



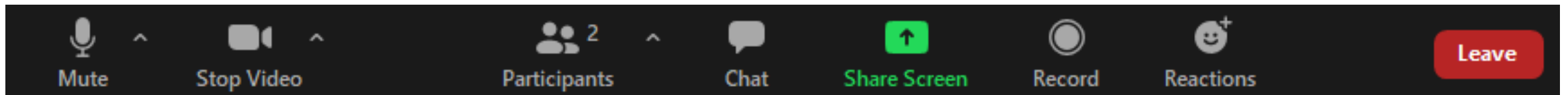
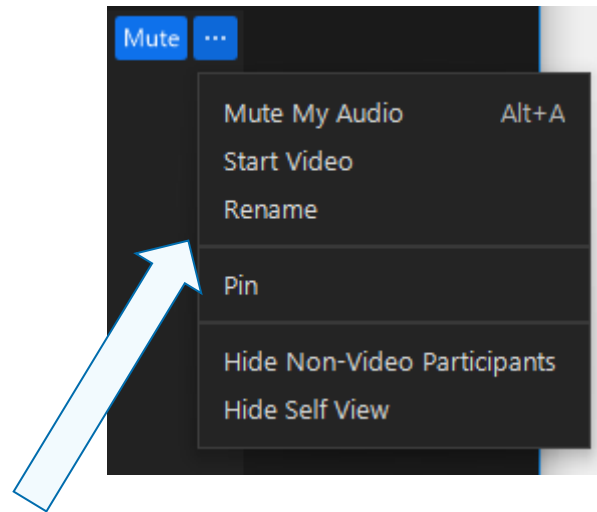
# Welcome to the New DTC Orientation!

