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Assessment & Accountability
UPDATE NEWSLETTER

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IMPORTANT DATES
For the weeks and months ahead

Find all the Assessment & Accountability dates for the current school year in the

A&A CHECKLIST

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GENERAL ANNOUNCEMENTS

Upcoming System Downtime

This is a reminder of the upcoming scheduled system downtime for TIDE, TDS, and ORS. The all-system downtime is scheduled from **Friday, June 14 at 5:00 p.m. PT** to **Sunday, June 16 and 7:00 p.m. PT**. The full list of Scheduled Downtimes is available on the OSAS Portal.

District Test Coordinator (DTC) Day REPEAT

DTCs, please join us for our first annual DTC Day at the COSA Summer Teaching, Learning, and Assessment Institute, on **Wednesday, August 7** in Eugene. We will have a full day of DTC-oriented training and workshops to help you do your job more easily and more effectively. The day is planned to meet the needs of both new and experienced DTCs with topics around getting prepared for state tests, what to do with results, new and interesting developments in assessment, plus plenty of fun and fellowship.

For more information, please contact Brian Bain, District Assessment Coordinator, at bbain@ttsd.k12.or.us or 503-431-4120.

New URL for OSAS Portal

The URL for the OSAS Portal will be updated from oaksportal.org to osasportal.org on **Saturday, June 15**. Please update any bookmarks or saved links to the new URL after June 15.

TEST ADMINISTRATION

ELPA

ELPA Braille Form Order Window Now Open

The English Language Proficiency Assessment (ELPA) is available in a paper/pencil Braille format. To order, District Test Coordinators should complete the 2019-20 Braille Order Form. The same form is used to order both the ELPA Screener and the ELPA Summative. Summative orders should be submitted by **October 1, 2019**; Screener orders may be placed at any time.

If you have questions, please contact your Regional ESD Partner.

KINDERGARTEN ASSESSMENT

2019-20 Kindergarten Assessment Braille Order Form

The 2019-20 Kindergarten Assessment Braille Order Form is now available online and districts may place their order at any time through **October 3, 2019**. Districts should keep their local Kindergarten Assessment test window in mind when ordering Braille forms to ensure that they are able to complete testing within the first six weeks of the district's school year. Once a district places their order, ODE will work with the regional Special Education program and Teacher for the Visually Impaired (TVI) assigned to support the student to locally emboss copies of the student booklets and districts should allow up to 5 business days for processing after placing their order.

Please note that ODE does not accept orders for Large Print versions of the student booklets. The standard version of the student booklets are printed in at least 36 pt font, which exceeds the 18 pt font specifications for large print. For those students who require additional enlargement, districts may locally enlarge to meet the student's individual needs, consistent with the Oregon Accessibility Manual.

If you have any questions, please contact Renée LeDoux at 503-947-2545.

Weekly Count of Administered Tests
Numbers as of June 6, 2019

	STARTED	COMPLETED
ELA CAT:	294,775	292,834
ELA PT:	293,168	290,469
MATH CAT:	292,801	290,088
MATH PT:	290,366	288,416
ELPA Screener:	4,512	4,456
ELPA Summative:	50,533	50,261
Science:	128,365	124,411
Social Sciences:	4,138	3,562
TOTAL	1,358,658	1,344,497

ENGLISH LANGUAGE ARTS

English Language Arts & Literacy Instructional Materials Criteria Development

The Oregon Department of Education is currently accepting applications of teachers, curriculum specialists, and other experienced professionals for the 2019 English Language Arts & Literacy Instructional Materials criteria development. Please obtain approval from your administrator prior to filling out the application. Individuals selected to participate will receive professional development, travel reimbursement, and an honorarium. Please visit the following link to find out more information on what committee member participation will require. The survey should take between 20-30 minutes to complete.

Contact Jeremy Wartz at 503-947-5736.

SCIENCE

OSAS Science Assessment Standard Setting Panel Recruitment REPEAT

August 19-21, 2019, 8:00 a.m. - 4:30 p.m. in **Portland**, OR

This a reminder the deadline for submitting an application is **5:00 p.m. Friday, June 7, 2019**. Please see the recruitment letter for more information. Participants will be monetarily compensated.

For more information, please contact Noelle Gorbett, Science Assessment Specialist at 503-947-5928.

