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Thursday, May 24, 2018

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CONTACTS

Regional ESD Partners

<http://www.oregon.gov/ode/educator-resources/assessment/Documents/esdpartners.pdf>

Who To Contact at ODE

<http://www.oregon.gov/ode/educator-resources/assessment/Documents/aa-who-to-contact.pdf>

IMPORTANT DATES

For the weeks and months ahead

Find all the Assessment & Accountability dates for the current school year in the

A&A CHECKLIST

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GENERAL ANNOUNCEMENTS

2018-19 District Test Coordinator and Information Only Contact Forms

ODE requires that districts annually designate a District Test Coordinator (DTC) using the District Test Coordinator Designation Form. This form is used to maintain ODE's internal contact database and email listservs. (Please note that this form does not automatically grant access to the TIDE system.) As stated in the Preliminary 2018-19 Test Administration Manual, DTCs must register with ODE for the 2018-19 school year by **July 18, 2018**.

The [2018-19 District Test Coordinator and Information Only Contact Form](#) is now available on the ODE website. Forms must be completed, signed by the district superintendent, and submitted by **July 18, 2018** to Renée LeDoux by e-mail (renee.ledoux@state.or.us) or fax (503-378-5156).

Also, please keep in mind that the first required DTC training for the 2018-19 Kindergarten Assessment took place Wednesday, May 23. For anyone that is unable to attend there will be a second training opportunity scheduled for August 14 (DTCs can [register for the webinar](#)). If your district plans to have a new DTC for the 2018-19 school year, you will either need to ensure that the 2018-19 DTC attends one of the ODE-provided Kindergarten Assessment training opportunities (May 23 or August 14) or have the current DTC participate in the ODE-provided training and arrange to locally provide the 2018-19 DTC a make-up training opportunity prior to the start of the 2018-19 Kindergarten Assessment test window.

For questions, please contact your [Regional ESD Partner](#).

TEST ADMINISTRATION

ELPA21

ELPA21 Screener Training and Important Dates

The ELPA21 screener will go live on **August 1, 2018**. For districts choosing to use the ELPA21 screener this year, please [register](#) for the DTC/EL coordinator training webinars that will be hosted by ODE on the following dates:

- Monday, June 18, 2018: 10 - 11 a.m. PDT
- Tuesday, June 19, 2018: 2 - 3 p.m. PDT

- Monday, August 6, 2018: 10 - 11 a.m. PDT
- Tuesday, August 7, 2018: 2 - 3 p.m. PDT

Recorded training modules will also be available on ODE's [Assessment Training Materials webpage](#) on **Monday, June 11, 2018**.

Remember that the ELPA21 screener is optional for districts until August 15, 2019.

If you have questions, please contact Ben Wolcott at ben.wolcott@state.or.us or 503-947-5835.

KINDERGARTEN ASSESSMENT

Oregon Accessibility Manual for the Kindergarten Assessment (OAM-KA)

The [2018-19 Oregon Accessibility Manual for the Kindergarten Assessment](#) (OAM-KA) has been posted on the Kindergarten

Assessment Webpage. This manual guides the selection and administration of universal tools, designated supports, and accommodations for the Kindergarten Assessment. All DTCs, STCs, and TAs must review the manual prior to administration.

If you have any questions, please contact Holly Dalton at holly.dalton@state.or.us or 503-947-5927.

2018-19 Trainings and Modules **REPEAT**

This is a reminder that the first District Test Coordinator Training will take place on **May 23, 2018** at 3 p.m. All participants are required to [preregister](#). All modules will be posted after the May 23 training. For more information, please see the "2018-19 Trainings and Modules" article posted in the [May 3 A&A Update](#).

If you have any questions, please contact Holly Dalton at holly.dalton@state.or.us or 503-947-5927.

OAKS (SMARTER BALANCED)

ELA Standards Review Panel **REPEAT**

This is a reminder ODE is looking for educators willing to serve on the ELA Standards Review Panel this summer. If you would like to be considered for this panel, please have a supervisor or colleague nominate you using the [nomination form](#). Please share this information with appropriate colleagues. The deadline for nominations is **May 28, 2018**. For more information, please see the "ELA Standards Review Panel" article posted in the [May 17 A&A Update](#). For questions, please contact marie.ballance@state.or.us.

ESSENTIAL SKILLS

AESRP Meeting on June 7

The spring Assessment of Essential Skills Review Panel (AESRP) meeting will be **June 7, 9 - 10 a.m.**, via webinar. Please register to attend the meeting.

At the beginning of each AESRP meeting, there is a period of public comment. If you are interested in participating in the public comment period, contact Tony Bertrand at tony.bertrand@state.or.us or 503-947-5830 with your topic, and he will add you to the agenda.

Weekly Count of Administered Tests

Numbers as of May 23, 2018

	STARTED	COMPLETED
ELA CAT:	288,004	281,830
ELA PT:	282,859	269,277
MATH CAT:	268,354	237,097
MATH PT:	235,546	220,038
ELPA21:	51,443	51,160
Science:	132,656	128,211
Social Sciences:	4,199	3,625
TOTAL	1,263,061	1,191,238

Essential Skills and Local Performance Assessment Anchor Papers **REPEAT**

This is a reminder ODE is seeking teachers willing to share student writing samples (grades 3 - 8 and HS) to be utilized to create new anchor paper resources aligned to the Official Writing Scoring Guide. If you have student writing samples that you would be willing to share, the parent/student must give their permission using this [permission form](#). For more information, please see the “Essential Skills and Local Performance Assessment Anchor Papers” article posted in the [May 17 A&A Update](#). For questions, please contact tony.bertrand@state.or.us or marie.ballance@state.or.us.

