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GENERAL ANNOUNCEMENTS

Last DTC Webinar of the 23-24 SY, June 12

ODE presents the last monthly DTC Webinar of the 23-24 SY on **Wednesday, June 12 from 10:00-11:00 a.m.** To attend, please register for the webinar using this [Zoom link](#). This will give you the option to add the appointment to your calendar.

If you have questions you'd like answered during the webinar's Q&A session, please submit through this [form](#) or contact [Crys Plattner](#), Assessment Administrative Support.

Oregon Accessibility Panel Opportunity

The Oregon Department of Education Assessment Team is accepting applications for new panel members to serve on the Oregon Accessibility Panel. For additional information about the Oregon Accessibility Panel, you may review our [Membership Parameters and Guidelines](#).

If you are interested in serving on the Oregon Accessibility Panel, please review our [Membership Application Form](#). At the end of the form is a link to complete the brief application. The application window will close **June 21, 2024**.

Please contact [Mason Rivers](#), Special Education Assessment Specialist, with questions regarding the Oregon Accessibility Panel.

Assessment Advisory Committee Recruitment **REPEAT**

The Oregon Department of Education (ODE) is recruiting for the Assessment Advisory Committee (AAC) for a two year commitment between 2024-2026, renewable for an additional two years in 2026. This Committee advises the Director of Assessment & Student Reporting on procedural and policy implications of Oregon's assessment system, specific concerns related to equity and culturally responsive practices, and feasibility of proposed improvements to Oregon's statewide assessment system.

ODE would like to encourage racially, ethnically, and linguistically diverse educators and district staff with a strong equity lens to apply.

For more information regarding roles and experience, please visit the [May 23 A&A Update](#). Assessment Advisory Committee members are expected to attend quarterly, three-hour meetings which will be held remotely beginning in the Fall of 2024. If you would like to apply or know of someone who would be interested, send letters of interest to ODE.AssessmentTeam@ode.oregon.gov by **June 23, 2024**. In the letter of interest, please include an interest statement and why you are uniquely qualified to participate.

2024-25 DTC Designation Contact Form and Acknowledgement of Service **REPEAT**

Each district needs to submit a 2024-25 District Test Coordinator and Information Only Designation Contact Form by **June 28, 2024**.

- ODE requires that districts annually designate a District Test Coordinator (DTC) using the [DTC and Information Only Contact Form](#).
 - This form is used to maintain ODE’s internal contact database and email listservs.
 - The form does not automatically grant access to the TIDE system.
 - The 2024-25 [DTC and Information Only Contact Form](#) can be found on the [ODE Test Administration website](#) under the ‘Forms’ section.
 - It must be completed and submitted online, with an attached [district superintendent signed version of the form](#), no later than **June 28, 2024**.
- Acknowledgement of Service will be a part of the June 12, 2024 DTC Webinar. If you are leaving the DTC position or retiring, we would like to acknowledge your service. Please use [this Google form to](#) let us know. The deadline for responses is **Friday, June 7, 2024**.
- Contact your [Regional ESD Partner](#) for help or additional information.
- Contact [Crys Plattner](#) for questions about the ‘Acknowledgement of Service’ recognition or certificate.

DTC Office Hours **REPEAT**

The Assessment Team and ESD Partners are hosting optional office hours from 10:00-11:00 AM on each of the following Fridays: **May 31, and June 7**.

These sessions are an excellent time to ask any questions of ODE, ESD Partners, and other DTCs, and discuss issues pertinent to your district. Stay for the full hour or only as long as you need.

[Register here](#) to receive a Zoom link for any or all sessions. Contact [ODE’s Assessment Team](#) with any questions about the office hours.

TEST ADMINISTRATION

Entering Domain Exemptions in TIDE for 2024-25

Beginning 8/1/24, it will no longer be possible to exempt the last testable domain on the English Language Proficiency Assessment (ELPA) Summative for students participating in [Honoring Student Proficiency on the HS ELPA Summative](#). When users attempt to enter domain exemptions in the Test Information Distribution Engine (TIDE), the system will first check for domains carried per Honoring Student Proficiency. Any combination of domain exemptions that eliminates a student’s last testable domain will result in an error message.

