**District Assessment Inventory Worksheet**

Assessment name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Purchase cost per student, in dollars: \_\_\_\_\_\_\_\_\_\_
2. Does the district routinely use outside personnel to enable or facilitate administration of this test? Y/N
3. Participating grades (Pre-K through 12+): \_\_\_\_\_\_\_\_\_\_
4. Administration setting most commonly used by the district (mark only one).
	1. 1:1
	2. Small group administration (fewer than 10 students)
	3. Large group administration (10 or more students)
5. Purpose (by provider or developer in user guide or technical report): *only necessary for tests manually added by district. Copy and paste exact vendor language.*
6. Top three purposes for which the test is administered per school year:
	1. summative
	2. unit test or quiz
	3. interim/benchmark
	4. screener
	5. progress monitoring
	6. placement
7. Mean number of minutes per administration: \_\_\_\_\_\_\_\_\_\_
8. Number of unique students who take this test in an average school year: \_\_\_\_\_\_\_\_\_\_
9. Participating student groups (mark all that apply):
	1. All Students
	2. Students with English learner status
	3. Identified students receiving Reading and/or Special Education supports
	4. Students in dual language programs
	5. Other
10. How the district uses these test data (mark all that apply):
	1. Grouping students
	2. Planning lessons
	3. Diagnosing skills
	4. Evaluating programs
	5. Reporting outcomes
	6. Measuring student progress
	7. Informing resource allocations
	8. Other
11. Roles who use these test data (mark all that apply):
	1. classroom teacher
	2. school counselor
	3. MTSS/RTI coordinator
	4. TOSA (e.g., instructional coach/teacher leader)
	5. Administrator (building/district)
	6. parents/families/students
	7. external partners (e.g., Community-Based Organizations, college admissions offices, private consultants)
	8. Other
12. How long it takes to get test data (in days): \_\_\_\_\_\_\_\_\_\_