

Frequently Asked Questions & Answers for Families on Remote Administration of Oregon Statewide Assessments



Oregon public school students in grades 3 – 8 and 11 whose schools provide instruction online, and whose districts determine to support the provision, may participate remotely in the Oregon Summative Assessments in English language arts (ELA), Mathematics, and Science. Some students in grades K – 12 will participate in Oregon’s English Language Proficiency Assessment (ELPA) remotely. Additionally, Oregon offers students in grades 3 – 12 the opportunity to remotely participate in the Student Educational Equity Development (SEED) Survey to provide feedback on their learning experience. Students may need to take tests remotely if their primary form of instruction is online or if they are participating in a virtual school. Testing can be completed using the remote proctoring application that is part of the same testing system that students use to take in-person tests. This document includes answers to frequently asked questions about remote test administration.

1. What kind of tests will my child need to take while at home, and how do these tests benefit my child?

Remote testing is available for each of Oregon’s general education Summative Assessments in all tested grade levels including ELPA, the SEED Survey, and Oregon’s Interim Assessments. Summative assessments are used to help families, schools, districts, and the state understand and improve student academic achievement. They also help both you and your child’s teacher understand what skills and knowledge your child can demonstrate and help their school plan for future teaching and support.

2. What can I do to help prepare my child for any statewide summative assessment that they need to take while learning remotely?

The following steps can help you to be sure your child is prepared to participate in the statewide summative assessments remotely:

- Work with your child’s teacher and school technology coordinator to understand the plan for remote testing; to ensure your child has a properly configured school-issued laptop, iPad, or Chromebook; and to be sure that you have reliable internet access and bandwidth.
- Work with your child’s teacher to understand the technology required for remote testing. For example, your child’s computer will need the following hardware based on the assessment being administered by the teacher.
 - Microphone
 - Speakers
 - Webcam
 - Any necessary assistive technology your child may require for accessibility based on an IEP or 504 plan (i.e. screen reader, speech to text, etc.)
- Work with your child’s teacher and school technology coordinator to make sure that your student’s device has the secure browser or mobile app used for testing installed and that any additional hardware is functioning properly before testing.
- Provide your child with a quiet space with no distractions while taking a remote test. Students should be reminded their teacher can see them and the area around or behind them via the webcam.
- Encourage your child to do their best and ask their teacher (not anyone else) questions if needed.

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- Remind your child not to use a phone or any other tool such as a dictionary, thesaurus, or spell checker to answer any questions.

3. Can my child take a Practice Test remotely before taking an Oregon general education Summative Assessment, ELPA, SEED Survey, or any of Oregon’s Interim Assessments remotely?

Yes, work with your child's teacher to arrange an opportunity to practice testing remotely before the remote testing session is given.

4. How can my child check their hardware to ensure it is working properly before testing?

Students should work with their teacher and/or school technology coordinator to run a diagnostic check located at <https://demo.tds.cambiumast.com/systemdiagnostic/pages/default.aspx?c=Cambium> to be certain their hardware is functioning. From this site, the student will be able to run a series of audio, video, and connectivity checks to let them know if their audio, microphone, webcam, video playback, text-to-speech, and connectivity are working properly. If the student finds a problem with their hardware, they should contact their teacher to help troubleshoot the problem prior to remote testing.

5. Will my child be able to get help from someone if they have a question during a remote test?

Most often, your child’s teacher will give the test. However, in some cases schools will have another testing proctor available.

- If you have signed the Remote Testing Permission Form and allowed for webcams to be used for remote testing, students will be able to see and hear their teacher. If your child has questions or needs help from their teacher while taking a remote test, they will learn how to ask for help. In the remote testing system, they can ask for a one-to-one conversation with their teacher or virtually “raise their hand.” The teacher will be able to see their request for help and will answer in the remote testing system using a video conference or screen sharing session. Chat support is also available.
- If you did not sign the Remote Testing Permission Form providing permission for webcams to be used for remote testing, students can send a chat message to their teacher at any time during the ELA, mathematics, science, or ELPA test to request support.

6. What happens if my child needs a break during a remote test?

Students may request a break if needed from the test administrator prior to pausing their test or taking a break. If the teacher or student pauses the test, the student will need to log into the system again when they return. They will return to the same place they were in the test and will resume testing as needed.

7. What happens to my child’s test and their answers if our internet connection is lost during the remote testing session?

If your child loses their internet connection while taking a remote test, the test is automatically paused, and the teacher is notified. Your child’s responses are automatically saved up to the point the connection was lost. When the internet connection resumes, your child will need to log in again to continue taking the test.

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8. What materials do student need, in addition to a device, at the time of testing?

Graph paper should be provided to students in grades 6 - 8 taking the Mathematics assessment. Though periodic tables are embedded in the test delivery system for students taking the Science assessment in grades 8 and 11, students can be provided with a paper copy. A copy is located on the [ODE Test Administration Resources webpage, or can be requested from your child's teacher](#). If available in the remote environment, headsets may provide an option for reducing distraction.

9. My child uses accommodations for instruction and for other tests the teacher gives my child. Will these accommodations be available during a remote testing session?

Supports and accommodations for students with an Individualized Education Program (IEP) or Section 504 Plans are available during a remote testing session. Consult with your child's teacher if you have specific questions about what supports are embedded in the testing system and what non-embedded supports are available to your child.

10. My child has a disability. How will they be able to take a test at home if they require someone to read the test questions out loud? Require additional time? Or need other accommodations?

Almost all designated supports and accommodations that are offered in an in-person testing environment can be also be offered at home during a remote test session. However, some accommodations, such as a human reader or scribe, must be provided in person. For additional information regarding available designated supports and accommodations for remote testing, contact your child's teacher or school. If the school is not able to provide the required supports in a remote testing atmosphere, they may suggest making plans to test in-person.

11. Will anyone be watching my child during the test? Can I stay with my child in the room while they take the remote test?

The connection between student and teacher is strictly controlled. The only person who should be present during the remote testing session is the test administrator. Your child will be able to communicate and ask the test administrator for support. Recordings are not made of any video during the remote testing session, with the exception of any audio recording required for the speaking portion of the English language proficiency assessment for students who participate in that test.

Parents/guardians may need to help younger students with the log in process and checking the microphone, speakers, and webcam, but parents/guardians may NOT engage in helping, prompting, or giving support for test items to students while the student is actively taking a test.