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Thursday, June 27, 2019

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ACCOUNTABILITY & REPORTING

Annual Cumulative Average Daily Membership (ADM) Collection Closes July 8

The collection window for Annual Cumulative ADM closes **Monday, July 8**. You can find information about the Annual Cumulative ADM collection on the [ADM Resources Page](#) and in the [web training](#) from May 9.

Annual Cumulative ADM will reopen on **Thursday, July 18 at 1:00 p.m.** for the **audit review window**. During the audit review window, the collection will be open to all to review audits and to make any needed corrections. Please ensure someone in your district is available to review audits during the audit window. If you have any questions, please contact your [Regional ESD Partners](#) or [Amanda Leopard](#) at 503-947-5674.

Ninth Grade On-Track Collection and Validation Dates

The Ninth Grade On-Track collection is currently open and will close on **Monday, July 1**. If you haven't already done so, please log into this collection through [Consolidated Collections](#) and submit your students with an 1819 High School Entry Year who are on track to graduate. Do not submit your students who are not on track. More information on this collection can be found at the [Ninth Grade On-Track Resources page](#).

The Ninth Grade On-Track Validation will open in the [Achievement Data Insight](#) on **Thursday, July 11 at 1 PM** and remain open until **August 9**. Please log into this validation to verify your students who are and are not on track to graduate. Training for this validation was part of the Achievement Data Insight training conducted on June 5, and a recording is posted on [ODE's Video Training page](#).

The Collection will open again on **August 29** and remain open through **September 6** to submit students who became on track during the summer. However, if you have any changes to make to your collection before this time, please contact your [Regional ESD Partner](#) or [Beth Blumenstein](#) at 503-947-5767 to have your collection reopened.

English Language Arts and Mathematics Partial

English Language Arts (ELA) and Mathematics partial test records (any test where the student completed at least one item, but never finished the test) will be available by **Friday, July 5** in the Student Centered Staging, Accountability Warehouse Extract (AWE) and Secure Assessment Reports (SAR) applications. If you do not have access to these applications, please contact your [district security administrator](#).

Partials with no scores

- Test records where the student completed at least five computer-adaptive (CAT) items OR one performance task (PT) item, but not both, are valid tests with no scores, and performance level 1 for the total test and all claims.

Partials with scores

- Test records where the student completed at least five CAT items AND one PT item have scores and performance levels for the total test, and if all CAT items were answered, scores and performance levels for the claims.

Be sure to resolve errors in Student Centered Staging before downloading or reviewing reports online so that the data is as accurate as possible. Please contact your [Regional ESD Partner](#) for more information or for assistance accessing these records.

Class Roster Collection, Class Roster Audits, Class Size Validation, and Class Size Training Updates

- The Class Roster Collection is closing at the end of the day on **Monday, July 1**. After the collection period closes, the records that have been submitted will be processed for Audits.
- The Audit review window for Class Roster will open on **Thursday, July 11** after 1:00 PM and will remain open through the end of the day on **Friday, July 19**.
- The Class Size Validation Window also opens on **Thursday, July 11** and will close at the end of the day on **Friday, September 13**.
- A web training on the Class Size validation will be held on **Thursday, July 11 at 2:00 PM**. To access the training, go to [ODE's Video Training site](#) on the date and time of the training, then click the link to join the meeting under the Class Size Validation Training Section.

The purpose of the Class Roster Collection is to link teachers and students with instructional courses, and it is the source for the [Class Size Report](#). A web training on the Class Roster Collection was held on Thursday, May 2, and a recording of this training has been posted on [ODE's Video Training site](#). For more information, please see the [Class Roster Resources page](#) or contact your [Regional ESD Partner](#) or the Class Roster data owner, [Ryan Clark](#) at 503-947-5632.

Cumulative Average Daily Membership Training Survey **REPEAT**

If you are the current Cumulative ADM data submitter, please take a moment to participate in a [survey](#) pertaining to Cumulative ADM video trainings. The survey should not take more than 10 minutes. The purpose of this survey is to measure the effectiveness of the current training model and present options to provide feedback on adjusting the trainings. The goal of this survey is to ensure that any changes made to the training process for Cumulative ADM respects the time of the ADM Submitter by presenting the information efficiently, while still maintaining adequate information about the Cumulative ADM process. The survey will be available through **June 30, 2019**.

If you have any questions about this survey or Cumulative ADM, please contact [Amanda Leopard](#) at 503-947-5674.