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GENERAL ANNOUNCEMENTS

Registration Now Open for the 2024-25 New DTC Orientation Series

Welcome to the nearly 40 new District Test Coordinators (DTCs) across Oregon in 2024-25! ODE staff, ESD Partners, and mentor DTCs are committed to supporting you in your role by offering a virtual New DTC Orientation Series this fall. These optional sessions, which follow the organization of the DTC Roadmap, will be co-facilitated by folks with a variety of experience and expertise.

- Each of the four Zoom sessions will involve a time of connection, shared learning, and time for Q&A.
- Sessions will range in length from 60 - 90 minutes every 3 - 4 weeks during October, November, and December.
- This webinar series does not replace the required annual DTC training. Rather, each session tailors learning for DTCs new to their role. No prerequisite knowledge of the role of DTC or experience in statewide testing is needed.
- Second year DTCs who would like a refresher are also invited to register.
- Shorter, single-topic “just-in-time” learning sessions may be offered during the winter and spring as well, based on interest.

Interested? Take a few minutes to [register now](#)! We'll set the specific dates and times based on your availability, and you'll have a chance to provide specific topics and questions for us to dive more deeply into along the way.

Veteran DTCs interested in helping to plan and facilitate the series are invited to collaborate as a mentor DTC. Please contact the [ODE Assessment Team](#) with your interest, to nominate a colleague, or with questions.

TEST ADMINISTRATION

24-25 Modules and Manuals Now Available

The following materials have been finalized for the 24-25 school year:

- DTC Training Modules 1-10 and accompanying facilitation guides, found in Training Modules accordion on the [Assessment Training Materials page](#).
- The DTC Fact Finder, found on the [Assessment Training Materials page](#).
- Test Administration Manual and Oregon Accessibility Manual, both found in the Administration Manuals accordion on the [Assessment Administration page](#).

Please contact the [Assessment Team](#) with questions or concerns.

Required 2024-25 District Test Coordinator (DTC) Training Dates

The annual training is required of both new and returning DTCs. You can find more information on training requirements in the Test Administration Manual Section 1.5.

Register below for one of three dates:

- [Tuesday, November 5, 2024 | 3:00-4:30 PM](#)
- [Wednesday, November 6, 2024 | 9:00-10:30 AM](#)
- [Thursday, November 7, 2024 | 3:45-5:15 PM](#)

ELPA

ELPA Summative Braille Order Deadline Oct 1

Districts who are planning to order ELPA Summative braille version tests should complete and submit [this form](#) by 10/1/24. ELPA Summative braille requests cannot be fulfilled after this date. Please contact your [Regional ESD Partner](#) with questions.

ACCOUNTABILITY & REPORTING

ADM Exit Adjustment and Dropout Reporting 23-24, October 3

The 23-24 ADM Exit Adjustment and Dropout Reporting web training is scheduled for **Thursday, October 3 at 2 p.m.** You can access the training through this [Zoom link](#). If you are unable to attend this training, it will be recorded, and the video will be posted to [ODE's District Website](#).

Please contact your [Regional ESD Partner](#) or [Paul Skomsvold](#), Research Analyst if you have questions.