

**NEW Qualified Trainer and Qualified Assessor
Extended Assessment Information:
What Districts Need to know**

Qualified Trainers (QT)

When will TRAINER training sessions occur?

- November

Where will new trainer trainings occur?

- Five live trainings in five regions across the state (see below)

How many Qualified Trainers will be trained in my district?

- ODE's goal is to ensure Oregon's districts and ESDs have sufficient numbers of trainers to ensure they have a sufficient number of Qualified Assessors to administer the Extended Assessment to any student whose IEP indicates such.

What qualifications are necessary to attend the training?

- Individuals who have served as a Qualified Assessor and administered Oregon's Extended Assessment and has been selected by their district/local may train to become Qualified Trainers.

How long will the live trainer training sessions take?

- Approximately 5 hours (including the refresher proficiency test)

What assessments will the individuals be trained on?

- ELA, Math, and Science Extended Assessments (Elementary, Middle, and High School levels)

How will the trainings be conducted?

- State-level trainers will conduct trainings at five regional sites across Oregon.

Who will pay any costs associated with QT training?

As in previous years, districts and ESDs will be allocated funds based on their SECC that are to be designated for activities related to the assessment of students with disabilities.

Qualified Assessors (QA)

When will ASSESSOR training sessions occur?

- November - February (as needed)

Where will Assessor trainings occur?

- In districts and ESDs across the state

How many Qualified Assessors will need to be trained in my district?

- The number/need will vary by district. Any individuals who will or may administer Extended Assessments in the current school year are expected to be trained as a QA.

How will Qualified Assessors be selected?

- Licensed educators identified by their administrators at the district/local level are eligible to become trained as a Qualified Assessor.

How long will the training take?

- Approximately 4 – 8 hours (including the four proficiency tests).

What assessments will the individuals be trained on?

- ELA, Math, and Science Extended Assessments (at grade level(s) as determined by need).

How will the trainings be conducted?

- Locally as arranged and conducted by Qualified Trainer(s) within state and district parameters. Contact your district office for current Qualified Trainers to contact and arrange training.

Who will pay any costs associated with QA training?

As in previous years, districts and ESDs will be allocated funds based on their SECC that are to be designated for activities related to the assessment of students with disabilities.

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- **How will the live* QT trainings be conducted?** The train-the-trainer model will continue for this school year.
- **When and where will the training sessions occur?**
 - **Nov 4th** Southern Oregon ESD (Medford)
 - **Nov 7th** InterMountain ESD (Pendleton)
 - **Nov 12th** High Desert ESD (Redmond)
 - **Nov 14th** Northwest Regional ESD (Hillsboro)
 - **Nov 19th** Willamette ESD (Salem)
- **Please Note:** If there are fewer than five (5) QAs (planning to become QTs) registered at a particular training site, the training may be provided via webinar.
- **Registration:** To register for one of the QT Trainings please go to the links listed below
 - [Nov 4th Southern Oregon ESD \(Medford\)](#)
 - [Nov 7th —InterMountain ESD \(Pendleton\)](#)
 - [Nov 12th High Desert ESD \(Redmond\)](#)
 - [Nov 14th Northwest Regional ESD \(Hillsboro\)](#)
 - [Nov 19th Willamette ESD \(Salem\)](#)
- For additional information, please consult the [Oregon Extended Assessment Training & Proficiency website](#).

**RETURNING Qualified Trainer and Qualified Assessor
Extended Assessment
Information:
What Districts Need to know**

- In order to continue to serve as a Qualified Trainer or Qualified Assessor for the coming school year, you are to complete all of the requirements associated with this responsibility before administering the Oregon Extended Assessment to any student, including:
 - Log onto the Oregon Extended Assessment Training and Proficiency website (<https://or.k12test.com/>) (which opens in November) and:
 - Update your account (if applicable)
 - Review the “ New Updates for (year)” (under Training tab)
 - Pass the “Refresher Proficiency Test” (under Proficiency tab)
 - Participate in your district’s annual test security training (contact your DTC)
 - Ensure your current test security form is completed, signed, and filed with your school district (contact your DTC for additional guidance).

- Please contact Brad at 503.947.5755 or Brad.Lenhardt@state.or.us if you have additional questions.