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Thursday, June 24, 2021

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## GENERAL ANNOUNCEMENTS

### **2021-22 District Test Coordinator and Information Only Contact Forms REPEAT**

ODE requires that districts annually designate a District Test Coordinator (DTC) using the District Test Coordinator Designation Form. This form is used to maintain ODE's internal contact database and email listserves. (Please note that this form does not automatically grant access to the TIDE system.) DTCs must register with ODE for the 2021-22 school year by **July 30, 2021**.

The [2021-22 District Test Coordinator and Information Only Contact Form](#) is now available on the ODE website. Forms must be completed, signed by the district superintendent, and submitted by July 30, 2021 to [Carla Martinez](#) by e-mail or fax (503-378-5156).

For questions, please contact your [Regional ESD Partner](#).

## TEST ADMINISTRATION

### ELPA

#### **Use Temp IDs for ELPA Screener in July**

From **July 1 until July 16**, districts should use Temporary IDs (not SSIDs) when testing students on the English Language Proficiency Assessment (ELPA) Screener. The Temp ID -- SSID Merge function will also be disabled during that time. Since ODE will not be updating demographic information in TIDE July 1-16, using Temporary IDs during this date range will ensure that student demographic information remains accurate. Due to the yearly system rollover, the ELPA Screener will not be available July 17 through August 2. Beginning **August 3**, when the ELPA Screener reopens, both SSIDs and Temporary IDs may again be used, as well as the Temp ID -- SSID Merge function. Please contact your [Regional ESD Partner](#) with any questions.

#### **ELPA Screener Auto-Submit Window to Remain at 14 Days REPEAT**

Under current policy, students have 14 calendar days to complete an ELPA Screener session. At the end of this 14-day window, the test is automatically submitted for scoring.

ODE had intended to return to the pre-pandemic auto-submit window of 7 days for the 2021-22 school year; however, based on district feedback, the 14-day auto-submit window will be retained. This change will be reflected in ELPA Screener training materials as they are updated for the 2021-22 school year.

Districts may continue to use the test impropriety reporting process to request that reopening of an automatically submitted Screener.

Please contact [Ben Wolcott](#) with any questions or concerns.

## ACCOUNTABILITY & REPORTING

### Annual Cumulative Average Daily Membership (ADM) 2020-21 Collection and Review Window Date Changes

The collection window for Annual Cumulative ADM 2020-21 has been extended to close on **July 12, 2021** at the end of the day.

Due to this adjustment, the audit review window has been shifted from July 8-16 to **July 15-23**. Please ensure that someone in the district is available between July 15-23 to review audits and make corrections as necessary. Second round audits will be sent out by the ESD partners on **July 26**.

If you have any questions, please contact [Amanda Leopard](#) at 503-947-5674.

### Updated Foster Care Student Group in Summer Validations

The Foster Care student group in the Student Enrollment, Assessment, and Regular Attenders validations is now updated to include students with foster episode dates through May 2021.

For more information, please see the “Foster Care” article posted in the [June 17 A&A Update](#).

For questions, please contact [Elyse Bean](#).

### Informal Accountability Webinar, June 29

ODE hosts a webinar on the last Tuesday of every month to discuss accountability topics. **The next webinar is June 29 at 2:00 p.m.** If you have a topic that you would like addressed during the webinar, please submit it through the [“Informal Accountability Webinar Open Call Agenda form”](#) or via email.

When you [register to participate](#) you will automatically be registered for all webinar dates in the series. You are encouraged but not required to attend every webinar. For questions, please contact [Elyse Bean](#).

### Assessment and Accountability Checklist for 2020-21 Updated June 22, 2021

The Assessment & Accountability Checklist for 2020-21 has been revised and posted on the [Key Dates](#) webpage. Please note the revision history on page 43.

Changes of note:

- Annual Cumulative ADM 2020-21 collection window closes on **July 12, 2021**
- Data Collection Audit Review window for Annual Cumulative ADM 2020-21 moved to **July 15-23, 2021**