



[A&A Update Webpage](#)

Thursday, September 14, 2023

## General Announcements

### Test Administration

ELPA

[Extended Assessment](#)

Interim Assessment

Early Learning Transition Check-in

English Language Arts

Mathematics

Science

Social Sciences

### Accessibility Supports

Essential Skills

### Accountability & Reporting

Questions and Answers

## CONTACTS

[Regional ESD Partners](#)

[Who To Contact at ODE](#)

## IMPORTANT DATES

For the weeks and months ahead

*Find all the Assessment & Accountability dates for the current school year in the*

## [A&A CHECKLIST](#)

Would you like to receive our weekly newsletter in your inbox?

[Subscribe](#) now!

Follow us on Twitter: [@ORDeptEd](#)

## GENERAL ANNOUNCEMENTS

### Important 2023-24 DTC Training Dates **REPEAT**

The annual training is required of both new and returning DTCs. You can find more information on training requirements in the Test Administration Manual Section 1.5.

Register below for one of three dates:

- [Tuesday, November 7, 2023 | 3:00-4:30 PM](#)
- [Wednesday, November 8, 2023 | 9:00-10:30 AM](#)
- [Thursday, November 9, 2023 | 3:45-5:15 PM](#)

After registering, you will receive a confirmation email containing information about joining the meeting.

Along with the DTC Training, all DTC's must complete the DTC Fact Finder by November 7. The Fact Finder will be available after October 2.

### 2023-24 District Test Coordinator (DTC) Roadmap Published, New DTC Orientation Coming Soon

The 2023-24 [DTC Roadmap](#) has been published on ODE's [Test Administration webpage](#). This resource was created to support DTCs new to their role, but may prove helpful for veteran DTCs as well. The DTC Roadmap is organized into three sections – Before, During, and After Testing. Each section lists important events and key DTC responsibilities. The DTC Roadmap supplements, but does not replace, official ODE publications.

ODE is organizing an optional New DTC Orientation series this fall, in partnership with DTCs and ESD Partners. This series, which follows the same sequence as the DTC Roadmap, will provide detailed information from the perspectives of DTCs and ESD Partners. The New DTC Orientation will begin with three 60-minute sessions in the fall, followed by shorter “just in time” sessions as the academic year progresses. More information is coming soon!

Please contact [Andrew Byerley](#), Math Assessment Specialist, for more information on the above.

## Recruitment Open for Smarter Balanced Educator Committee Review

Smarter Balanced is [recruiting](#) classroom educators and instructional coaches from Oregon to participate in two upcoming [Educator Committee Review panels](#). Selected educators will review English Language Arts (ELA) and Math items prior to field testing, including features such as alignment to standards and fairness and sensitivity concerns. Both panels will be **fully virtual**.

- Math Panel: November 13 - 17, 2023
- ELA Panel: early November, dates confirmed soon

Substitute teacher reimbursements will be provided. Please visit the [Smarter Balanced Recruitment website](#) for more information and [to apply](#).

For more information, contact [Tony Bertrand](#), ELA Assessment Specialist, or [Andrew Byerley](#), Math Assessment Specialist.

## TEST ADMINISTRATION

### EXTENDED ASSESSMENT

#### Alternate Assessment Advisory Panel Opportunity

The Oregon Department of Education Assessment Team is accepting applications for new panel members to serve on the Alternate Assessment Advisory Panel. For additional information about the Alternate Assessment Advisory Panel, you may review our [Membership Parameters and Guidelines](#).

If you are interested in serving on the Alternate Assessment Advisory Panel, please review our [Membership Application Form](#). At the end of this form is a link to complete the brief application. The application window will close **October 5, 2023**.

Please contact [Mason Rivers](#), Special Education Assessment Specialist, with questions regarding the Alternate Assessment Advisory Panel.

## ACCESSIBILITY SUPPORTS

#### Oregon Accessibility Panel Opportunity

The Oregon Department of Education Assessment Team is accepting applications for new panel members to serve on the Oregon Accessibility Panel. For additional information about the Oregon Accessibility Panel, you may review our [Membership Parameters and Guidelines](#).

If you are interested in serving on the Oregon Accessibility Panel, please review our [Membership Application Form](#). At the end of this form is a link to complete the brief application. The application window will close **October 5, 2023**.

Please contact [Mason Rivers](#), Special Education Assessment Specialist, with questions regarding the Oregon Accessibility Panel.

## ACCOUNTABILITY & REPORTING

### **First Period Cumulative Average Daily Membership (ADM) Training September 14, 2023 2 PM REPEAT**

The First Period Cumulative ADM training will be at **2 PM on Thursday, September 14, 2023**. Find the zoom link on the [district training page](#), and the slides will be posted on the [Cumulative ADM district page](#) prior to the training. Please e-mail [Amanda Leopard](#) if you have any questions.

### **Cumulative Average Daily Membership (ADM) SB923 Guidance and FAQ**

The SB923 Reporting Guidance and FAQ are posted on the [Cumulative ADM district page](#). Please refer to these documents if you have questions about reporting programs in Cumulative ADM collections in relation to changes made in response to SB923. If you have questions after reviewing these documents, or run into issues not addressed while reporting, please e-mail [Amanda Leopard](#), research analyst.

### **First Period Cumulative Average Daily Membership (ADM) Opens September 21 @ 1PM**

The First Period Cumulative ADM collection opens **Thursday, September 21 at 1 PM** in the Consolidated Collections. It will be open for reporting and corrections through **Monday, October 23** at the end of the day. The new Cumulative ADM Manual is available on the [Cumulative ADM district page](#). Please e-mail [Amanda Leopard](#), research analyst, if you have any questions.

### **2022-23 At-A-Glance Narrative Data Collection Closes September 15, 2023 REPEAT**

The At-A-Glance Narrative Data Collection closes **Friday, September 15, 2023**. The At-A-Glance Narrative Data Collection is located within the [Achievement Data Insight \(ADI\)](#) application.

Narratives must be submitted, not just saved, before ODE will publish them. For more information see the “At-A-Glance Narrative” article posted in the [September 7 A&A Update](#). If you have questions, please contact [Bianca Llamas](#) or your [Regional ESD Partner](#).

### **Last Day to Make Edits to the Class Roster Collection: September 22**

The last day to make changes to your Class Roster Collection will be **Friday, September 22**. The collection cannot be reopened after this date. If you have not already done so, please review your Class Size Validation by logging into [Central Login](#) and selecting the [Achievement Data Insight](#) application to access your validation data. Class Size data will be published in a [standalone report](#) later in October. Training for the Class Roster Collection (April 27), the Class Size Validation (July 6), and the At-A-Glance School and District Profiles (July 27) can be found online at the [Previous Trainings page](#), and other resources are posted on the [Class Roster Collection page](#).

If you have any questions about the Class Size Validation, please contact [Robin Stalcup](#), Research Analyst. For questions about how to re-open and change information in your Class Roster Collection, please contact [Robin Stalcup](#), [Ryan Clark](#), Research Analyst, or your [Regional ESD Partner](#).