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Thursday, August 10, 2017

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## GENERAL ANNOUNCEMENTS

### Assessment Team in the Office of Teaching, Learning, & Assessment at ODE welcomes Ben Wolcott

Ben Wolcott has joined the Assessment team as the English Language Proficiency Assessment Specialist. Ben brings a deep expertise in language acquisition and has taught a variety of subjects throughout his career. He most recently worked as a French and Spanish teacher at North Salem High School and has also taught English literature, history, math, and drama. Outside of the workplace, he enjoys hiking and the outdoors and, as one might guess from his past professional roles, is very interested in languages. Ben will be bringing his understanding of and passion in languages to his work with the English Language Proficiency Assessment (ELPA21). Please join the Assessment Team in welcoming Ben Wolcott to the Oregon Department of Education.

## CONTACTS

### Regional ESD Partners

<http://www.oregon.gov/ode/educator-resources/assessment/Documents/esdpartners.pdf>

### Who To Contact at ODE

<http://www.oregon.gov/ode/educator-resources/assessment/Documents/aa-who-to-contact.pdf>

## IMPORTANT DATES

For the weeks and months ahead

*Find all the Assessment & Accountability dates for the current school year in the*

### A&A CHECKLIST

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## TEST ADMINISTRATION

### KINDERGARTEN ASSESSMENT

#### 2017-2018 Kindergarten Assessment Window: August 8 - October 19

Tuesday, August 8, 2017 marked the opening of the Kindergarten Assessment window; the window will close **Thursday, October 19, 2017**. Many District Test Coordinators from districts supporting Kindergarten programs have already taken part in this mandatory training for DTCs that was held in May. If you are a DTC who has not yet registered for training, you must [register](#) for ODE's final DTC WebEx training being held on **Tuesday, August 15** from 9:00-10:30 a.m. or contact your Regional ESD Partner to schedule a makeup.

#### Delivery Windows:

When placing their Kindergarten Assessment material order, districts were asked to specify one of the two delivery windows:

**Delivery Window 1:** August 1-4 (to arrive prior to the start of administration window)

**Delivery Window 2:** August 22-25 (to arrive prior to September 1, 2017)

If you have any questions regarding the required training or delivery of the 2017-2018 Kindergarten Assessment materials, please contact your [Regional ESD Partner](#).

## 2017-2018 Kindergarten Assessment Data Collection Window Opens Today, August 10

The Kindergarten Assessment Consolidated Collections Application (Approaches to Learning, Early Literacy, and Early Math) window opens **Thursday, August 10** and closes **Monday, October 30, 2017**. All three collections must be submitted error-free by the Monday, October 30 close date. If you have any questions related to the Kindergarten Assessment Data collection entry process, please contact your [Regional ESD Partner](#).

## ESSENTIAL SKILLS

### WorkKeys Transition: Impact on Essential Skills

The revised WorkKeys assessment may not be used to meet the Essential Skills graduation requirement pending review by the Assessment of Essential Skills Review Panel (AESRP) and adoption by the State Board. After the updated WorkKeys assessment is released it will need to be evaluated by AESRP to determine its applicability as an Essential Skills assessment option and to recommend achievement standards equivalent in rigor to the other adopted Essential Skills assessment options. AESRP would then need to submit its recommendation to the State Board for adoption. ODE does not anticipate this process being completed before spring of 2018.

The last date for online administrations of the current WorkKeys assessment is **September 30, 2017**. The last date for paper/pencil forms of the current WorkKeys assessment to be delivered to test sites is June 30, 2017, and all materials that need to be scored must be postmarked no later than **August 18, 2017**. This information is also posted on the ACT WorkKeys – News & Announcements page. Note: The revised WorkKeys began being available in June 2017, so it is important to work with the WorkKeys administrator to ensure that you know which version of WorkKeys is being administered.

