# DTC Webinar

## January 12, 2022

## Welcome!  Thank you for joining us.  We will begin shortly.

# Assessment Team Contacts

**Dan Farley**, **Director of Assessment**
Tony Bertrand, English Language Arts and Social Sciences
Andy Byerley, Math
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Caitlin Gonzales, Special Education
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Crys Plattner, Administrative Support
Ben Wolcott, English Language Proficiency

# Announcements & Reminders

- **ODE will be closed Monday, January 17th**
- **A recording will be made, so please turn off your microphone and video.**

# Honoring High School Proficiency on the ELPA Summative Waiver Update

# Policy Summary

Historically, students taking the ELPA Summative (at any grade level) must score Proficient on all non-exempt domains in the same year in order to be considered Proficient and exit English learner status.

Under this proposition, Proficient performance in one or more domains on the G9-12 ELPA Summative is preserved year-to-year.
- The student will not be presented with items from that domain in future years (as if it had been exempted).
- Performance from carried domains is factored into scoring for non-carried domains.

# Waiver

On December 1, 2021, the USDE informed ODE that their legal department did not believe the policy to be consistent with federal statute and regulation; colleagues encouraged us to submit a formal waiver request

- ODE drafted and submitted a formal waiver request on December 7, 2021
- The public comment process runs through January 14, 2022
- Only 9 comments were received as of January 7, 2022 (8/9 in favor); ODE posted the information on Twitter and Meta to support additional engagement

# Testing Decisions in 2022

- Students tested before USDE responds will *not* be able to benefit from the policy.
- Therefore, districts may wish to delay testing for students who would be eligible *if* USDE approves the waiver.
- However, participation requirements remain in place. All students with EL status must *eventually* be tested.
- USDE will respond to our waiver request within 90 days of submission (i.e. before the end of March, although we expect a response sooner).

# Questions and Answers

- What squares with your thinking?

- What are you still curious about?

- What do you think might need to change?

# Contacts

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Thank You

# Remote Test Administration Overview

# Rationale

- States must assess students in order to:
  - Meet ESSA statewide assessment requirements
  - Provide data to help families, schools, districts, and the state understand and improve student academic achievement

*Remote administration provides additional access to statewide assessments for schools who deliver instruction using remote, virtual, or online models*

# Remote Testing Test Window

The remote testing window will open **April 19, 2022** for students across Oregon.

| Test Windows | Assessments | Grades |
|---|---|---|
| 4/19/22 – 4/29/22 | English Language Proficiency Assessment (ELPA) | K – 12th |
| 4/19/22 – 6/3/22 | OSAS ELA and Math | 3rd – 8th and 11th |
| | OSAS Science | 5th, 8th, 11th |
| | Oregon Student Educational Equity Development (SEED) | 3rd – 11th *(Optional)* |

# School Eligibility for Offering Remote Testing

# Remote Testing Eligibility

It is expected that most students across Oregon will test in-person. Administration of the Oregon Statewide Summative Assessments should align to a school's instructional model.

- If a school predominantly offers *in-person instruction*, students will test in-person *(even individual students who may receive instruction remotely)*.

- If a school offers predominantly *remote or online instruction,* **they may offer** summative assessments remotely. Note that families may still request to test in person.

# Remote Testing Eligibility Cont.

Even if a school that delivers remote or online instruction **may not** be able to offer remote testing to a given student if the following apply:

- **Technology limitations for the TA or the Student**
  *(i.e., limited broadband, hardware requirements, or assistive technology)*

- **Accessibility needs cannot be supported**
  *(i.e., Designated or Accommodation Supports)*

- **Student is participating in**
  - *Oregon Extended Assessment*
  - *Oregon's Statewide Assessments Braille version*

*If any of the following apply a district/school personnel should work with the student and family to schedule the tests at an alternate location (i.e., district, or school site).*

## Test Administration

This webpage is designed to assist District Test Coordinators (DTCs), School Test Coordinators (STCs), and Test Administrators (TAs) give valid and reliable state assessments in a timely and secure manner.