Session 2

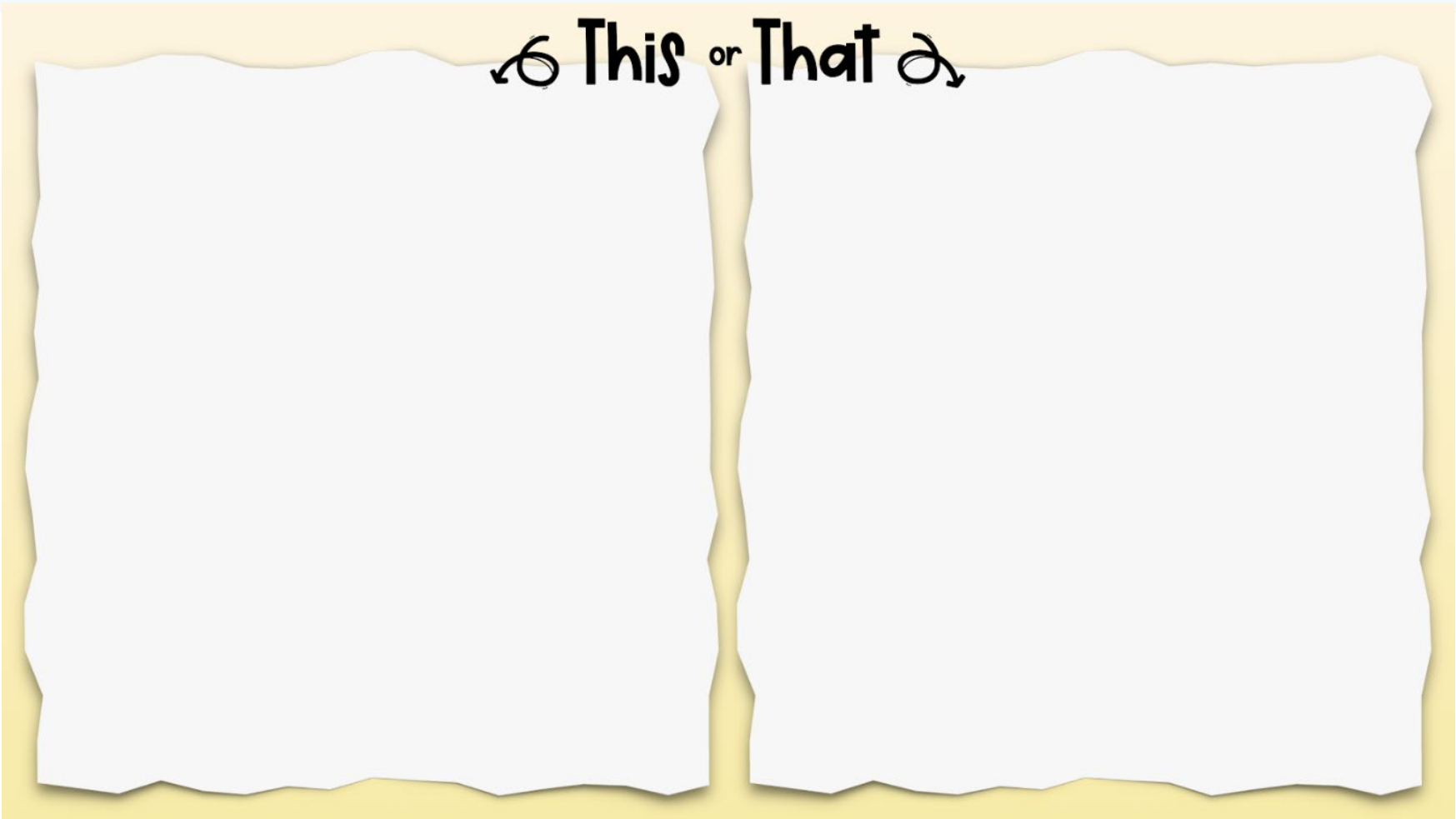
November 2, 2023

# Welcome!

Please rename yourself to include your first and last name, your district, and your pronouns (if you wish).



# This or That?





# Start Recording

# Introductions: Regional ESD Partners

Assessment Support:

**Amy Rockwell, Regions 1 & 2**

**Shannon Lyon, Region 3**

Data Collections/Accountability:

**Karen Brown Smith**

**Peter Campbell**



# Schedule of Events

<b>Date</b>	<b>Topics</b>
10/17/2023	Intros of Assessment Team members, ESD Partners, Mentor DTCs Overview of OSAS (and what it's not) "Before testing" section of Roadmap
11/2/2023	"During testing"
11/28/2023	"After testing"
Winter / Spring	ESD Partners will present on topics of choice

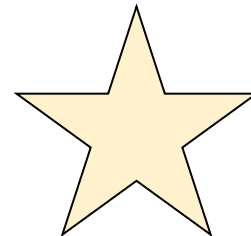
# School Year Test Administration

Before Testing

During Testing

After Testing

Aug Sept Oct Nov Dec Jan Feb Mar Apr May Jun Jul



# OSAS Test Schedule

## Statewide Summative Content Assessments

The test window for the statewide summative content assessments applies both to the online General Assessments and to the Alternate (Oregon Extended) Assessments.

Assessment	Assessed Grades	Test Window
English Language Arts and Mathematics <sup>A B</sup>	3-8	4/2 – 6/14
Science <sup>A B</sup>	5, 8	3/5 – 6/14
English Language Arts, Mathematics, and Science <sup>A B</sup>	11 <sup>C</sup>	2/6 – 6/14



## Statewide Summative English Language Proficiency Assessment Test Window

Assessment	Assessed Grades	Test Window
ELPA Summative <sup>A</sup>	K, 1, 2-3, 4-5, 6-8, 9-12	1/9 – 4/12
Alt ELPA	K, 1, 2-3, 4-5, 6-8, 9-12	1/30 – 4/12



## Remote Statewide Summative Assessments

Assessment	Assessed Grades	Test Window
Remote English Language Arts, Mathematics	3-8	4/2 – 6/14
Remote Science	5, 8	3/5 – 6/14
Remote English Language Arts, Mathematics, and Science	11	2/6 – 6/14
Remote ELPA	K, 1, 2-3, 4-5, 6-8, 9-12	3/5 – 4/12

## Student Educational Equity Development Surveys (SEED and Alt-SEED Surveys)

Survey <sup>D</sup>	Assessed Grades	Test Window
SEED	3-11	3/5 – 6/14
Alt-SEED Survey	3-8 and 11 <sup>E</sup>	3/5 – 6/14



# “During” Testing Topics

Provide training to STCs and TAs (including remote administration)