## ACCOUNTABILITY & REPORTING

### REMINDER: Freshman On-Track Validation Closing

The Freshman On-Track validation closes on **Friday, August 11** – please make sure to review your data before the validation closes. The Freshman On-Track collection will open for review on **August 24**, and remain open until **September 1** in order to allow districts to add students who became on-track as a result of credits earned over the summer. If you need to make any additional corrections, please contact your [ESD partners](#). To request a correction to a student's high school entry year, please send the [high school entry year correction template](#) by secure file transfer to your [ESD partners](#). Finalized data from this validation will appear on this year's school (for high schools) and district report cards.

If you have questions about accessing the validation, which is located in the Achievement Data Insight application, please refer to the [video trainings](#) on June 1 (ADI) and May 4 (Freshman On-Track), or refer to the manual. If you do not have permission to view this validation, please contact your [DSA](#).

If you have other questions, please contact your [ESD partners](#) or [Isabella Jacoby](#).

### REMINDER: Student Enrollment, Student Mobility, and Not Chronically Absent Validations Closing

These three validations will close on **August 18**. All three are based on data from Third Period Cumulative ADM. Absolutely **no changes will be permitted after August 18** to this collection, so please be sure to complete any necessary corrections before this deadline. Finalized data from these validations will appear on this year's school and district report cards, and in standalone reports.

If you have questions about accessing the validations, which are located in the Achievement Data Insight application, please refer to the [video training](#) on June 1. If you do not have permission to view any of these validations, please contact your [DSA](#). If you have other questions, please contact your [ESD partners](#) or use the "Ask A Question" feature in the validation to contact the appropriate data owner.

## 2016-17 Percentile Conversion Tables for Statewide Assessments

The percentiles for 2016-17 will be posted on the [Conversion Tables: Scale Score to Percentile Rank](#) webpage in early September 2017. For additional information, contact Brad Lenhardt at [Brad.Lenhardt@state.or.us](mailto:Brad.Lenhardt@state.or.us).

## Student Centered Staging and Third Period Cumulative ADM to Close for Final 2016-17 Processing

Student Centered Staging will be closed for editing 2016-17 test records on **August 18 at 5 PM** for final report processing. Secure Assessment Reports for 2016-17 will also be unavailable during this time.

Third Period Cumulative ADM will close on **August 18 at 11:59 PM** for final Report Card processing. **No changes will be allowed after this date.**

Secure Assessment Reports and Student Centered Staging 2016-17 records will re-open by 9 AM on **Tuesday, August 22**. All subjects will be read-only (i.e., downloadable but not editable) at that time.

If you have questions, please contact your [Regional ESD Partner](#).

## REMINDER: Assessment Validations Closing on August 18, 2017

The Assessment validations will close on **August 18**, and no changes will be allowed beyond that date. Make sure that you review your data thoroughly before that deadline, and contact the data owner using the “Ask A Question” feature if you need to make corrections. All of these validations are located in the [Achievement Data Insight](#) (ADI) Application.

- English Language Arts Student Performance
- Mathematics Student Performance
- Science Student Performance

These validations contain data that will appear on the school and district report cards, as well as other accountability reports. If you do not have access to ADI, or cannot see one of the tiles you should be reviewing, contact your [district security administrator](#) immediately. Permissions to these validations must be granted separately for each validation. Training on the use of the ADI, and on several of the validations, is available on the [Video Training - 2016-2017](#) webpage.

If you have questions, please contact your [Regional ESD Partner](#).

## QUESTIONS AND ANSWERS

### Answers to Common Questions from the Field

**QUESTION:** I remember hearing that students are no longer required to be officially identified as an EL to receive language supports on the Kindergarten Assessment, but do not see this explicitly stated anywhere. Is there documentation of this change in policy, and if so, where?

**ANSWER:** Correct. Students are no longer required to be officially identified as an EL to receive language supports on the Kindergarten Assessment. In the [Oregon Accessibility Manual for the Kindergarten Assessment](#), you will find that language support is now a Designated Support, which means it is available for use by any student for whom the need has been indicated by an educator (or team of educators with parent/guardian and student) without any further documentation. ODE strongly recommends districts use the home language survey as a tool to help determine if the student should receive instructions in a language other than English.