- Current District Test Coordinators
- Current Testing Schedule

Cambium Assessment, Inc. (CAI) is Oregon's vender to host the OSAS Portal

Our state's online system for assessments. Test Coordinators and Administrators use the OSAS portal to assign accessibility supports to students, set up and administer test sessions, and view student participation and performance reports. Parents and students can access practice tests via the portal to familiarize themselves with the test experience and question design.

Administration Manuals   +

Checklists   +

Forms   +

Remote Testing Resources   +

User Guides   +

### Training Materials
Test administration and security training materials for District Test Coordinators, School Test Coordinators, and Test Administrators.

### Test Administration Resources
Materials include promising practices for test administration and test security requirements; accessibility supports resources, and assessment communications materials.

### Assessment Help

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Remote Testing Resources   ✕

District Resources

- Parent/Guardian Remote Test Administration Agreement Permission Form
  English, Spanish, Russian, Vietnamese, Chinese, Arabic, Somali

- Parent/Guardian Remote Test Administration Agreement Permission Form (Fillable)
  English, Spanish, Russian, Vietnamese, Chinese, Arabic, Somali

- District, School, and Test Administrator Remote Testing FAQ
  This document provides a set of frequently-asked-questions to help educators remotely administering assessments and surveys know what to expect.

- Remote Testing User Guide (Updated 12/29/21)
  The Remote Testing User Guide is designed to support Test Administrators who have completed the Remote Test Administrator Certification Course and are planning on administering assessments or surveys included in the Oregon Statewide Assessment System.

Parent/Guardian Communication and Training Resources

- Students and Families Training Module: Remote Testing
  PowerPoint, PowerPoint with Audio, Video, Video Transcript

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Required Training Components

District Test Coordinators (DTCs) must participate in annual test security and administration training provided by ODE. DTCs must independently review and complete the 2021-22 ODE-provided recorded training modules below. Once complete, the DTCs must independently review and submit the ODE-provided DTC Fact Finder activity by November 1, 2021 and register for one of the required ODE-facilitated Webinar sessions scheduled for November 2-4, 2021. DTCs must also use the ODE-provided training modules when conducting School Test Coordinator (STC) and Test Administrator (TA) trainings within their district. For a full description of training requirements by role, please refer to Section 1.5 Training Requirements of the 2021-22 Test Administration Manual.

Braille Interface Training for Test Administrators of the Visually Impaired   +

OSAS Portal   +

Training Modules   +

Optional Training Materials   +

Extended Assessment Qualified Assessors or Qualified Trainers   +

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- Module 10 – Remote Test Administration (Updated 12/29/21)

  ○ Facilitation Guide, Audio slides, Slides with no audio

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# Parent/Guardian Consent Requirements for Remote Testing Participation

# Obtaining Parent/Guardian Consent

Consent from a parent/guardian is required for a student to participate in a remotely proctored test session

- Use *ODE Parent/Guardian Remote Test Administration Agreement Form* or the process your DTC has provided to obtain consent.

    - Parent will indicate if the **will** *or* **will not** allow for participation in remote test administration

    - If a child will participate in remote test administration, they will indicate whether they will have the video/audio **enabled** or **not enabled**

- *Student participation in remote testing **does not require** that a student video or audio is enabled during the test session*

# Obtaining Parent/Guardian Consent Cont.

- Video permission must also be set in TIDE.



Parental Consent for Remote A/V Monitoring: None selected ▼

☐ Select all

☐ Yes with camera

☐ No

☐ Yes without camera

*If no drop-down has been selected in TIDE, the system will automatically default to "No".*

However, DTCs, STCs, or TAs should verify this TIDE setting is accurately set prior to remote administration based on the Parent Guardian Remoter Testing Administration Agreement Form.

# Obtaining Parent/Guardian Consent Cont.

- If a parent/guardian provides consent, the permissions must be set in TIDE to allow a student to participate in remote administration.



*\* If no bubble has been selected in TIDE, the system will automatically default to "No"*

# Overview of Remote Technology Requirements and Operation

Oregon Department of Education

# Remote Test Administration Certification Course

To administer tests to students who are remote, **TAs must complete the and pass** the *Remote Test Administration Certification Course.*

• This course is only required for those TAs that will be administering the remote testing session.

