# Writing Assessment Series Session 1 Facilitation Guide
## *Understanding Claim 2 Writing & ELA Performance Tasks*

This optional facilitation guide was designed to assist in the presentation of the Overview Session of the Writing Assessment Series; *Examining Claim 2 Writing: Writing Performance Tasks & Condition Codes – Accessing District, School, & Student Data* and provide an opportunity to orient users to supplemental resources.

| Session Slide Narrative and Animations | Supplemental Resources or Suggestions |
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| **Slide 1: Title Slide**<br><br>This is the third session in the writing assessment series presented by the Oregon Department of Education which focuses on Examining Claim 2 Writing: Writing Performance Tasks, and Condition Codes.<br><br>Session 3: Accessing District, School, & Student Data | • Reminder to participants this is Session 3 of 3. |
| **Slide 2: Session Overview**<br><br>The Writing Assessment Series includes the following three sessions…<br><br>The focus during this session will be Accessing District, School, & Student Claim 2 Writing Data for the ELA Performance Task from the Oregon Statewide Summative Assessment for English language arts through the OSAS Portal. | • This training will support educators in accessing valuable information through the OSAS Portal and therefore need to complete the required trainings prior to accessing the Online Reporting System.<br><br>• Oregon Statewide Summative Assessment data is included under the guidelines of the [Family Educational Rights and Privacy Act (FERPA)](#). |
| **Slide 3: Percentage of Students Receiving a Condition Code in Claim 2 Writing**<br><br>In session 1 and 2 we identified how Oregon students were performing on the Oregon Statewide Summative Assessment for English languages arts in comparison to Claim 2 writing and noticed how grades three, four, and five… were slightly lower than the percentage of students identified as proficient on the overall ELA composite score.<br><br>In addition we reviewed the following definition and table which provided additional background information on the topic of condition codes associated with the ELA performance task included in claim 2 writing.<br>**Animation**<br>We further defined and discussed the contributing factor and impact of condition codes being assigned to students during the scoring process on the ELA performance task. | • Optional pause point to all participants to view and discuss data trends or observations.<br>• If the District Curriculum Director or DTC has obtained on ODE / District Performance Task Infographic |

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| And how a condition code Animation results in a default zero score in all measured writing components of the ELA performance task.<br>**Animation**<br>**Animation**<br>As a reminder the the following table provides the percent of students in Oregon by different grades that received a condition code score on the ELA performance task and thus scored a zero in all domains of the ELA performance task. | |
| **Slide 4: What is a Condition Code? What are the Different Types?**<br><br>ODE identified the top 3 condition codes assigned were **Animation** insufficient, off-purpose, and off topic. Upon further analysis the Oregon Department of Education identified that **Animation** narrative writing tends to produce the highest percentage of conditions, specifically **Animation** Insufficient and Off Purpose. | • Additional information is available in the [Smarter Balanced Hand-Scoring Rules (Appendix G: Field Test Condition Codes)](#) |
| **Slide 5: Examining Writing Data Sets**<br><br>To further support district and school aspirations and the exploration of information we explore how to navigate the Oregon Statewide Assessment System. In addition, districts and schools may want to discuss further planning and evaluation of professional development needs. | • As these are just a few recommendations, presenter can pause here to discuss and collaborate on additional strategies or questions. |
| **Slide 6: Accessing Claim 2 Writing data through the OSAS Portal, [www.osasportal.org](http://www.osasportal.org)**<br><br>To access the data through the Oregon Statewide Assessment System either a district testing coordinator or test administrator account is required. Please note if you have not completed the required trainings for these account types, you may request a school report viewer (SRV) account at the district level.<br><br>To access Oregon Statewide Summative Assessment data, start by clicking on the Animation Test Administrator icon. | • Educators need to complete the required trainings prior to accessing the Online Reporting System.<br><br>• Oregon Statewide Summative Assessment data is included under the guidelines of the [Family Educational Rights and Privacy Act (FERPA)](#). |

