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Thursday, September 14, 2017

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CONTACTS

Regional ESD Partners

<http://www.oregon.gov/ode/educator-resources/assessment/Documents/esdpartners.pdf>

Who To Contact at ODE

<http://www.oregon.gov/ode/educator-resources/assessment/Documents/aa-who-to-contact.pdf>

IMPORTANT DATES

For the weeks and months ahead

Find all the Assessment & Accountability dates for the current school year in the

A&A CHECKLIST

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GENERAL ANNOUNCEMENTS

Reminder: Annual DTC Training Requirements

As a reminder, District Test Coordinators (DTCs) must participate in the annual test security and administration training provided by ODE. *DTCs who do not participate in annual test security and administration training **will not receive access** to the OAKS system and may not receive important updates sent to the DTC listserv.* For 2017-18, DTCs must:

1. Independently review the 2017-18 ODE-provided recorded [training modules](#) (to be posted by **October 1, 2017**) between October 2 and November 3, 2017;
2. Complete the ODE-provided training survey (to be posted by **October 1, 2017**) by November 3, 2017; and
3. Register for one of the required ODE-facilitated Webinar sessions listed in Section 1.5 of the [Preliminary Test Administration Manual](#).

In addition, DTCs and District Level Users (DLUs) have the following reading requirements:

- Sections 1 – 14 and Appendices A – F of the [Test Administration Manual](#) (the Final 2017-18 Test Administration manual will be posted by **October 1, 2017**)
- The [Oregon Accessibility Manual](#) (see OAM for role-specific reading requirements)
- The [Essential Skills and Local Performance Assessment Manual](#)

For more information about DTC training requirements, please review Section 1.5 of the Preliminary Test Administration Manual and contact your [Regional ESD Partner](#).

Registering for November DTC Trainings

The required 2017-18 District Test Coordinator Training will be held on the following dates (all times PDT):

- November 7, 2017 from 3:00pm – 4:30pm
- November 8, 2017 from 9:00am – 10:30am
- November 9, 2017 from 3:45pm – 5:15pm

ODE requires that all DTCs register for one of these scheduled ODE-facilitated Webinar sessions by **October 13, 2017** using the [GoToWebinar link](#). DTCs who are unable to participate in one of these ODE-facilitated WebEx sessions must notify their [Regional ESD Partner](#) by **November 1, 2017**.

FREE Building Educator Assessment Literacy Workshops

These full-day workshops are designed to develop educator assessment literacy with a focus on using performance assessments in a balanced assessment system. Participants will collaboratively score student evidence from a performance task to build a common understanding of student proficiency.

- **Focus on ELA and Math Performance Assessments and Smarter Balanced**
Learn about the performance tasks in Smarter Balanced and classroom performance assessments. Reflect on the tasks and student evidence to plan for student instruction. Leave with tools and ideas to enhance your classroom assessment practices.
 - **La Grande, September 22**
Offered by the Harney ESD and Malheur ESD
[Register Grades 3-12, Math and ELA](#)
 - **Eugene, September 26**
Offered by Lane ESD
[Register All Grades, Math and ELA](#)
- **Focus on Writing Performance Assessments and Official Writing Scoring Guide**
Reflect on classroom performance tasks, the Official Writing Scoring Guide, and student evidence to plan for student instruction. Learn practical strategies for providing effective feedback. Leave with tools and ideas to enhance your classroom assessment practices.
 - **Salem, September 26**
Offered by the Willamette ESD
[Register Grades 6-12](#)
 - **Salem, September 27**
Offered by the Willamette ESD
[Register Grades 3-5](#)
 - **Portland, September 27**
Offered by the Multnomah ESD
[Register Grades 6-12](#)
 - **John Day, September 29**
Offered by the Grant County ESD
All grades, register by emailing Robert Waltenburg at waltenburg@grantesd.k12.or.us

TEST ADMINISTRATION

PSAT Bulk Registration Deadline

The final deadline for districts to upload student data for [bulk registration](#) is September 21. Bulk registration is a new administrative support for sophomore PSAT test takers that increases student information accuracy and saves time because students have fewer bubbles to fill in. If you have any questions or concerns, please visit [PSAT's Bulk Registration website](#) or contact Karly Nelson-Aparicio (knelson-aporicio@collegeboard.org).