The course will walk you through how

to administer remote assessments to

students and can be accessed via the

OSAS Portal under the Test Administrators tab.
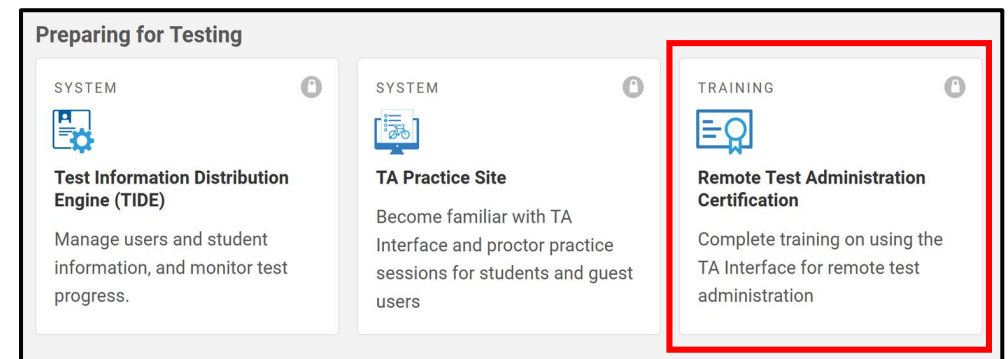
# Remote Test Administration Certification Course Cont.

*The Remote Test Administration Certification Course explains how TAs can:*

- Prepare your computer, webcam, microphone, and speakers before testing.

- Access the remote proctoring test administration site from home.

- Schedule a remote test or modify a scheduled remote session.

- Convey remote test session information to remote students.

- Join and begin a remote session that was scheduled in advance.

- Communicate with and assist remote students during a test session.

- Pause and Stop a remote test session.

# Overview of Remote Testing

**Test Information Distribution Engine (TIDE)**

Manage users and student information, and monitor test progress.
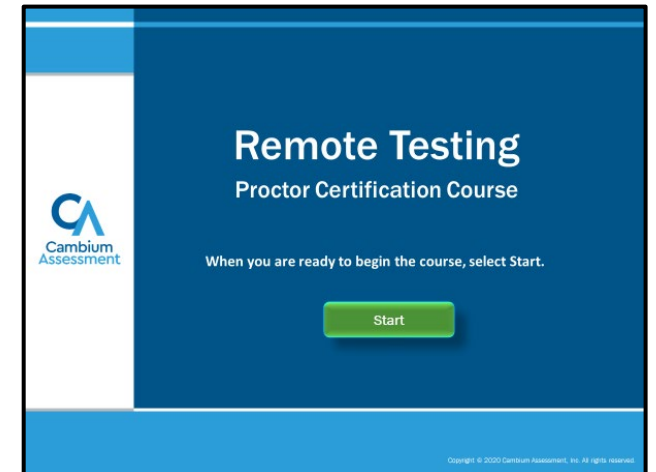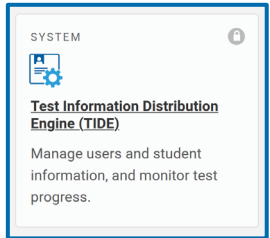
- No additional software is needed to enable the remote testing capabilities for proctors. *(Must be activated in TA TIDE settings)*

**TA Interface**

Create and manage operational test sessions from any web browser.
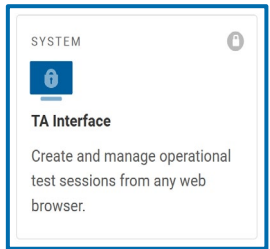
- Proctors log in to the same test administration site (OSAS Portal) they would use if students were testing in the classroom, or in-person.

  - From this site, proctors will select a remote test session or an in-person test session

  - Proctors can also schedule sessions in advance and provide a link for students to join the session when it starts

OSASSecure...

- Remote students should use the Secure Browser to access the same testing website they would access in school

  - If it is not possible to install the Secure Browser on a student's device, districts/schools should work with families to arrange for in-person testing.

