

DTC Webinar Q&A – {December 13, 2023}

DTC Webinar recordings are posted on the [Test Administration Resources webpage](#) under DTC Webinars.

General

1. What should Interim Assessment training look like for a school or a district who is administering these assessments for the first time?
 - a. Begin with the facilitation guide for the Interim modules. Customize the training based on the insights gained after reviewing the training materials. Returning TAs who administered tests last year may find asynchronous training preferable. However, newer educators or educators who are new to your district might benefit from synchronous training.
2. Are Math/ELA blueprints available? If so, where?
 - a. Yes, these are found on the [ELA](#) and [Math](#) Assessment webpages.

ODE Reporting (AWE)

3. It is currently possible to suppress Secure Student Identification numbers (SSIDs) on official ODE Individual Student Reports (ISRs). Will this function be available for ISRs created using the Centralized Reporting System (CRS)?
 - a. This feature is not currently available, but our vendor is investigating whether it would be possible.

Other

4. Is there a deadline to set Use Preferred Name in TIDE in order for the setting to propagate into ODE secure reporting systems?
 - a. [Using Asserted Name in Assessment Score Reports](#) recommends setting the tool 48 hours before printing score reports from ODE secure data systems.

SEED

5. If we use the ODE SEED participation notice, will districts be expected to hold on to family requests not to take the survey? If so, how long?
 - a. Districts must retain non-federally required student records, such as opt-out forms, for at least three years after the record was created.
6. Are districts required to create documentation if a parent/guardian or student verbally declines to participate in the SEED Survey?
 - a. No. Districts may want to track and monitor these requests via the "upload student test restrictions" process as mentioned on page 6 of the SEED Survey Administration Manual.
7. What is the district's responsibility when a student verbally declines to take the SEED Survey?
 - a. See pg. 7 of the [SEED Survey Administration Manual](#): A student may also decline to participate in the SEED Survey prior to logging into the survey system, either verbally or in writing. Districts may offer or request that the student log into the system and decline [...], but may not require or compel them to do so.
8. Can I generate one link to the SEED survey for the entire district?
 - a. Yes. See the "Assignment" format, described in the [SEED Survey Administration Manual](#), pg. 8-9. The SEED administration window must be open to use this feature.
9. Does the URL from the "Assignment" option redirect students to the SecureTest app or does it allow students to access the survey on a web browser?
 - a. Students access the "assignment" administration format of the SEED Survey through a web browser.
10. If a student is absent for a prolonged period, does the district need to track that student's absence and follow up to make sure they get an opportunity to complete the SEED?
 - a. See pg. 5 of the [SEED Survey Administration Manual](#): Sufficient instruction- and classwork-free time should be set aside each year

to provide every student with a reasonable opportunity to complete the SEED Survey. It is permissible to provide additional opportunities outside of school time for students to complete the SEED Survey, whether for student preference or to make up for a missed administration opportunity. Consider providing multiple opportunities within the administration window for students to complete the SEED Survey.

11. What kind of data will districts get from the SEED Survey?
 - a. See pg. 11 of the SEED Survey Administration Manual: ODE will release aggregated and suppressed SEED survey results to schools and districts through the Achievement Data Insight (ADI) application. Data is aggregated by survey item. For an example, please see State-level SEED Survey data available on the [Assessment Groups Reports webpage](#).

Helpful Links:

- [DTC Designation Form](#)
- [Superintendent Approval Fillable Form](#)
- [Accountability Training](#)
- [Assessment Training Materials](#)
- [AA Update](#) page, with archives and subscription link
- [DTC Roadmap](#)
- [Interim Assessment](#) resources and training materials
- [Nationally-Normed College Entrance Practice Test](#) page
- ODE's Equitable Grading Practices [webpage](#) and [email](#)
- [OSAS Portal](#) (includes testing schedule)
- [SEED Survey](#)
- [Test Administration](#) page (Oregon Accessibility Manual and Test Administration Manual)
- [Test Administration Resources](#) page (Accessibility Supports, RARP, DTC Webinar Resources)