OREGON
DEPARTMENT OF
EDUCATION

DTC Webinar

November 18, 2026

Welcome! Thank you for joining us!

Assessment Team Contacts

Andrea V. Lockard, Ed.D, Assistant Superintendent of RADAR

Julie Johansen, Director of Assessment and Student Reporting

Mariela Salas Bao, Ed.D, Science

Jennifer Bell, Math

Tony Bertrand, English Language Arts and Social Sciences

Sody Fearn, K-2 Balanced Assessment

Audrey Lingley, Ed.D, SEED Survey

Carla Martinez, Administrative Support

Crys Plattner, Administrative Support

Ben Wolcott, English Language Proficiency



Regional ESD Partner Contacts

Assessment Support

Amy Rockwell- Regions 1 and 2
1-800-970-8372 ext. 1 or 503-540-4470

Joe Doherty- Region 3



Accountability and Collections Support

Peter Campbell- All regions
1-800-706-4447 ext. 3203 or 541-966-3203

Joe Doherty- All regions
1-800-706-4447 ext. 3140 or 541-966-3140

Katie Polumsky- All regions (ADM, SSID, 9OT)
1-800-706-4447 ext. 3220 or 541-966-3220

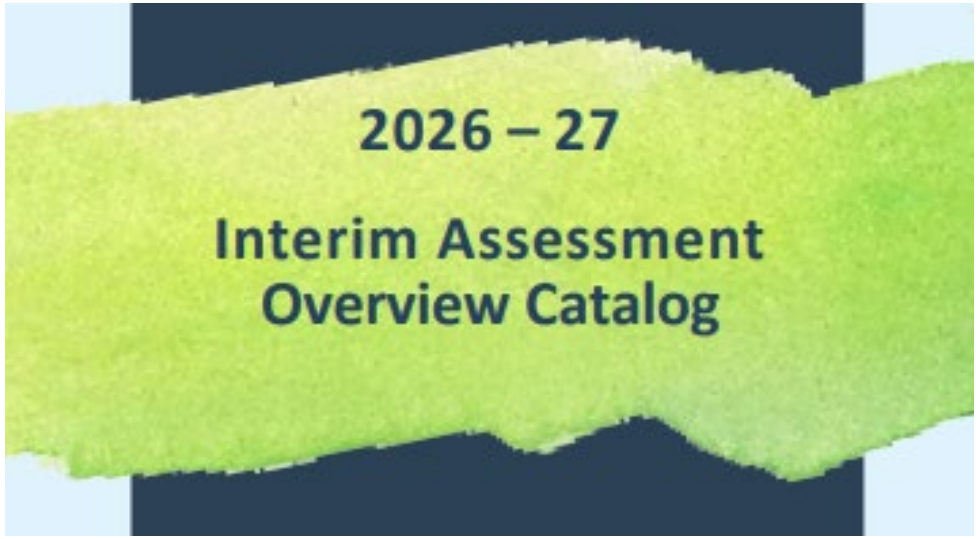
Reminders, Updates & Feedback

Reminders

- **New DTC Orientation** series–
  - Session 3: During Testing 1/12/27 10:30-11:30 Register here
  - Session 4: After Testing 2/2/27 10:30-11:30 Register here
- Recruitment for 2027-28 Family Conversation Pilot underway. Interested district and charter schools can complete the pilot interest form to join, gain early implementation experience, help refine the process, and build local capacity ahead of statewide implementation.

Reminder: OSAS Math Interim Test Updates

- See the Interim Overview Catalog for details on the tests available for 2026-27.
  - Note: 6 High School Tests were removed due to lack of alignment
- An Excel file of the tests and item numbers is also available on the OSAS Portal under Resources.



Reminder: Content Newsletters and Communities

In addition to the A&A Update Newsletter, ODE offers additional content area newsletters and community groups that might be helpful to you and other educators:

- **ELA Standards Newsletter**
  - *Oregon Literacy Leaders Network*
- **Math Educator Newsletter**
  - *Oregon Math Leaders Network*
- **Science Education Newsletter**
  - *Oregon Science Leaders*
- **Migrant and Multilingual Education Newsletter**

Updates

- Missed the Test Information Distribution Engine (TIDE) training webinars? Consult the Video and Q&A Document, found in the OSAS Portal accordion on the Assessment Training Materials page.

Recruitment: State Network of Educators (SNE) Virtual Winter 2027 Workshop

ODE is excited to announce the State Network of Educators (SNE) Virtual Winter 2027 Workshop, taking place **January 23-24 and January 30-31, 2027**.

Educators interested in participating, will need to complete the Interest Survey Form **by November 30**.

For further details, please refer to the Assessment and Accountability Newsletter for the complete list of details which includes the Smarter Balanced FAQ.

Additionally you may contact either Jennifer Bell, Math Assessment Specialist, Tony Bertrand, ELA and Social Sciences Assessment Specialist, or Sody Fearn, K-2 Balanced Assessment Specialist.

DTC Annual Training Follow-Up

- A version of the slides without Fact Finder answers was posted to the OSAS Assessment and Survey Administration Resources page.
- Contact Regional ESD Partners for make-up training.
- Contact Regional ESD Partners for help with activating testing supports in TIDE.
- See the Test Administration Manual Section 5.3 for information on opt-outs and parent requests for exemption based on disability or religion.

Alt ELPA Screener Decision

ODE has decided not to adopt the Alt ELPA Screener.

- EL status will continue to be resolved using general ELPA Screener.
- Unified ELPA Guidance updated with specific reference to students experiencing a most significant cognitive disability.

How was this decision made?