# Remote Administration: OSAS Secure Browser
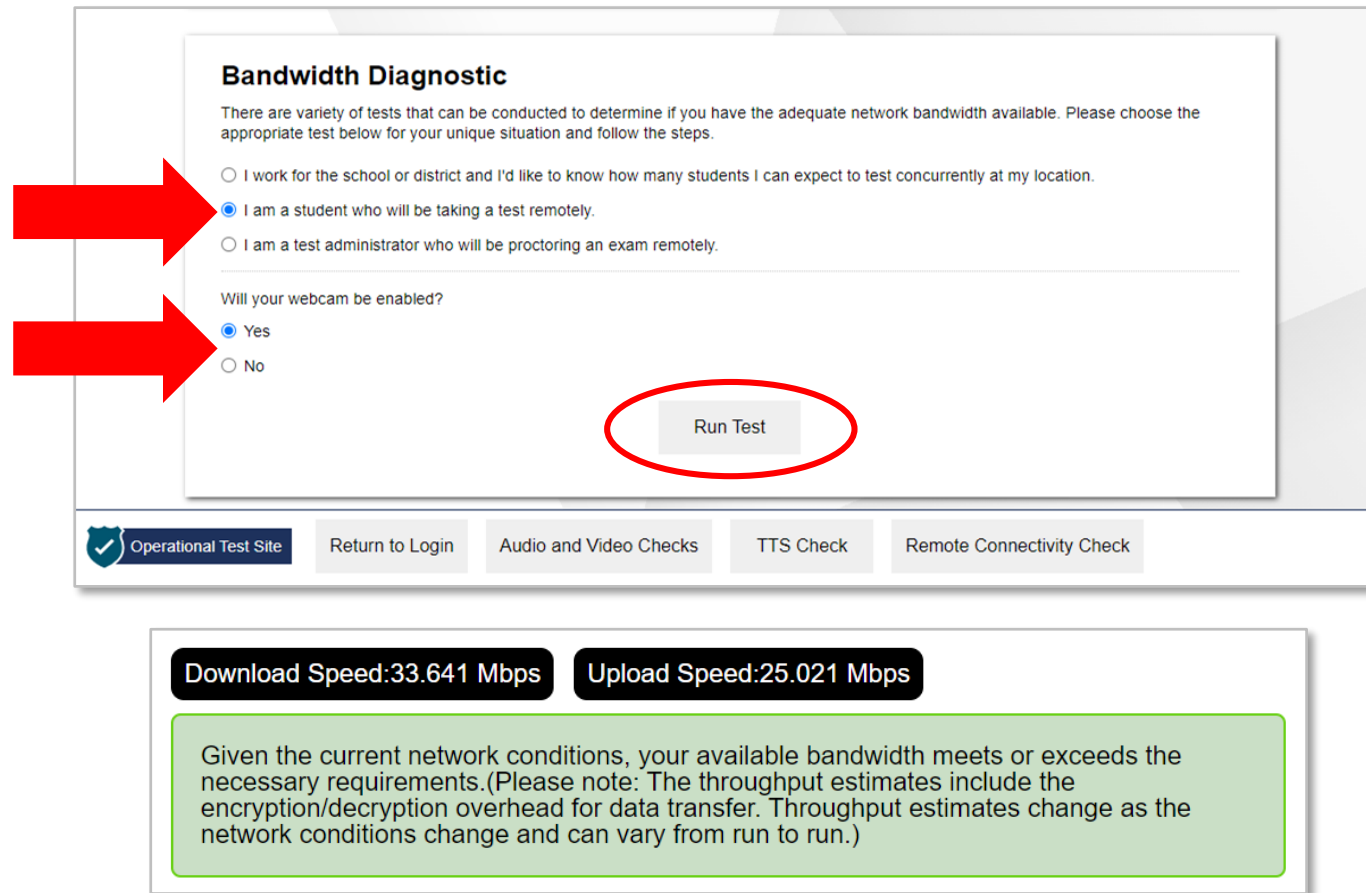
**All Oregon Statewide Summative Assessments are required to be administered using the OSAS Secure Browser:**

- ELPA

- OSAS ELA

- OSAS Math

- OSAS Science

*\* The SEED Survey and Interim Assessment can be administered remotely using either the OSAS Secure Browser or the Remote Student Testing Web Link.*

# How to Test Your Internet Speed

# How to Check Your Hardware



**Network Diagnostics**

| | |
|---|---|
| Your Operating System: Windows 10 | Your Browser Version: Chrome v88 |
| Secure Browser: false | |

**Bandwidth Diagnostic**

There are variety of tests that can be conducted to determine if you have the adequate network bandwidth available. Please choose the appropriate test below for your unique situation and follow the steps.

