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September 1, 2022

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GENERAL ANNOUNCEMENTS

“DTC Roadmap” Now Available **REPEAT**

In response to the large number of DTCs new to their role, ODE is pleased to release the new “[Roadmap for DTCs](#)” resource on the [Test Administration](#) webpage. The DTC Roadmap is designed to summarize all of the roles and responsibilities of a DTC, as well as resources available to support DTCs in their work. While the DTC Roadmap does not replace any manuals or user guides, it does include a comprehensive set of links to all resources, a printable “year at-a-glance” section, and a list of acronyms used in the work of statewide assessment. ODE wishes to thank each of the DTCs and ESD Partners who reviewed the DTC Roadmap – this resource is more accurate and complete as a result of this collaboration!

For DTCs new to their role in 2022-23, ODE will be facilitating a set of “New DTC Orientation” webinars in September and October based on the contents and structure of the [DTC Roadmap](#).

Information about the “New DTC Orientation” will be coming soon.

Please direct any questions or comments about the [DTC Roadmap](#) to [Andrew Byerley](#), Math Assessment Specialist.

DTC Fact Finder and Webinar Registration Available **REPEAT**

Each year, DTCs must complete required training. Among other ingredients, this includes completion of a Fact Finder, participation in an ODE-facilitated DTC Webinar, and completion of required DTC Training Modules. The 2022-23 [DTC Fact Finder](#) and ODE-facilitated webinar registrations are now available on the [Assessment Training Materials page](#) and also linked in this announcement; the 2022-23 DTC Training Modules are still being finalized and will be updated on or prior to October 3.

DTC Webinar registration links:

- [November 1, 2022](#)
- [November 2, 2022](#)
- [November 3, 2022](#)

DTC Webinar **REPEAT**

This optional webinar series is an important communication channel between ODE and DTCs. News, updates, and problems of practice will be discussed. ODE recommends that all DTCs attend. The webinars are held on the second Wednesday of each month through June 2023, from 10-11 a.m.

- September 14, 2022
- October 12, 2022
- November 9, 2022
- December 14, 2022
- January 11, 2023
- February 8, 2023
- March 8, 2023
- April 12, 2023
- May 10, 2023
- June 14, 2023

DTC Webinar link and logon information will be sent out at noon the day before the webinar via DTC listserv.

Please contact [Crys Plattner](#), Assessment Administrative Support, with questions or concerns.

TEST ADMINISTRATION

MATHEMATICS

Now Recruiting for Math Item and Achievement Level Descriptor (ALD) Review Workshop

ODE and Smarter Balanced are recruiting Oregon educators to apply for the fall Math Item and ALD Review workshop, held virtually from October 17 - 20. Educators not under contract at the time of the workshop will be compensated. Educators who are under contract will have substitute/guest teacher costs reimbursed.

Interested educators can apply directly with Smarter Balanced:

<https://recruitment.smarterbalanced.org/apply/>.

ACCESSIBILITY SUPPORTS

Now Available: 2022 - 23 Oregon Accessibility Manual **REPEAT**

The [2022-23 Oregon Accessibility Manual](#) (OAM) has been posted on the [ODE Test Administration webpage](#). The OAM provides detailed information on allowable assessment supports for both the Oregon Summative Assessment System and the Oregon Interim Assessment System. Please refer to the OAM for additional guidance or specifics on universal, designated, and accommodation supports available.

For questions concerning the 2022-23 Oregon Accessibility Manual, please contact [Tony Bertrand](#), English Language Arts and Social Sciences Assessment Specialist.

ESSENTIAL SKILLS

Now Available: 2022 - 23 Essential Skills and Local Performance Assessment Manual **REPEAT**

ODE has posted the [2022-23 Essential Skills and Local Performance Assessment Manual](#) on the [ODE Test Administration webpage](#) and on the [Essential Skills webpage](#).

Per [SB 774](#), passed in 2021, students are not required to show proficiency in Essential Skills as a condition of receiving a high school diploma during the 2022-2023 and 2023-2024 school years. Local performance assessment requirements remain in force (in grades 3 through 8 and at least once in high school).

For questions concerning the 2022-23 Essential Skills and Local Performance Assessment Manual, please contact [Tony Bertrand](#), English Language Arts and Social Sciences Assessment Specialist.

ACCOUNTABILITY & REPORTING

Update Information in the Institutions Database by September 15 **REPEAT**

Review your current employee information in the Institution Lookup Tool. Employee information can be updated by sending an e-mail to ode.institutions-request@ode.oregon.gov with the institution name and ID, the position that needs updated, and the employee's name (and e-mail address for principals and superintendents). We'll remove the outdated position and add the new one. The deadline to make changes that impact the At-A-Glance Profiles is **September 15**; this includes the Principal for schools and Superintendent for districts. This list also feeds into the principal and superintendent mailing lists, so please ensure this information is updated in a timely manner. Other institution changes, such as name or grade changes, require an [Institution Request Form](#) and additional supplemental documentation to make changes (name changes, address changes, grade changes, etc.).

If you have questions, please contact [Amanda Leopard](#).