Ensure student accessibility feature(s) are set in TIDE

Processing opt-out forms

Report potential test improprieties and irregularities to ODE



# STC & TA Training

**Key Point: DTCs are responsible to ensure that STCs and TAs are trained annually.**

# OSAS Training at Portland Public Schools

- December: DTC trains all STCs via PD courses and Q&A session (in person or via Google Meet). We train early to ensure STCs are trained prior to ELPA Summative window
- January: STCs train TAs at district identified staff meetings via PD courses and Q&A session. Principals have the option to trade staff meetings for a later training opportunity (particularly elementary and middle schools)
- January: DTC provides make-up training for new STCs or STCs who had conflicts.
- ELPA Screener TA training: training carries over from previous year (ELPA Screener TAs train in January with all TAs; newly hired in fall ELPA Screener TAs train in Aug)

# OSAS Training at Portland Public Schools (2)

- ODE modules (incl. manuals and assurance form) embedded in our PD (Professional Development) platform as courses
- Assessment team monitors course completions and creates all TIDE accounts (incl. TAs) after verifying signed assurance forms
- STCs are required to complete PD courses prior to attending STC Q&A which includes 1 hour of PPS specific info and highlighting test security and avoiding improprieties with slides created by DTC and 30 minutes or more if needed of Q&A

# OSAS Training at Portland Public Schools (3)

## Supports we provide to STCs

- Binder of manuals, guides and forms (digital and physical format)
- SSID Login Cards
- Tracking Opt Outs but school staff enter accessibility supports
- To Test Lists for tracking completion on our internal Dashboard
- Phone and email support from assessment team of 3
- Weekly STC Update January - June

# OSAS Training at Coquille SD

DTC trains STCs and TAs within a PD day (shows required modules; distributes relevant TAM portions) - all in one group

Educational Assistants trained either by STC or DTC at District Office

Test assurances “wet signed” then retrieved by DTC or delivered in intradistrict mail

DTC keeps Google Sheet of received test assurances; grants TIDE access as relevant

# Timeline of OSAS Training (Coquille SD)

September: DTC does ELPA Screener

November: TA training for all parties

DTC collaborating with Special Programs and Case Managers for supports,

accommodations and enters into TIDE

December: Interim ELA assessment

February: Interim Math assessment

April- end of May: Building test schedules

# What the DTC does to serve teachers (Coquille SD)

Delivers training to all involved in testing process

Creates copy of relevant TAM sections for those trained

Manages TA documents [no TIDE access until receipt of training!]

Delivers ELPA screener and summative testing

Receives and tracks Opt-Out Forms and Exemptions ~ blocks tests in TIDE

Enters all accommodations and supports for teachers

Reports Improprieties

Verifies test data

Reports test data to Board

Keeps leadership informed about data embargo/release dates





# Student Accessibility in TIDE

Key Point: Embedded accessibility features must be turned on (or off) in TIDE.

# Oregon Accessibility Manual

- Oregon Accessibility Manual (OAM) has been restructured for increased user friendliness
- Focuses on accessibility supports (i.e. universal tools, designated supports and accommodations)
- Embedded vs. non-embedded supports

# Test Information Distribution Engine (TIDE)

- Use TIDE to modify existing student accounts
- What to do if a student isn't in TIDE
- Supports that can only be set by a DTC/DLU
- Upload Student Test Settings and Tools
- TIDE User Guide

## Preparing for Testing

SYSTEM 



### Test Information Distribution Engine (TIDE)

Manage users and student information, and monitor test progress.



# Processing Opt-Out Forms

Key Point: DTCs are responsible for coordinating a process to handle and archive opt-out forms.

# Opt-Out Process

Opt Out Form: ONLY applies to ELA and Math

Opt Outs must be parent or adult student initiated

1. Parent/adult student signs form and returns to school
  2. School staff ensure the form is routed to the STC
  3. STC scans the form and emails to Testing Help
  4. STC stores a copy at school until the window closes  
(District retains for 3 years)
1. Testing Help blocks student from testing in TIDE
  2. STC ensures students who are opted out don't test
  3. "Student To Test Lists" reflect opted out students

# Exemptions: Science and ELPA Summative

1. Parents wishing to exempt their student from OSAS science must fill out a science exemption form
  2. Exemption form is scanned to Testing Help along with opt out form; process of collecting and storing is the same
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1. Parents wishing to exempt their student from ELPA Summative must first have a conversation with the principal or designee to ensure the parent understands how ELPA results are used, and the impact on student ability to exit from ESL services.
2. STC distributes exemption form upon designee's request
3. If you get an exemption form for ELPA Screener, please contact ESL Administrators



# Thank You!

Next Session: 11/28, 9:00 - 10:00 a.m.