



[A&A Update Webpage](#)

Thursday, September 21, 2017

General Announcements

Test Administration

- ELPA21
- Extended Assessment
- [Kindergarten Assessment](#)
- Smarter Balanced
- Science and Social Sciences

Accessibility Supports

Essential Skills

Accountability & Reporting

Questions and Answers

GENERAL ANNOUNCEMENTS

FREE Performance Assessment Workshops

This is a reminder that free workshops to build educator assessment literacy are occurring across the state from September 22-29. For more information, please see “FREE Building Educator Assessment Literacy Workshops” posted on page 2 in the [September 14 A&A Update](#). For questions, please contact Cristen McLean at Cristen.McLean@state.or.us.

TEST ADMINISTRATION

Oregon PSAT September Update

Bulk Registration: New this fall, the Oregon Department of Education will be allowing districts to participate in Bulk Registration for their sophomore PSAT/NMSQT test takers. Districts may submit sophomore information online, and then schools will receive printed pre-ID labels for sophomore answer sheets. The final deadline for districts to upload student’s data for bulk registration is **Thursday, September 21**. If you have any questions or concerns, please visit [PSAT’s Bulk Registration website](#) or contact Karly Nelson-Aparicio (knelson-aporicio@collegeboard.org).

Ordering: The final deadline to increase your order is **Friday, September 22**.

Training: College Board offers [on-demand training](#) for PSAT coordinators.

Manual: The [PSAT Supervisors Manual](#) can be found online.

Remittance: There have been some changes to the overall remittance process for PSAT (page 16 of the Supervisors Manual) as well as some changes for those participating in the ODE PSAT contract for sophomores. Here is the new process and timeline:

- October 2017: Mail complete answer sheets. **DO NOT** complete remittance following test administration.
- December 2017: Schools with allocated fee waivers will use Test Ordering Site to identify individual eligible students. All schools will be able to make grade level adjustments.
- January 12, 2018: Deadline to complete all fee waiver identification and grade level adjustments.
- May 2018: Final invoices will be mailed to schools for all PSAT/NMSQT test takers.

*** Do not mail payment until you receive the mailed invoice from College Board. ***

CONTACTS

Regional ESD Partners

<http://www.oregon.gov/ode/educator-resources/assessment/Documents/esdpartners.pdf>

Who To Contact at ODE

<http://www.oregon.gov/ode/educator-resources/assessment/Documents/aa-who-to-contact.pdf>

IMPORTANT DATES

For the weeks and months ahead

Find all the Assessment & Accountability dates for the current school year in the

A&A CHECKLIST

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KINDERGARTEN ASSESSMENT

Kindergarten Assessment Materials

ODE has received several reports about Kindergarten Assessment materials that have been lost or misplaced at the district level. While the materials are no longer considered secure, it is important that the district and schools keep track of all of them. It is strongly suggested that, when districts and schools receive the Kindergarten Assessment materials, they keep them secure in a central location.

If you have any questions, please contact Holly Dalton at holly.dalton@state.or.us.

ACCOUNTABILITY & REPORTING

First Period Cumulative ADM Web Training **REPEAT**

ODE will provide a [web training](#) on **Thursday, September 21 at 2 p.m.** for the 2017-2018 First Period Cumulative ADM collection. This training will cover the submission of First Period ADM records for the period of July 1, 2017 – October 2, 2017.

If you are unable to attend this web training, it will be recorded, and the video should be available within a week of the training at the same web location listed above. If you have any questions, please contact your [Regional ESD Partner](#) or Elyse Bean at elyse.bean@ode.state.or.us or 503-947-5831.

First Period Cumulative ADM Collection Opens September 28 **REPEAT**

The First Period Cumulative ADM collection will be open for data submission from **September 28, 2017 – October 30, 2017**. This collection is the submission of Cumulative ADM records for the period of July 1, 2017 – October 2, 2017. The purpose of the First Period Cumulative ADM collection is for the Fall Membership Report, Graduation/Dropout Reporting, and Kindergarten Assessment.

More information about First Period ADM and the upcoming web training on Thursday, September 21 can be found in the [event listing](#). If you have any questions, please contact your [Regional ESD Partner](#) or Elyse Bean at elyse.bean@ode.state.or.us or 503-947-5831.

Percentile Scores on Test Records

When test records are loaded into the ODE assessment system, we populate the percentile score from the previous school year's computed score to percentile rank tables, which are based on the final scale scores for the entire state. For example, the 2016-17 test records have percentile scores based on the final 2015-16 scale scores. When the new scale score to percentile rank tables are computed at the end of the summer, ODE does NOT go back and update the percentile scores on the test records.

To determine eligibility for Talented and Gifted (TAG), use the most current scale score to percentile rank tables (i.e., 2016-17) located on the [Conversion Tables: Scale Score to Percentile Rank](#) webpage.