panel.

Accepted applicants are expected to attend one in-person meeting per year in Salem, OR, and up to 3 additional on-line meetings. Please see the [recruitment letter](#) for more information. This is an **unpaid voluntary position**.

The deadline for [submitting an application](#) is **5:00 p.m. Friday, June 7, 2019**. Successful applicants will be notified with a formal appointment letter by 4:30 p.m. by Friday, June 14, 2019.

For more information, please contact [Noelle Gorbett](#), Science Assessment Specialist at 503-947-5928.

## TEST ADMINISTRATION

### ELPA

#### ELPA Screener Informational Webinar PowerPoint Posting

The accompanying PowerPoint for upcoming English Language Proficiency Assessment (ELPA) Screener Informational Webinars will be available on the [Training Materials](#) page beginning **Monday, May 20**. Times and registration information for these webinars can be found in the Webinar Agenda, also found on the Training Materials page.

## Weekly Count of Administered Tests

Numbers as of May 16, 2019

	STARTED	COMPLETED
<b>ELA CAT:</b>	278,379	264,673
<b>ELA PT:</b>	264,559	236,196
<b>MATH CAT:</b>	198,922	160,795
<b>MATH PT:</b>	159,455	145,418
<b>ELPA Screener:</b>	4,200	4,154
<b>ELPA Summative:</b>	50,534	50,262
<b>Science:</b>	94,780	86,841
<b>Social Sciences:</b>	2,729	2,384
<b>TOTAL</b>	775,179	950,723

For more information, please contact [Ben Wolcott](#) at 503-947-5835.

## Upcoming Optional ELPA Screener Webinars **REPEAT**

ODE has planned four webinars to provide additional information to districts who would like to extend or deepen their knowledge of the English Language Proficiency Assessment Screener. These webinars are optional and do not replace required training.

To register, click one of the following links:

- [May 21, from 10:00-11:30 a.m.](#)
- [May 22, from 2:00-3:30 p.m.](#)
- [August 13, from 10:00-11:30 a.m.](#)
- [August 14, from 2:00-3:30 p.m.](#)

The webinars will be presented in a “jump in, jump out” format, meaning that attendees may customize their participation. The webinar agenda, listing topics to be covered and rough times of discussion, has been posted on the ODE Training Materials page, under the Optional heading for the ELPA Screener. The most recent version of the ELPA Screener informational webinar will be recorded and posted with its accompanying Power Point on the Training Materials page, where it will replace previous versions.

Please contact [Ben Wolcott](#) at 503-947-5835 with any questions or concerns.

## KINDERGARTEN ASSESSMENT

### Delivery Address for the Kindergarten Assessment

The delivery address for Kindergarten Assessment materials will be pre-loaded in TIDE with the delivery address from last year. P.O. Boxes or home addresses will not be accepted. If the delivery address needs updating, the change will be made directly in TIDE once the order window opens. The District Test Coordinator or designee must enter their name into TIDE as well.

If you have any questions, please contact [Holly Dalton](#).

## ESSENTIAL SKILLS

### Spring AESRP Meeting on May 17, 2019 **REPEAT**

This is a reminder that the spring Assessment of Essential Skills Review Panel (AESRP) meeting will occur **May 17, 2019, 9 - 10:30 a.m.**, via webinar. Please [register](#) to attend the meeting.

For more information, please see the article posted in the [April 11 A&A Update](#).

If you have further questions or potential topics of discussion, contact [Tony Bertrand](#) at 503-947-5830.

## ACCOUNTABILITY & REPORTING

### Third Period Cumulative Average Daily Membership (ADM) Collection Closes May 24

The collection window for Third Period Cumulative ADM closes **Friday, May 24**. You can find information about the Third Period Cumulative ADM collection on the [ADM Resources Page](#) and in the [web training](#) from April 18.

Third Period Cumulative ADM will reopen on **Thursday, May 30 at 1 p.m.** for the audit review window. During the audit review window, the collection will be open to all to review audits and to make any needed corrections. If you have any questions, please contact your [Regional ESD Partners](#) or [Amanda Leopard](#) at 503-947-5674.

## Annual Cumulative Average Daily Membership (ADM) Collection Window Opens May 16

### REPEAT

The collection window for Annual Cumulative ADM opens **Thursday, May 16 at 1 p.m.** Annual Cumulative ADM is the submission of ADM records for the period of July 1, 2018 –June 30, 2019. You can find information about the Annual Cumulative ADM collection on the [ADM Resources Page](#) and in the [web training](#) from May 9. If you have any questions, please contact your [Regional ESD Partners](#) or [Amanda Leopard](#) at 503-947-5674.

## 2018-19 Summer Contacts for Accountability REPEAT

With the end of the year fast approaching, and in an effort to best serve your district/school during the summer months, we are compiling a list of summer contact information for the individuals who play a key role in working with your accountability data (assessment, collections and validations).

Please complete this [2018-19 Summer Contact Information Google form](#). If you have multiple staff who have accountability responsibilities, please ask them to complete this form, or feel free to complete the form on their behalf. If there is a period of time that you will not be available this summer, please include this in the Additional Notes field on the form. We will use this list to communicate reminders during the summer months.

This information should be submitted using the form above as soon as possible, but **must be submitted prior to schools closing for summer vacation**. For questions or comments about this form, please contact your [Regional ESD Partner](#).

## QUESTIONS AND ANSWERS

### Answers to Common Questions from the Field

**QUESTION:** Whom do I contact if there is a technical issue with testing?

**ANSWER:** If there is a functionality issue with Test Information Distribution Engine (TIDE), Online Reporting System (ORS), the Test Administrator (TA) Interface, or the Secure Browser, users should immediately contact the American Institutes for Research ([AIR Helpdesk](#)) at 1-866-509-6257. For all other assessment-related questions, users should contact their [Regional ESD Partner](#).