ODE Science Content and Assessment Advisory Committee Recruitment REPEAT

Accepted applicants are expected to attend 1 in-person meeting per year in Salem, OR, and up to 3 additional on-line meetings. Please see the recruitment letter for more information. This is an unpaid voluntary position. This a reminder the deadline for submitting an application is **5:00 p.m. Friday, June 7, 2019**. Successful applicants will be notified with a formal appointment letter by 4:30 pm by Friday, June 14, 2019.

For more information, please contact Noelle Gorbett, Science Assessment Specialist at 503-947-5928.

ACCOUNTABILITY & REPORTING

Cumulative Average Daily Membership Training Survey

If you are the current Cumulative ADM data submitter, please take a moment to participate in a survey pertaining to Cumulative ADM video trainings. The survey should not take more than 10 minutes. The purpose of this survey is to measure the effectiveness of the current training model and present options to provide feedback on adjusting the trainings. The goal of this survey is to ensure that any changes made to the training process for Cumulative ADM respects the time of the ADM Submitter by presenting the information efficiently, while still maintaining adequate information about the Cumulative ADM process. The survey will be available through **June 30, 2019**.

If you have any questions about this survey or Cumulative ADM, please contact Amanda Leopard at 503-947-5674.

Third Period Cumulative Average Daily Membership (ADM) Audit Window Change REPEAT

Due to an issue in the collection application that caused an error for a handful of districts, the Audit Window for Third Period Cumulative ADM has been changed to **open on June 6, 2019 at 1pm and run through the end of the day Monday, June 17, 2019**. At that time, the Third Period Cumulative ADM collection will be reopened for all districts to review your audits for accuracy and make any additional changes that were missed during the collection window. This change in the window will also push the second round audits back an additional week.

If you had records affected by an issue causing records to disappear after making corrections to errors in them, you will be notified by ODE with additional information. If you have any questions, please contact your Regional ESD Partner or Amanda Leopard at 503-947-5674.

Regular Attenders Validation Opens Thursday, June 6

The Regular Attenders Validation (formerly known as the Not Chronically Absent Validation) will open today, Thursday, June 6 at 1 PM and remain open through **August 23**. Once your district has finished submitting and reviewing your Third Period Cumulative ADM Submission, please log into the Regular Attenders Validation through the Achievement Data Insight (ADI) Application to review your data. The percent of students who are regular attenders is a measure of the number of students who were present more than 90% of the days they were enrolled. It will be reported on the School and District At-a-Glance Profiles, and is part of a standalone report.

More information about the validation can be found online at the Regular Attenders Schedule of Due Dates Webpage. This validation was also a part of the Achievement Data Insight web training held on June 5, and a recording will be posted shortly on the 2018-19 Video Training Website. If you have any questions about this validation, please contact your Regional ESD Partner or Beth Blumenstein at 503-947-5767.

Staff Turnover Validation Opens Thursday, June 6

The Staff Turnover Validation will open today, Thursday, June 6 at 1 PM and remain open through **August 23**. This is a new validation this year and displays two metrics used on the School At-a-Glance Profiles: *Teacher Turnover* and *New Principal in the Last Three Years*. Please log into this validation through the Achievement Data Insight (ADI) Application to review your data.

More information about the validation can be found online at the Staff Turnover Schedule of Due Dates Webpage. This validation was also a part of the Achievement Data Insight web training held on June 5, and a recording will be posted shortly on the 2018-19 Video Training Website. If you have any questions about this validation, please contact your Regional ESD Partner or Beth Blumenstein at 503-947-5767.

Assessment and Accountability Checklist for 2018-19 Updated June 4, 2019

The Assessment & Accountability Checklist for 2018-19 has been revised and posted on the [Key Dates](#) webpage. Please note the revision history starting on page 55.

Changes of note:

- Report Validation Window for Staff Turnover from **June 6 – August 23, 2019**
- Report Validation Window for On Track to English Language Proficiency from **July 18 – August 23, 2019**

Student Centered Staging to Close for Processing June 7 - 10

Student Centered Staging is open for editing 2018-19 test records until **5 PM on Friday, June 7** and is scheduled to re-open for editing by 9 AM on **Tuesday, June 11**. The 2018-19 subjects will also be unavailable in Secure Assessment Reports during this time. After June 11, Student Centered Staging 2018-19 subjects will not close again until **August 23**.