○ I work for the school or district and I'd like to know how many students I can expect to test concurrently at my location.

○ I am a student who will be taking a test remotely.

○ I am a test administrator who will be proctoring an exam remotely.

Run Test

Operational Test Site. | Return to Login | Audio and Video Checks | TTS Check | Remote Connectivity Check

**Camera Check**

Ensure you are able to use the camera. Check the box below to grant permission to access the camera, then test the camera functionality.

☑ I agree to grant the browser permission to access the camera.

**Next Step:**

If you can see a live stream of your camera, choose **I see myself**. If not, choose **I cannot see myself**.

I see myself | I cannot see myself | Skip

**Audio Playback Check**

Make sure audio playback is working.

🔊 To play the sample sound, press the speaker button.

**Next Step:**

If you heard the sound, choose **I heard the sound**. If not, choose **I did not hear the sound**.

I heard the sound | I did not hear the sound

**Microphone Check**

Make sure your microphone is working

1. To start recording, press the Microphone button.
2. Say your name into your microphone.
3. When you are done, press the Stop button.
4. To listen to your recording, press the Play button.

**Next Step:**

If you heard your recording, choose **I heard my recording**. If not, choose **I did not hear my recording**.

I heard my recording | I did not hear my recording | Skip

**Video Playback Check**

Make sure video playback is working.

Make sure video playback is working. To play the sample video, press the play button.
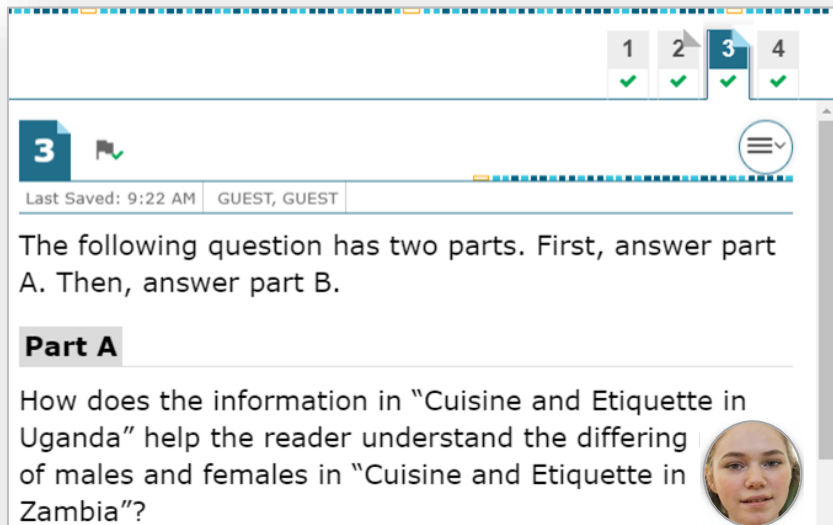
**Next Step:**

If you were able to play the video, choose **I could play the video**. If not, choose **I could not play the video**.
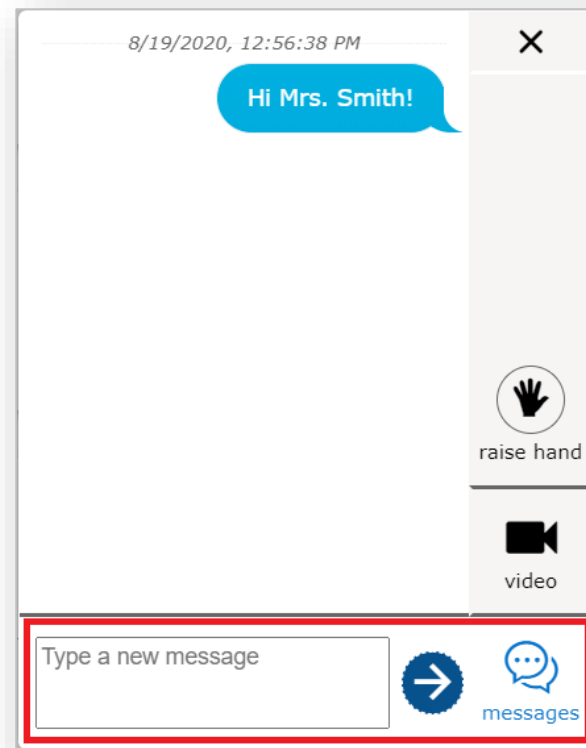
I could play the video | I could not play the video

