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August 11, 2022

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IMPORTANT DATES

For the weeks and months ahead

Find all the Assessment & Accountability dates for the current school year in the

A&A CHECKLIST

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GENERAL ANNOUNCEMENTS

DTC Fact Finder and Webinar Registration Available

Each year, DTCs must complete required training. Among other ingredients, this includes completion of a Fact Finder, participation in an ODE-facilitated DTC Webinar, and completion of required DTC Training Modules. The 2022-23 [DTC Fact Finder](#) and ODE-facilitated webinar registrations are now available on the [Assessment Training Materials page](#) and also linked in this announcement; the 2022-23 DTC Training Modules are still being finalized and will be updated on or prior to October 3.

DTC Webinar registration links:

- [November 1, 2022](#)
- [November 2, 2022](#)
- [November 3, 2022](#)

DTC Webinar **REPEAT**

This optional webinar series is an important communication channel between ODE and DTCs. News, updates, and problems of practice will be discussed. ODE recommends that all DTCs attend. The webinars are held on the second Wednesday of each month through June 2023, from 10-11 a.m.

- September 14, 2022
- October 12, 2022
- November 9, 2022
- December 14, 2022
- January 11, 2023
- February 8, 2023
- March 8, 2023
- April 12, 2023
- May 10, 2023
- June 14, 2023

DTC Webinar link and logon information will be sent out at noon the day before the webinar.

Please contact [Crys Plattner](#), Assessment Administrative Support, with questions or concerns.

Region One Assessment Consortium (ROAC) DTC Invitation

District Test Coordinators (DTC) are invited to attend our first meeting of the new school year at the Clackamas Education Service District building on **August 19, 2022** (13455 SE 97th Ave #8662, Clackamas, OR 97015). The meeting will be held from 9:00 - 11:00 AM in the Mt. Hope Conference Room.

Please contact [Scott Burich](#), ROAC Chair, for virtual options or if you have any questions.

Also, on **August 26 from 10:30 to 11:30 AM**, ROAC members will be hosting a webinar titled, “So You’re a DTC” to help new and veteran DTCs alike prepare for the upcoming year. Invitation information will be provided in a future announcement.

TEST ADMINISTRATION

Preliminary 2022-23 Test Administration Manual Now Available

A preliminary version of the [Test Administration Manual](#) (TAM) has been published on the Test Administration page, in the Administration Manuals expandable. The Preliminary TAM provides advance notice of anticipated policies and procedures for Oregon statewide assessments.

The Preliminary TAM includes a Summary of Changes from the previous years’ version. Important changes for 2022-23 include:

- Added information regarding remote testing
- Renamed and revised Section 3.0, to increase clarity regarding test improprieties and irregularities

A final version of the TAM is scheduled for publication in early October.

Please contact [Ben Wolcott](#), ELPA Specialist, with questions, concerns, corrections, or other observations regarding the Preliminary TAM.

ACCOUNTABILITY & REPORTING

REMINDER: Validations Closing on August 19, 2022

The following validations will close on August 19, and **no changes will be allowed beyond that date**. Make sure that you review your data thoroughly before that deadline, and contact the data owner using the “Ask A Question” feature if you have questions or need to make corrections. All of these validations are located in the [Achievement Data Insight](#) (ADI) Application.

- Student Enrollment
- Regular Attenders
- Student Mobility
- Ninth Grade On-Track
- English Language Arts Student Performance
- Mathematics Student Performance
- Science Next Gen Student Performance
- On Track to English Language Proficiency (ELP)

These validations contain data that will appear on the school and district At-A-Glance Profiles, as well as other accountability reports.

If you do not have access to ADI, or cannot see one of the tiles you should be reviewing, contact your [district security administrator](#) immediately. Permissions to these validations must be granted separately for each validation. Training on the use of the ADI, and on several of the validations, is available on the [Video Training - 2021-2022](#) webpage.

If you have questions, please contact your [Regional ESD Partner](#).

Assessment Record Updating Application (ARUA) 2021-22 and Third Period Cumulative ADM to Close for Final Report Processing

The Assessment Record Updating Application (ARUA) will be closed for editing 2021-22 test records on **August 19 at 5 PM** for final report processing.

Third Period Cumulative ADM will close on **August 19 at 11:59 PM** for final accountability report processing. **No changes will be allowed after this date.**

ARUA 2021-22 records will re-open by **9 AM on Tuesday, August 23**. All subjects will be read-only (i.e., downloadable but not editable) at that time.

If you have questions, please contact your [Regional ESD Partner](#).

One Week Before Student Enrollment Closes

Student Enrollment and Third Period Cumulative ADM will close on **August 19, 2022**. Edits cannot be made after this date. Please review the Student Enrollment validation in Achievement Data Insight before the close date to make sure your data are complete and accurate.

If you need to edit your data, you must use 2022-23 file formats to do so, since the SSID core changes have rolled to production.

If you have questions, please contact [Robin Stalcup](#) or the [Regional ESD partners](#).