- Consideration of feedback from districts and educators.
- Year-long engagement with Assessment, English Learner, and Special Education advisories.
- Final decision panel including representatives of all three named above.
- Panel recommendation was unanimous.

Questions? Contact Ben Wolcott, ELPA Specialist.

SEED Survey

- Office Hours, second Tuesday of the month from 3:00-4:00 PM
  - Access and navigate SEED Survey results • Use student voice data in continuous improvement efforts • Interpret results by student groups • Support data-informed decision making • Understand survey content and administration
- **2025-2026 Results** are now available on the SEED Survey web page
  - Domain Score Dashboard (new this year!)
- Statewide Surveys Newsletter
  - Stay connected and understand how survey results support decision-making
  - Sign up to receive quarterly newsletter
  - November issue was released earlier this month

DTC Survey Feedback

What we heard last month	Actions and suggestions
Would like manuals beyond the OAM to have a change log	• Other manuals have a Summary of Changes. If this doesn't meet your needs, we may need more information.
Would like a single place where required DTC actions are laid out in a checklist, different from the Roadmap	• Role-specific checklists on OSAS Assessment Administration page (brief, high-level; screenshots on following slide). • 26-27 Assessment and Accountability checklist (specific, extensive). This is found on the Key Dates for Accountability and Reporting page. • If neither of these meet your needs, we may need more information.

Role-Specific Checklists

Administering Statewide Assessments and SEED Survey

Find the manuals, system guides, and assessment-specific instructions needed to administer statewide assessments consistently and securely.

- OSAS Portal: The OSAS Portal supports test administration, accessibility settings, participation and performance reporting, and student practice tests.
- Assessment Training Materials
  Find required trainings, presentations, modules, and supporting materials for assessment coordinators (DTCs and STCs) and test administrators TAs).

- Assessment Administration Manuals +
- OSAS Portal User Guides +
- Required Forms and Notices +
- Braille and Specialized Testing Forms +
- Remote Test Administration Resources +
- Role-Specific Administration Checklist +

Oregon Department of Education

OSAS DISTRICT TEST COORDINATOR CHECKLIST

DTC: District Test Coordinator / STC: School Test Coordinator / TA: Test Administrator
TAM: Test Administration Manual / TIDE: Test Information Distribution Engine

	Activity	Reference	Duration	Deadline
☐	1. Complete all required reading.	TAM Section 1.4	60–90 minutes	October
☐	2. Participate in required DTC training provided by ODE *(includes reviewing ODE-provided training modules and participating in ODE-facilitated webinar).*	TAM Section 1.4	2–4 hours	November
☐	3. Review scheduling and testing requirements with STCs.	TAM Sections 2.0, 5.0, 6.0	60–90 minutes	6 – 8 weeks before testing
☐	4. Plan training for STCs and TAs.	TAM Section 1.4	1–3 hours	6 – 8 weeks before testing
☐	5. Provide required training to all STCs in your district and ensure that STCs complete required reading.	TAM Section 1.4	2–3 hours	4 – 6 weeks before testing
☐	6. Set up STC and other needed user accounts in TIDE.	TIDE User Guide	60–90 minutes	4 – 6 weeks before testing
☐	7. Work with STCs to provide required TA training to all TAs in your district, including volunteers and substitutes. Ensure that TAs complete required reading.	TAM Section 1.4	2–3 hours	2 – 4 weeks before testing
☐	8. Work with District Technology Coordinators to ensure timely computer set up. • Conduct network diagnostics. • Download the Secure Browser (beginning late November or early December). • Verify that schools meet the minimum technology requirements.	Technology Guide	5–10 hours	2 – 4 weeks before testing
☐	9. Work with schools to review student information in TIDE.	TIDE User Guide	2–4 hours	1 – 2 weeks before testing and during testing
☐	10. Perform an equipment needs assessment based on individual student requirements. • Work with the STC to identify students who will need specialized equipment for accommodations. • Communicate with STCs and TAs to identify the number of headsets needed. Place order so that all headsets needed, plus extra, are available at least 2 weeks prior to planned test administration.	TAM Sections 3.0, 6.2 Oregon Accessibility Manual	1–2 hours	2 – 4 weeks before testing
☐	11. Investigate and report all test improprieties and irregularities.	TAM Section 3.0	Varies	Throughout testing window

Breakout Rooms

2–3 people about 4 minutes of interaction



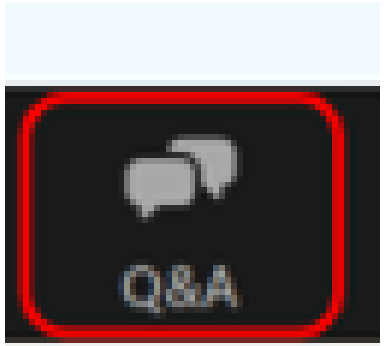
In your room:

- Introductions: name, role, and district
- Talk through the Survey Question (answer individually)

Survey Question:

As you set up TIDE and get your people ready, where did you get stuck or have to hunt for an answer?

Link to Survey



Q & A

Submitted questions via Smartsheet form or by emailing the Assessment Team.

DTC Roadmap Reminders for this Month

- Work with your IT department to make sure the secure browser is up to date on testing devices.
- Assign or verify desired user roles (ex. School Test Coordinators) in the Test Information Distribution Engine (TIDE).
- Confirm the process for collecting, enacting, and storing opt-out requests or requests for exemption based on religion or disability.

Intentional Closure



In chat:
What is your next step? or big learning today?

Next Steps and Adjournment

- A Q&A document will be posted to the Assessment Administration Resources page.
- A follow up email to DTC Listserv will include links and reminders.
- Please contact the ODE Assessment Team if you have any additional questions or concerns.

Thank you!