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| **Slide 7: Accessing Claim 2 Writing data through the OSAS Portal, www.osasportal.org**<br><br>Once selecting the Test Administrator icon users will select the **Animation** Online Reporting icon. | |
| **Slide 8: Accessing Overall and Claim Scores**<br><br>The online reporting icon will navigate users to the OSAS Online Reporting System. If a user is interested in accessing Overall and Claim Level Scores the user will select the **Animation** Score Reports icon. | |
| **Slide 9: Accessing Overall & Claim Scores**<br><br>The scores report icon will populate overall proficiency data for the selected district. The **Animation** overall English Language Arts data is available in the left table and users will see **Animation,** their overall percent of student proficient by grade level **Animation**.<br><br>By selecting the overall percentile number, such as third grade in the following examples, the user will be able to navigate to claim level data. | |
| **Slide 10: Accessing Overall and Claim Scores:** *Navigating Between the Two Different Reports*<br><br>When first selecting as specific grade level, the user will be navigated to the overall claim score for the district as a whole **Animation**.<br><br>However is the user scrolls down under the district level they will be able to see the individual school site to compare to both the State of Oregon and the district.<br><br>By clicking on either the district or school site icon a pop up window **Animation** will appear.<br><br>User can change the report from the Subject level of ELA to a claim level report by selecting **Animation Animation** the What: drop down menu.<br><br>In addition a user can quickly navigate to other grade levels **Animation** by simply changing the **Animation** the Grade: drop down menu. | • The two reports serve different functions.<br><br>   o Overall Composite Scores provide the percentages of proficiency on the Oregon ELA Statewide Summative Assessment (Level 1, 2, 3, or 4).<br><br>   o Claim Level Scores provide the percent of scores either above proficiency, at/near proficiency, or below proficiency, which aligns to the reporting system of Target Reports. |

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| **Slide 11: Accessing Individual Student Scores on the ELA Performance Task**<br><br>To access and view individual student scores in relation to Claim 2 writing and the ELA Performance Task writing extended response. Users will return to the OSAS Online Reporting System and select the Animation the Retrieve Student Results icon. | • Accessing individual ELA Performance Task Writing Scores will educators to evaluate the Claim 2 Writing Scores by looking at scores across the three scoring domains aligned to the Oregon ELA Performance Task Scoring Rubrics<br><br>   o [Narrative (3 – 8)](#)<br>   o [Informational (3 – 5)](#)<br>   o [Explanatory (6 - 11)](#)<br>   o [Opinion (3 – 5)](#)<br>   o [Argumentative (6 – 11)](#) |
| **Slide 12: Accessing Individual Student Scores on the ELA Performance Task: *Retrieve Student Results***<br><br>User will be prompted through 3 steps in order for the OSAS portal to extract the data.<br>**Animation** Step 1 users will complete the table and select the grades desired in the report.<br><br>**Animation Animation** Step 2 users will make sure the right institution or school has been selected.<br><br>**Animation Animation** Step 3 user will use the Export to Inbox button<br><br>**Animation Animation** The report will appear in the user inbox located at the top of the screen. | • Oregon Statewide Summative Assessment data is included under the guidelines of the [Family Educational Rights and Privacy Act (FERPA)](#). |
| **Slide 13: Accessing Individual Student Scores on the ELA Performance Task: *ORS Inbox***<br><br>When accessing the user's inbox, the file will appear as a zip file **Animation**. By selecting the file **Animation Animation** a pop-up will appear prompting users to either open or save the file.<br><br>**Animation** This is a sample of the spreadsheet users will see, some of the information has been redacted for presentation purposes, but users will see additional information **Animation** such as student names, grade, and both ELA Overall and Claim level scores. | • Oregon Statewide Summative Assessment data is included under the guidelines of the [Family Educational Rights and Privacy Act (FERPA)](#). |

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| **Slide 14: Accessing Individual Student Scores on the ELA Performance Task:** *Columns AA - AI*<br><br>Within the same spreadsheet in columns **Animation** AA through AI individual scores student scores are available.<br><br>**Animation Animation** If a student receives a condition code it will be **Animation** noted in the spreadsheet<br><br>**Animation Animation Animation** As a reminder the writing extended response is scored in three scoring domains and individual student scores will also appear in the provided spreadsheet. **Animation** | • Oregon Statewide Summative Assessment data is included under the guidelines of the [Family Educational Rights and Privacy Act (FERPA)](#). |
| **Slide 15: Contact Information and Additional Resources:**<br><br>The ODE Assessment team has created a one page infographic to be shared with districts. These are district specific and will provide a district's data on the percentage of students who received a condition code on the ELA performance task **Animation** in the bottom row of the table which can be used to compare against the percentages across the State of Oregon.<br><br>As these are district specific please have your DTC contact the ODE Assessment Support Team.<br><br>The ODE Assessment team can be contacted by either visiting the ODE Assessment webpage on the Oregon Department of Education website or emailing the ODE Assessment Support Team at [ode.asmt-team@ode.state.or.us](mailto:ode.asmt-team@ode.state.or.us) | • The Office of Teaching, Learning, and Assessment is available to provide additional professional development opportunities for Oregon educators. Please contact your Regional ESD to coordinate a session. |