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[Who To Contact at ODE](#)

<https://www.oregon.gov/ode/educator-resources/assessment/Documents/aa-who-to-contact.pdf>

IMPORTANT DATES

For the weeks and months ahead

Find all the Assessment & Accountability dates for the current school year in the

[A&A CHECKLIST](#)

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GENERAL ANNOUNCEMENTS

Upcoming System Downtime

This is a reminder of the upcoming schedule system downtime for TIDE, TDS, and ORS. The all-system downtime is scheduled from **Friday, November 16 at 5:00 p.m. PT to Sunday, November 18 at 7:00 p.m. PT**. The full list of [Scheduled Downtime](#) is available on the [OSAS Portal](#).

New Inbox Button on OSAS Portal

Users are now able to log into their Inbox directly from the [OSAS Portal](#), using the new Inbox button under each user role page. This enables users to more quickly access files created in TIDE, ORS, or AIRWays Reporting (for Smarter Interim/Benchmark pilot or purchase users) and sent to the Inbox. Users can continue to access the Inbox from inside TIDE, ORS, and AIRWays Reporting as well. More information about the consolidated Inbox is available in the [Inbox Guide](#).

TEST ADMINISTRATION

EXTENDED ASSESSMENT

Extended Assessment: Braille and Large Print Ordering Information

The window for ordering Oregon's Extended Assessments in Braille and Large Print is **November 12, 2018 - January 11, 2019**. The ordering form (with additional instructions) can be found under the Administration section of the [Statewide Alternate \(Extended\) Assessment](#) webpage. Incomplete or unsigned order forms will not be processed.

For additional information, contact Brad Lenhardt at Brad.Lenhardt@state.or.us or 503-947-5755.

ESSA "1% Participation Requirement"

With the reauthorization of ESEA as the Every Student Succeeds Act (ESSA) the requirement changed for the alternate assessment based on alternate academic achievement standards (e.g., Oregon's Extended Assessment): ESSA places a 1% cap on participation in the assessment. It states that, for each subject, the total number of students assessed using the alternate assessment is not to exceed 1 percent of the total number of all students in the State who are assessed in each subject. Additionally, it states that local educational agencies exceeding the 1% cap shall submit information to the State educational agency justifying the need to exceed such cap." In response to this new requirement, please click the

[ESSA “1% Participation Requirement”](#) to access the PowerPoint and [The 1% Participation Requirement Recording](#) to learn more about:

1. The ESSA 1% Participation requirement.
2. Districts 1% participation rate (cf. http://www.oregon.gov/ode/schools-and-districts/reportcards/reportcards/Documents/Extended_1Pct_DisabilityCodes.xlsx),
3. The online secure form for districts to use in submitting information to ODE (by 2/15/19) justifying the need to exceed the 1% participation cap ([Justification Form](#)), and
4. ODE’s oversight responsibilities (cf. [Oregon Extended Assessment Guidance](#) on the selection process used by IEP teams in determining whether a student should take the Oregon Extended Assessment.)

For additional information and/or questions, contact Brad Lenhardt at Brad.Lenhardt@state.or.us or 503-947-5755.

SCIENCE

ODE Science Local Performance Assessment Revision Committee Recruitment

The Oregon Department of Education is recruiting qualified educators to develop Science Scoring Guides for Local Performance Assessment and develop and/or make recommendations for revisions to supporting resources such as performance tasks and performance task review tools to align with the 2014 Oregon Science Standards (NGSS).

Applicants will be required to field test developed/selected tasks with the newly developed scoring guide and assist in creating scoring guidelines and justifications in Spring 2019.

[Recruitment applications](#) will be accepted until **Tuesday, November 13, 2018**. ODE will notify successful applicants. In person project meeting dates will occur on:

- **December 5-6, 2018**
- **January 22-23, 2019**
- **April 11, 2019**

All in-person meetings will occur in Salem, OR, with the possibility of some remote work. If you have any questions, please contact Noelle Gorbett at noelle.gorbett@state.or.us or 503-947-5928.

OSAS Science Item Bias and Sensitivity Review Committee Recruitment

The Oregon Department of Education’s Office of Teaching, Learning, and Assessment is seeking individuals to participate in a bias and sensitivity review of new science test items aligned to the 2014 Oregon Science Standards (Next Generation Science Standards). The purpose of the bias and sensitivity review is to ensure that Oregon statewide assessments are free from bias and stereotyping and are accessible to all Oregon students.