ACCOUNTABILITY & REPORTING

Third Period Cumulative ADM Collection Window Closes **May 25 REPEAT**

The collection window for Third Period Cumulative ADM closes **May 25**. More information about Third Period Cumulative ADM and the web training from April 19 is on the [training website](#).

Third Period Cumulative ADM will reopen on **Thursday, May 31 at 1:00 p.m.** for the audit review window. During the audit review window, the collection will be open to all to review audits and to make any needed corrections. If you have any questions, please contact your [Regional ESD Partner](#) or Amanda Hiaasen at amanda.hiaasen@state.or.us or 503-947-5674.

Achievement Data Insight & Enrollment/Absenteeism Validations Training **May 31, 2018**

A [web training](#) will be held on **Thursday May 31, at 10 a.m.** on the Achievement Data Insight (ADI) application and the two validations opening **June 7, 2018**, Student Enrollment and Not Chronically Absent. This training will provide a comprehensive review of ADI so if you use this application, please attend the beginning of the training, even if you do not work on the enrollment and absenteeism validations.

If you are unable to attend this web training, it will be recorded, and the video should be available within a week of the training at the same web location listed above. If you have any questions, please contact your [Regional ESD Partner](#) or Robin Stalcup at robin.stalcup@state.or.us or 503-947-0849.

Report Card Narrative Collection Training **June 5**

ODE will provide a [web training](#) on Tuesday, **June 5 at 10 a.m.** for the 2017-18 Report Card Narrative Collection. This training will provide guidance for the new narrative sections in the 2017-18 Report Card. The training will also cover how to submit to the collection.

If you are unable to attend this web training, it will be recorded, and the video should be available within a week of the training at the same web location listed above. If you have any questions, please contact Elyse Bean at elyse.bean@state.or.us or 503-947-5831 or your [Regional ESD Partner](#).

ELPA April 2018 Test Scores Available on **May 25**

Scores for students who completed the ELPA21 between April 1 and April 13, 2018 will be posted in Student Centered Staging, Accountability Warehouse Extract (AWE), and Secure Assessment Reports 2.0 (SAR) on the ODE [secure district website](#) and also in OAKS Online Reports (ORS) on the [OAKS Portal](#) on **Friday, May 25**. This is the fourth and final batch of ELPA21 records for 2018.

District Test Coordinators may download or review records in Student Centered Staging to edit accommodation, modification, or administration codes (see the [Test Administration Manual](#), Appendix C). **Please note** that there is a one-day lag for changes to test records in Student Centered Staging (district edits or newly loaded records) to be available in the Warehouse applications (AWE and SAR).

If you have questions or need assistance with your assessment data, please contact your [Regional ESD Partner](#).

OAKS Extended Assessment 2017-18 Test Scores Available May 25, 2018

OAKS Extended English Language Arts (ELA), Extended Mathematics, and Extended Science records will be available on **Friday, May 25** in Student Centered Staging, Accountability Warehouse Extract (AWE), and Secure Assessment Reports 2.0 (SAR) on the ODE [secure district website](#). (If you do not have access to these applications, please contact your [district security administrator](#).)

District Test Coordinators who wish to edit records for students who took an OAKS Extended Assessment in 2017-18 may select the Test Type “Extended Assessments” when searching for records in Student Centered Staging. Be sure to resolve errors before downloading or reviewing records online so that the data is as accurate as possible. Please contact your [Regional ESD Partner](#) for more information or for assistance accessing these records.

Preliminary Report Processing of 2017-2018 Assessment Records

Student Centered Staging will be **closed** for editing all 2017-2018 test records at the following times:

- **Friday, June 1 at 5 PM until 9 AM on Tuesday, June 5.**
- **Friday, June 8 at 5 PM until 9 AM on Tuesday, June 12.**

The 2017-2018 subjects will also be unavailable in Secure Assessment Reports and Accountability Warehouse Extract during these times.

If you have questions, please contact your [Regional ESD Partner](#).

QUESTIONS AND ANSWERS

Answers to Common Questions from the Field

QUESTION: I need to submit one of my 9th graders in the Freshman On-Track collection, but this student has a high school entry year listed as 2016-17, so I keep getting an error when submitting him. What do I do?

ANSWER: First, verify whether or not this student’s first year in high school was actually 2016-17. Even if this student is a 9th grader, only students whose first year in high school occurred during the 2017-18 school year should be included in this collection.

If the correct high school entry year is 2016-17, delete your error associated with this student in the collection, and do not report him.

If the correct high school entry year is 2017-18, and the current high school entry year of 2016-17 is a mistake, please submit a [High School Entry Year Correction](#) form to your [Regional ESD Partner](#) using ODE’s [Secure File Transfer application](#). Be sure to include a detailed description of why the student’s original high school entry year submitted was incorrect. If the appeal is approved and the high school entry year gets changed, then you may go back into the error in the Freshman On-Track collection, change the high school entry year to 2017-18, and save the error.

For more information about [Freshman On-Track](#), please contact your [Regional ESD Partner](#) or [Beth Blumenstein](#) at 503-947-5767.