Assessment & Accountability
UPDATE NEWSLETTER

CONTACTS

Regional ESD Partners

http://www.oregon.gov/ode/educator-resources/assessment/Documents/esdpartners.pdf

Who To Contact at ODE

http://www.oregon.gov/ode/educator-resources/assessment/Documents/aa-who-to-contact.pdf

IMPORTANT DATES
For the weeks and months ahead

Find all the Assessment & Accountability dates for the current school year in the

A&A CHECKLIST

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GENERAL ANNOUNCEMENTS

ARAC Recruitment Announcement

The Oregon Department of Education (ODE) is seeking applicants to fill three vacancies on the Accountability Reporting Advisory Committee (ARAC). The ARAC is a committee defined in rule (i.e., OAR 581-002-0090) and provides guidance and recommendations to ODE concerning accountability policies, procedures, and methodologies as well as school and district appeals of accountability data that appear on the school and district report cards. The committee consists of individuals from educational institutions representing diverse communities across the state of Oregon.

The ARAC meets quarterly with three virtual meetings and one in-person meeting; however, the ODE occasionally schedules additional meetings when necessary. The length of the virtual meetings is 2 to 4 hours, while the in-person meetings are typically 6 to 8 hours and occur in Salem in August (travel reimbursement is available).

Interested applicants should have knowledge and experience in one or more of the following areas:

- School and district accountability
- Public data reporting for a non-technical audience
- Data collection and validation
- Interpreting assessment or other accountability data
- Research, analysis, and program evaluation

The ODE has a strong commitment to equity and cultural diversity; thus, we encourage individuals with diverse cultural perspectives and experiences to apply.

Interested applicants will need to submit all of the following:

- A brief online questionnaire
- A resume, curriculum vitae, or bio
- A signed letter of support from your organization

Applicants can complete this online questionnaire as well as attach their resume, CV, or bio and letter of support. **Please submit all application materials no later than Friday, June 29, 2018.** If you have any questions or issues completing the online application, please contact Surbhi Singh at surbhi.singh@state.or.us or 503-947-5905.

PSAT Invoices

The Oregon Department of Education and the College Board have completed the required data match for the 2017 PSAT test takers. The PSAT Coordinator at schools with outstanding balances have received email notification to anticipate a mailed invoice the week of June 18-22. If you have any questions or concerns, please contact Karly Nelson-Aparicio at knelson-aparicio@collegeboard.org.

ACCOUNTABILITY & REPORTING

Assessment Validations Delayed to June 21

The Assessment validations (English Language Arts, Mathematics, and Science) previously scheduled to open on June 14 have been delayed to open on the afternoon of **June 21**. The validations are accessible through the Achievement Data Insight (ADI) application. Contact your district security administrator if you do not have access to the application, or if you do not see these validations once you access the application.

If you have questions, please contact your Regional ESD Partner.

Count of Administered Tests
Numbers as of June 13, 2018

	STARTED	COMPLETED
ELA CAT:	292,521	290,888
ELA PT:	290,820	289,038
MATH CAT:	290,113	288,371
MATH PT:	288,367	287,364
ELPA21:	51,442	51,159
Science:	155,228	152,656
Social Sciences:	4,883	4,199
TOTAL	1,373,374	1,363,675

Preparing for 2018 School and District Report Cards

Preliminary school and district Report Cards Rating Detail Reports will be posted in the Achievement Data Insight (ADI) application on the district secure website **Thursday, July 26** for the first preview. The purpose of preliminary reports is to provide an early estimate of student assessment results and data submissions related to Report Cards. The public release of School and District Report Cards will be **October 11, 2018**.

Preliminary Report Card Rating Detail Reports will be refreshed and re-posted weekly on Thursdays through **August 30** and will incorporate all data changes to Student Centered Staging, English Learners (EL) and Third Period Cumulative ADM collections as of 11:59 PM on the previous Friday.

Data reminders:

1. **Student Centered Staging - Assessment**
   Student Centered Staging is open for editing 2017-2018 test records as of 9 AM on Tuesday, June 12 and will remain open through **Friday, August 24 at 5 PM**. Make sure there are no test records in **error** and all test administration codes are applied, especially for English Language Arts (ELA), Math, and ELPA tests. (All ELA and Math records will be loaded by **July 6**.)

2. **Third Period Cumulative ADM Collection** (closed **May 25**; reopen by request only through **August 24**)
   Since the Attending District submits for the collection, make sure Resident District and Resident School fields are accurate. Resident District/School are used to identify the students included for accountability. Also, make sure the Race/Ethnicity flags are filled correctly, along with the Special Education flag, District Special Education flag, Economically Disadvantaged flag, and TAG flags. This collection will also be used to report school size, students attending from and in another district, count of English Learners, and percent of Special Education students on the Report Card. **NO edits to this data will be allowed after August 24.**

3. **ESEA Title III: English Learners Collection** (closed **May 25**; open for **edits through June 18, 2018**)
   Inclusion in the English Learners student group is based on data submitted in this collection. **NO edits to this data will be allowed after June 18.**

For more upcoming reporting deadlines, please see the Assessment & Accountability Checklist. If you have questions, please contact your Regional ESD Partner.

QUESTIONS AND ANSWERS

Answers to Common Questions from the Field

QUESTION: Why aren't my LEP data displaying in Student Enrollment?

ANSWER: The ESEA Title III: Limited English Proficiency spring collection is still being reviewed and finalized during June. The LEP data will become available before the end of June. Besides the LEP flag, all other data elements in Student Enrollment should be displayed correctly and are available to be validated. If your data are incorrect, you need to make changes to Third Period Cumulative ADM using Consolidated Collections. The next refresh of Student Enrollment occurs **June 21, 2018**. For questions about Student Enrollment, please contact Robin Stalcup at Robin.stalcup@state.or.us or 503-947-0849 or your Regional ESD Partner.

QUESTION: I need to delete my Class Roster records that were submitted so I can start over. How do I do this?

ANSWER: There are several options, depending on how many records you need to delete.
1. If there are very few records to delete, you may do this one at a time by going to Record Management → Record Maintenance. Search for all of your records by leaving the search criteria blank and clicking on the *Search* button. Then, scroll to the right of each record and click on the red X.
2. If there are many records but only a few classes, you may do this by deleting one class or one course at a time through Record Management → Class Identifiers Maintenance. Here you can search for specific IUIDs, Course Codes, Class Room IDs, or Class Periods and mass delete records associated with this search criteria.
3. If you have a large amount of records and courses that need to be deleted, simply contact Beth Blumenstein at 503-947-5767, and she can clear the collection for you.

Note: These steps only include information on how to delete records that were submitted without error. If you are planning on resubmitting your data, be sure to also delete your errors by going to Error Management → Housekeeping, and deleting your file there. This will delete all errors that were created through a file upload process. Errors created through Web Submission can only be deleted under Error Management → Review Errors. More information about Class Roster can be found on the Class Roster Resources page.