



[A&A Update Webpage](#)

Thursday, September 21, 2023

[General Announcements](#)

[Test Administration](#)

ELPA

[Extended Assessment](#)

Interim Assessment

Early Learning Transition Check-in

English Language Arts

Mathematics

Science

Social Sciences

[Accessibility Supports](#)

Essential Skills

[Accountability & Reporting](#)

Questions and Answers

CONTACTS

[Regional ESD Partners](#)

[Who To Contact at ODE](#)

IMPORTANT DATES

For the weeks and months ahead

Find all the Assessment & Accountability dates for the current school year in the

[A&A CHECKLIST](#)

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GENERAL ANNOUNCEMENTS

Important 2023-24 DTC Training Dates **REPEAT**

The annual training is required of both new and returning DTCs. You can find more information on training requirements in the Test Administration Manual Section 1.5.

Register below for one of three dates:

- [Tuesday, November 7, 2023 | 3:00-4:30 PM](#)
- [Wednesday, November 8, 2023 | 9:00-10:30 AM](#)
- [Thursday, November 9, 2023 | 3:45-5:15 PM](#)

After registering, you will receive a confirmation email containing information about joining the meeting.

Along with the DTC Training, all DTC's must complete the DTC Fact Finder by November 7. The Fact Finder will be available after October 2.

Recruitment Open for Smarter Balanced Educator Committee Review **REPEAT**

Smarter Balanced is [recruiting](#) classroom educators and instructional coaches from Oregon to participate in two upcoming [Educator Committee Review panels](#). Selected educators will review English Language Arts (ELA) and Math items prior to field testing, including features such as alignment to standards and fairness and sensitivity concerns. Both panels will be **fully virtual**.

- Math Panel: November 13 - 17, 2023
- ELA Panel: early November, dates confirmed soon

Substitute teacher reimbursements will be provided. Please visit the [Smarter Balanced Recruitment website](#) for more information and [to apply](#).

For more information, contact [Tony Bertrand](#), ELA Assessment Specialist, or [Andrew Byerley](#), Math Assessment Specialist.

October Reporting System Webinar

A live Centralized Reporting System (CRS) Webinar will take place on **Thursday, October 5 at 9:00 a.m.** This webinar will focus on general CRS functionality and briefly cover hand scoring components required for Interim assessments. It is appropriate for district and school users. To register, [follow this link](#). A recording of the webinar will be available on the ODE website after the session. The third and final CRS webinar for the 2023-24 school year will take place on **March 12, 2024**.

Nationally Normed College Entrance Practice Test (PreACT) Reminders

- The 2023-24 test window runs from **October 2, 2023 to April 9, 2024**.
- The order window opened on September 11. **ONLY District Test Coordinators can order materials through the [College and Career Readiness Information System \(CCRIS\)](#) by selecting the OREGON GRADE 10 ONLY option. This option must be selected in order to be reimbursed by the state for all eligible 10th graders enrolled in public schools.** The window for ordering materials closes on **March 21, 2024**.
- Additional administration information can be found on the [Oregon specific PreACT page](#). PreACT's Customer Service team is available to address questions on ordering, training, and test administration at PreACT@act.org. For questions regarding contract details and payment for test administration, please contact the Director of Assessment and Student Reporting, [Andrea Lockard](#).

TEST ADMINISTRATION

EXTENDED ASSESSMENT

Alternate Assessment Advisory Panel Opportunity **REPEAT**

The Oregon Department of Education Assessment Team is accepting applications for new panel members to serve on the Alternate Assessment Advisory Panel. For additional information about the Alternate Assessment Advisory Panel, you may review our [Membership Parameters and Guidelines](#).

If you are interested in serving on the Alternate Assessment Advisory Panel, please review our [Membership Application Form](#). At the end of this form is a link to complete the brief application. The application window will close **October 5, 2023**.

Please contact [Mason Rivers](#), Special Education Assessment Specialist, with questions regarding the Alternate Assessment Advisory Panel.

ACCESSIBILITY SUPPORTS

Oregon Accessibility Panel Opportunity **REPEAT**

The Oregon Department of Education Assessment Team is accepting applications for new panel members to serve on the Oregon Accessibility Panel. For additional information about the Oregon Accessibility Panel, you may review our [Membership Parameters and Guidelines](#).

If you are interested in serving on the Oregon Accessibility Panel, please review our [Membership Application Form](#). At the end of this form is a link to complete the brief application. The application window will close **October 5, 2023**.

Please contact [Mason Rivers](#), Special Education Assessment Specialist, with questions regarding the Oregon Accessibility Panel.

ACCOUNTABILITY & REPORTING

First Period Cumulative Average Daily Membership (ADM) Opens September 21 @ 1PM

REPEAT

The First Period Cumulative ADM collection opens **Thursday, September 21 at 1 PM** in the Consolidated Collections. It will be open for reporting and corrections through **Monday, October 23** at the end of the day. The new Cumulative ADM Manual is available on the [Cumulative ADM district page](#). Please e-mail [Amanda Leopard](#), research analyst, if you have any questions.

Last Day to Make Edits to the Class Roster Collection: September 22 REPEAT

The Class Roster Collection closes on **Friday, September 22**. The collection cannot be reopened after this date. If you have not already done so, please review your Class Size Validation by logging into [Central Login](#) and selecting the [Achievement Data Insight](#) application to access your validation data. If you have any questions about the Class Size Validation, please contact [Robin Stalcup](#), Research Analyst. For questions about how to change information in your Class Roster Collection or to have it re-opened before September 22, please contact [Robin Stalcup](#), [Ryan Clark](#), Research Analyst, or your [Regional ESD Partner](#).

QUESTIONS AND ANSWERS

Answers to Common Questions from the Field

QUESTION: How long does it take for ELPA Screener scores to appear in the Centralized Reporting System (CRS)?

ANSWER: You can find this information on pages 34 and 35 of the [ELPA Screener Administration Manual](#).

- For students whose test automatically ends at Step Two, Screener results will be available in the Centralized Reporting System (CRS) within three hours of test submission.
- For the student whose Screener test continued to Step Three, the submitted tests go to the scoring center so that the Speaking and Writing constructed response questions can be scored. Results for Screener tests that include Step Three responses will be available in Centralized Reporting (CRS) within seven (7) calendar days after the test is submitted.