[OSAS Demo Link](#)
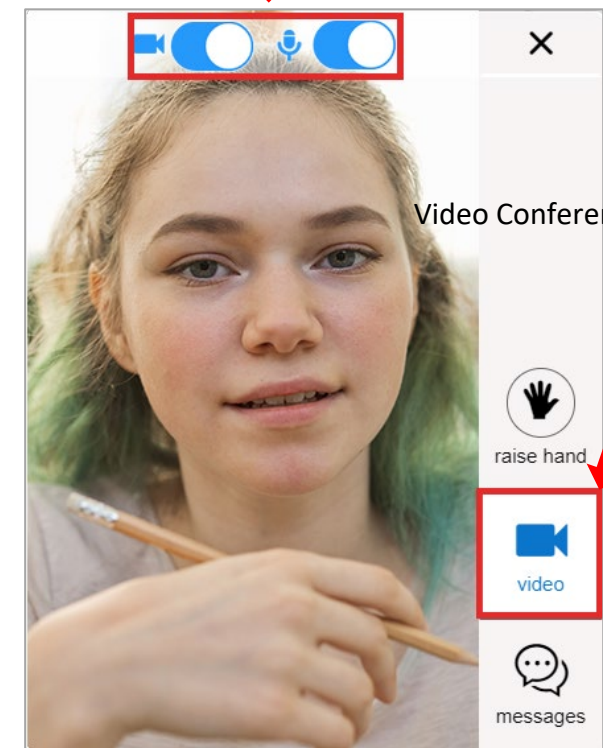
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# How to Communicate with Your Teacher During a Session

Toggle Buttons to Activate the Camera and Audio

Video Conference Button

The following question has two parts. First, answer part A. Then, answer part B.

**Part A**

How does the information in "Cuisine and Etiquette in Uganda" help the reader understand the differing of males and females in "Cuisine and Etiquette in Zambia"?

Last Saved: 9:22 AM    GUEST, GUEST

Student Video Icon

8/19/2020, 12:56:38 PM

Hi Mrs. Smith!