The science item sensitivity review will take place in Salem on **December 12, 2018**. This meeting will be held from 8:30 a.m. to 4:00 p.m. with a working lunch from 12 to 12:30 p.m. Panel participants will receive training on ODE’s Assessment Sensitivity Guidelines at the meeting prior to beginning the item review. Feedback from the item review will be shared with item developers to ensure that all items are equitable and free from bias prior to use in the OSAS Science Test. Panel members will be compensated for their time or receive substitute reimbursement as applicable.

If you are interested in participating in the upcoming sensitivity review, please complete this [application](#) by **Tuesday, November 13, 2018**. ODE will contact all confirmed participants by Friday, November 30, 2018 with a formal appointment letter and agenda that will address all details for the December 12, 2018 meeting. If you have any questions about 2018-19 OSAS Science Test review panels, please contact Noelle Gorbett at noelle.gorbett@state.or.us or 503-947-5928.

OSAS Science Item Content Review Committee Recruitment

The Oregon Department of Education's Office of Teaching, Learning, and Assessment is seeking individuals to participate in science content review for potential test items aligned to the 2014 Oregon Science Standards (Next Generation Science Standards). The science content review will take place in Salem on **December 10-11, 2018**. This meeting will be held from 8:30 a.m. to 4:00 p.m. with a working lunch from 12 to 12:30 p.m. Panel participants will receive a training on item design and the item review process and guidelines at the meeting prior to beginning the item review. Feedback from the item review will be shared with item developers to ensure that all items align to standards, and follow the criteria set forth in the guidelines, prior to use in the OSAS Science Test. Panel members will be compensated for their time or receive substitute reimbursement as applicable.

If you are interested in participating in the upcoming review, please complete this [application](#) by **Tuesday, November 13, 2018**. ODE will contact all confirmed participants by Friday, November 30, 2018 with a formal appointment letter and agenda that will address all details for the December 10-11 meeting. Your participation is greatly appreciated. If you have any questions about 2018-19 OSAS Science Test review panels, please contact Noelle Gorbett at noelle.gorbett@state.or.us or 503-947-5928.

ACCOUNTABILITY & REPORTING

First Period Cumulative ADM 18-19 Audit Window Opens November 8 at 1 p.m.

The audit window for First Period Cumulative ADM 18-19 opens **Thursday, November 8 at 1 p.m.** and will remain open until **Friday, November 16**. During the audit review window, the collection will be open to all to review audits and to make any needed corrections. You can find information about the First Period Cumulative ADM collection on the [ADM Resources Page](#) and in the [web training](#) from September 20. If you have any questions, please contact your [Regional ESD Partners](#) or Amanda Hiaasen at amanda.hiaasen@state.or.us or 503-947-5674.

Fall Membership Validation opens Thursday, November 8 REPEAT

The [Fall Membership validation](#) will open on Thursday, November 8, 2018 and will close on **January 25, 2019**. The updated Student Membership Manual has been posted on the [Student Enrollment Reports](#) page and within the [Schedule of Due Dates](#) page for Fall Membership.

For more information, please refer to the Fall Membership article posted in the [November 1 A&A Update](#). For questions, please contact your [Regional ESD Partner](#) or [Robin Stalcup](#) at 503-947-0849.

QUESTIONS AND ANSWERS

Answers to Common Questions from the Field

QUESTION: When creating a Temporary ID for the ELPA screener, I accidentally entered the wrong name or birthdate. What should I do?

ANSWER: The most important function for a Temporary ID is to correctly associate a student with his/her unique screener result. No other data sources pull from this ID. Demographic information errors in the Temporary ID do not carry over to other pools of data.

Temporary IDs cannot be edited, so if there is any risk of failure to associate the correct Temporary ID/screener result with the correct student, a new Temporary ID should be created. Otherwise,

- If there is **no such risk** and **testing has not yet begun**: you may create a new Temporary ID for the same student with correct demographic information if desired.
- If there is **no such risk** and **testing has begun**: do nothing. Do not stop testing and do not create a new Temporary ID.

If you have any questions, please contact Ben Wolcott at ben.wolcott@state.or.us or 503.947.5835.