Extended Assessment

ORExt Qualified Trainer and Qualified Assessor Training Notice

This is a gentle reminder to returning Qualified Assessors (QAs) and Qualified Trainers (QTs), that in order to continue to serve as a QA or QT this 2017-18 school year, you are to complete all of the requirements associated with this responsibility before administering the Oregon Extended Assessment to any student, including:

- Log onto the [Oregon Extended Assessment Training](#) and Proficiency website (which opens November 1, 2017) and:

- Update your account (if applicable) (**NOTE:** If you plan to or anticipate providing **a tablet administration** of the Oregon Extended Assessment, you will need to be sure to add the name of the **school** in which you currently work to your account.
- Review the “New Updates for (year)” (under the Training tab).
- Pass the “Refresher Proficiency Test” (under the Proficiency tab).
- Participate in your district’s annual test security training (contact your DTC)
- Ensure your current test security form is completed, signed, and filed with your school district (contact your DTC if you need additional information on or guidance with this step).

For those who served as QAs last year and have been identified by the district to become trained as a QT this school year, please [register](#) for a training. **PLEASE NOTE:** In order to make the most effective use of participants’ time, please plan to bring your lunch.

Additional information regarding the Qualified Assessor and Qualified Trainer Trainings can be found in the ORExt QT_QA Training Notice PDF under the “Training” section of the Statewide [Alternate \(Extended\) Assessment](#) webpage.

Please contact Brad at 503.947.5755 or Brad.Lenhardt@state.or.us if you have additional questions.

ESSENTIAL SKILLS

Updated Official Writing Scoring Guide

In order to facilitate the implementation of the updated Official Writing Scoring Guide, ODE recently published a variety of resources on the [Implementing the Official Scoring Guide](#) web page.

Resources include:

- A PowerPoint presentation reviewing the implementation process and background information.
- Scored student Work Samples with both the updated Official Writing Scoring Guide and the Legacy Scoring Guide.
- Documents reflecting changes to the language in both narrative and informative writing scoring guides.

For additional support, please contact Tony Bertrand at tony.bertrand@state.or.us.

AESRP Meeting on September 29

The spring Assessment of Essential Skills Review Panel (AESRP) meeting will be **September 29, 9 – 10:30 a.m.**, via webinar. Please [register](#) to attend the meeting.

At the beginning of each AESRP meeting, there is a period of public comment. If you are interested in participating in the public comment period, we ask that you email Bryan Toller, at Bryan.Toller@state.or.us, with your topic, and he will add you to the agenda.

ACCOUNTABILITY & REPORTING

Last Day to Make Edits to the Class Roster Collection: September 15

The last day to make changes to your Class Roster Collection will be **Friday, September 15**, and it will not be reopened after this date. For more information, please see the originally posted article in [last week’s Update](#).

If you have any questions about the Class Size Validation, please contact [Robin Stalcup](#) at 503-947-0849. For questions about how to change information in your Class Roster Collection or to have it re-opened, please contact [Beth Blumenstein](#) at 503-947-5767. You may also contact your [Regional ESD Partner](#).

First Period Cumulative ADM Web Training

ODE will provide a [web training](#) on **Thursday, September 21 at 2 p.m.** for the 2017-2018 First Period Cumulative ADM collection. This training will cover the submission of First Period ADM records for the period of July 1, 2017 – October 2, 2017.

If you are unable to attend this web training, it will be recorded and the video should be available within a week of the training at the same web location listed above. If you have any questions, please contact your [Regional ESD Partner](#) or Elyse Bean at elyse.bean@state.or.us or 503-947-5831.

First Period Cumulative ADM Collection Opens September 28

The First Period Cumulative ADM collection will be open for data submission from **September 28, 2017 – October 30, 2017**. This collection is the submission of Cumulative ADM records for the period of July 1, 2017 – October 2, 2017. The purpose of the First Period Cumulative ADM collection is for the Fall Membership Report, Graduation/Dropout Reporting, and Kindergarten Assessment.

More information about First Period Cumulative ADM and the upcoming web training on **Thursday, September 21** can be found in the [event listing](#). If you have any questions, please contact your [Regional ESD Partner](#) or Elyse Bean at elyse.bean@state.or.us or 503-947-5831.

QUESTIONS AND ANSWERS

Answers to Common Questions from the Field

QUESTION: I have a new student whose SSID is not in TIDE. How long will it take to update their information?

ANSWER: Each student's SSID record must be correct prior to testing to ensure that students receive the correct test with the appropriate assigned accessibility supports. Districts should be aware that uploads from the SSID system are done on business days only. It can take 24-48 hours for changes to appear in TIDE.