raise hand

video

Type a new message

messages

Chat Box

raise hand

video

messages

Live Video Feed
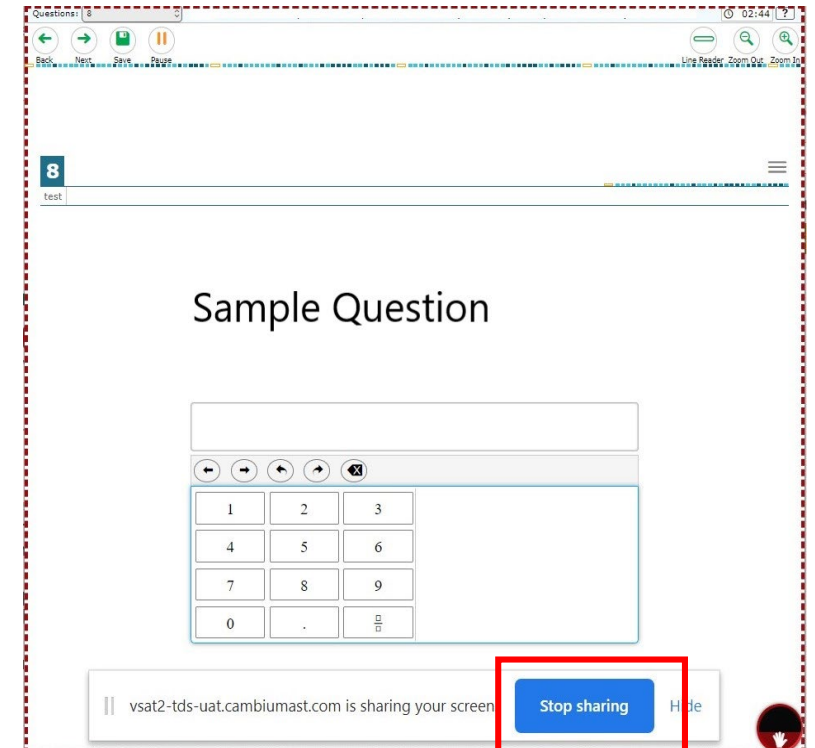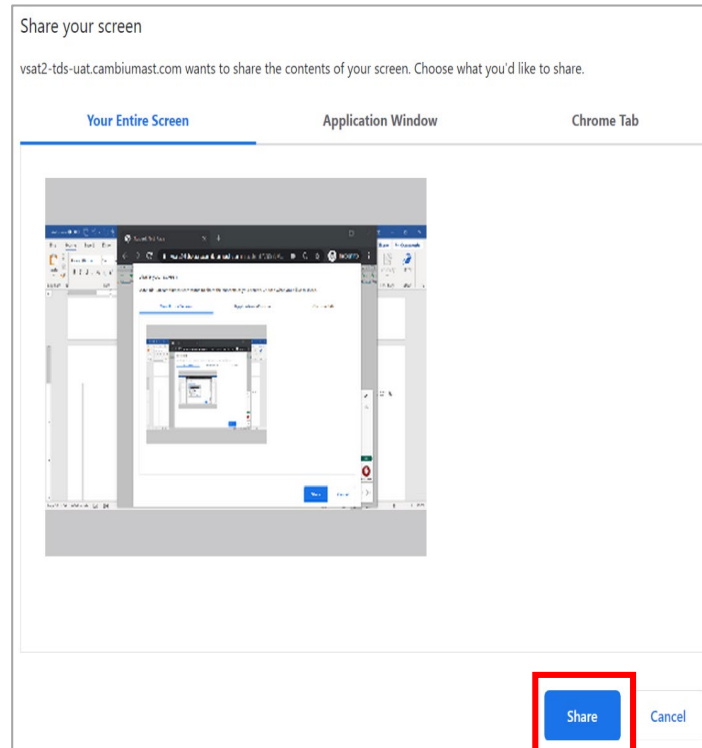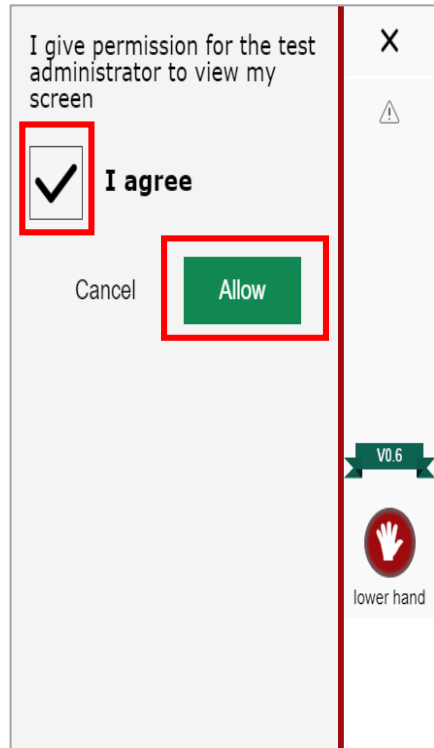
# How Your Proctor can Communicate with You During a Test



Broadcast message to all students

Message to only you

Chat with your proctor

# How Your Teacher can Communicate with You During a Test (Cont.)

**Thoughts?**

**Feelings?**

**Concerns?**

**Wonderings?**

# Next Steps and Adjourn

- A Q/A document will be posted to the [Test Administration Resources](#) page.
- Please contact Dan Farley at [dan.farley@state.or.us](mailto:dan.farley@state.or.us) if you have any subsequent questions or concerns.

## Thank you!