If you encounter a case where exempting a student’s last testable domain appears to be necessary and appropriate, please reach out to [Ben Wolcott](#), ELPA Specialist.

SEED Survey Participation Update

As of May 29, 125,000 SEED surveys have been submitted. That number represents 18% of the students eligible to participate in the SEED survey. Thank you to everyone who has supported this first year of full participation across the state! Please note that [HB 2656](#) requires all school districts to make the SEED survey available to all 3rd through 11th graders during the school day. Students (and families) have the option to decline to participate, however, **requiring students to "opt-in" before making the SEED survey available is not an approved survey administration process.** Please see the [SEED Survey Administration Manual](#) and/or visit the [SEED Survey webpage](#) for more information. For questions or comments, contact [Audrey Lingley](#), SEED Survey Education Specialist.

ELPA

2024-25 ELPA Informational Webinar Updated

The [slides](#) and [very brief Q&A](#) for the 2024-25 ELPA Informational Webinar May sessions have been posted to the [ELP Assessment page](#), in the Resources accordion.

Please contact [Ben Wolcott](#), ELPA Specialist, with questions regarding ELPA testing.

“Early Proficient” Approved for 2025-26 ELPA Summative

A new scoring category has been approved for the English Language Proficiency Assessment (ELPA) Summative, beginning on tests taken in 2025-26. This scoring category, called “Early Proficient”, is for students who score very close to the Proficient threshold. The parent, guardian, or adult student themselves will decide whether a student scoring Early Proficient remains in or exits English learner (EL) status.

In the coming school year, ODE will issue a full communication regarding Early Proficient that includes a full explanation of the new scoring category, the family contact process, and other important information.

Please contact [Ben Wolcott](#), ELPA Specialist, with questions regarding ELPA testing.

ACCOUNTABILITY & REPORTING

Preliminary Report Processing of 2023-24 Assessment Records

The Assessment Transactional System / ARUA will be **closed** for editing all 2023-24 test records at the following times:

- **Friday, May 31 at 5 PM until 9 AM on Tuesday, June 4.**
- **Friday, June 7 at 5 PM until 9 AM on Tuesday, June 11.**

The 2023-24 subjects will also be unavailable in Secure Assessment Reports during these times. After June 11, the 2023-24 subjects will not close again until **August 23**. If you have questions, please contact your [Regional ESD Partner](#).

2023-24 At-A-Glance Narrative Collection Training, June 6

The 2023-24 At-A-Glance Narrative Collection [training](#) is scheduled for **Thursday, June 6 at 2 PM**.

This training will provide guidance on what to include in your school and district At-A-Glance narrative sections and how to submit to the collection. If you are unable to attend this training, it will be recorded, and the video will be posted to [At-A-Glance Narrative page](#) on the district website.

If you have any questions, please contact [Bianca Llamas](#), Research Analyst or your [Regional ESD Partner](#).

Student Enrollment Validation Opens June 6 and Validation Checks Sent by June 12

The Student Enrollment validation of 2023-24 Third Period Cumulative ADM opens on **June 6**. The video training is [posted](#) on the district website previous training list and [linked](#) on each of the three summer validation web pages. Edits to 2023-24 Third Period Cumulative ADM must be completed no later than **August 23, 2024**. Updates to foster care data will be available in July. All Detail and Summary columns for foster care and ever in foster care will be not visible until after the update.

The first validation check will compare data for Ever English Learner students from 2023-24 against 2022-23. ODE will send email to those districts that are identified as having unusual Ever and English Learner data changes by the middle of June 10th week. If you have questions, please contact your [Regional ESD Partners for Collections and Accountability](#), or [Robin Stalcup](#), Research Analyst.