Staging Components Completed:

- Oregon Extended Assessment records (English Language Arts, Mathematics, and Science) are available as of May 24. District Test Coordinators who wish to view or download records for students who took an Extended Assessment in 2018-19 may select the Test Type "Extended Assessments" when searching for records in Student Centered Staging, Accountability Warehouse Extract (AWE) or Secure Assessment Reports (SAR).
- Virtual records have been created that indicate non-participation of required English Language Arts (ELA) and Mathematics assessments based on data submitted in the Third Period Cumulative ADM collection for enrollment on May 1, 2019. A virtual record is created for the student if there is not a valid test in the required content areas as described by the grade of enrollment in the ADM collection. **NOTE:** about 80% of the ELA and 70% of math test records are currently loaded, so there are more virtual records at this time that will be deleted as we receive and process the remaining ELA and math records.
- Accountability flags (such as RCSchlPartic, RCSchlPerf and ParticSchlInstID) have been filled on all test records that were loaded by Friday, May 31 and indicate which tests are used for accountability reporting. These fields are not available in the Student Centered Staging download file, but the full set of fields are available through the Accountability Warehouse Extract (AWE) Assessment Student Extract or Bulk Download option. PLEASE NOTE that there is a one-day lag for changes to test records in Student Centered Staging (district edits or newly loaded records) to be available in the Warehouse applications (AWE and Secure Assessment Reports).
- Student group information such as race/ethnicity, special education, and other program flags have been filled on all test records that were loaded by Friday, May 31 from Third Period Cumulative ADM for students enrolled on the first school day in May (except the Migrant Education Flag, which is filled from the Oregon Migrant Student Information System, and the Homeless Flag, which is filled from the Summer Homeless collection). For more information on How to Edit Demographic and Program Fields and the Student Centered Staging File Format, see documents on the ODE district [Student Centered Staging](#) webpage.

Staging Components Not Yet Completed:

- Identification of students as current English Learners (in the LEPFg field), and virtual ELPA records based on records submitted in the Title III: English Learners collection (to be completed by **June 11, 2019**)
- Social Sciences tests partially completed (aka "Partials") (to be completed by **June 21, 2019**)
- English Language Arts and Mathematics tests taken mid-May through June 7 (to be completed by **June 28, 2019**)
- English Language Arts and Mathematics tests partially completed (aka "Partials") (to be completed by **July 5, 2019**)

If you do not have access to Student Centered Staging, Accountability Warehouse Extract, or Secure Assessment Reports applications, please contact your [district security administrator](#).

Be sure to resolve errors before downloading or reviewing records online so that the data is as accurate as possible. Please contact your [Regional ESD Partner](#) for more information or for assistance accessing assessment records.

Achievement Data Insight Validations Opening June 13

The Assessment validations (English Language Arts and Mathematics) will open on the afternoon of **June 13**. These validations will remain open through **August 23**. The validations are accessible through the Achievement Data Insight (ADI) application. Contact your district security administrator if you do not have access to the application, or if you do not see these validations once you access the application.

Please review your data during this window. **No changes to the underlying data will be allowed after August 23.**

For more information, see the training videos on the Video Training - 2018-2019 webpage. If you have questions, please contact your Regional ESD Partner.

QUESTIONS AND ANSWERS

Answers to Common Questions from the Field

QUESTION: May a district purchase an assessment and use it as a Local Assessment Option for the purpose of Essential Skills?

ANSWER: No, the district must develop the assessment for it to qualify as a *Local Assessment Option*. A test that was already developed may not be purchased by a district and called a *Local Assessment Option*. Tests or item banks that are available for purchase must be evaluated as *Other Standardized Assessment* options and these evaluations have a formal process and culminate in a decision by the State Board of Education.

The Essential Skills Manual includes a section on the *Local Assessment Option* (pages 21-27) that explains that districts must use the established professional and technical standards for the development of a *Local Assessment Option*. This is a very sophisticated and specialized set of standards and a district should consider whether they have the expertise in their district to meet these standards before embarking on the process.

Contact Cristen McLean at 503-947-5842 with questions.