I. Welcome and approval of October 5 meeting minutes:
Derek welcomed the group and welcomed new ODE staff member Cristen McLean. Cristen gave a brief introduction of her experience and background. The panel had received the October 5, 2012 minutes in advance of this meeting. When asked, the panel did have a chance to review the minutes and Bob Rayborn moved that the minutes be approved as read. Vickie VanBuren seconded the motion and the motion was approved.

II. Smarter Balanced update (ALDs, pilot)
Discussion began when Derek stated that there had not been much feedback received from the Smarter Balanced (ALDs, pilot) update and asked for questions or collective input about ALDs, including whether there should be a crosswalk between the current ALDs and CCSS. Bob Rayborn asked what was to be gained by the crosswalk and Charene Wimbley-Gouveia explained that establishing this crosswalk is important to the 40-40-20 plan. Several members expressed that the efforts to prepare students for success in the high school-to-college transition should incorporate the wide range of skills that students will need – not just content knowledge. Discussion continued and Derek advised that the panel would be kept in the loop regarding the pilot and next year’s field test.

III. Essential Skills report
Derek displayed the new Essential Skills spreadsheet stating that it would be released at the end of January along with the graduation rate and cohort reports. The spreadsheet showed that 93.7% of students met the Essential Skill of reading using OAKs and 5.4% used work samples. Discussion began with a question from Ralph Brown regarding the 4 year and 5 year cohorts and that OEB is looking at a 4 year compact as part of graduation and not the 5 year completer rate. Lori Cullen Brown agreed that the 5 year achievement compact is important for districts to monitor. Further explanation of the report was how it would expand in the future to include students required to pass the Essential Skills of writing, reading and math.
IV. **ELPA concurrent validity study**
Derek provided an update on the recruiting of schools for the concurrent validity study between ELPA and Woodcock-Munoz, and between ELPA and IPT. At this time recruitment efforts have not yielded a sample size large enough that will allow the work to move forward, despite extensive outreach and expanding the periods of eligibility to make the data collection less time intensive for districts. Derek stated that members could help with the recruitment by reaching out to their districts, if the districts use the Woodcock-Munoz or the IPT. An update will be provided at the April AESRP meeting.

V. **Alignment work – Compass writing and MAP**
Derek advised the panel that there has been some interest from the field regarding the Compass writing test, as well as the MAP (NWEA product) as options for the Essential Skills. At this time we are waiting to hear back from ACT and an update will be provided at the April AESRP meeting. Derek will also be in contact with NWEA to find out if they would be willing to participate in an alignment project (MAP) with ODE.

VI. **Work sample case study, Spanish exemplars**
Derek provided information about the work sample case study conducted last spring and summer with the explanation that we wanted to learn about the validity of work samples and the development of tasks. The purpose was to gain a deeper understanding of how schools are systematically approaching the development and scoring of work samples, and to provide a reference tool for schools that are embarking on this work. Derek offered a copy for review electronically for any interested panel members. Derek also provided a brief update on the development of Spanish exemplars, stating that the work is underway.

VII. **NAEP Higher Education Survey**
Derek referred the panel to the NAEP Higher Education Survey and gave a brief summary about the mean cut scores on national standardized tests compared to the Essential Skills cut scores. He is mostly pleased with how Oregon’s cut scores compare.

VIII. **Final thoughts, questions and wrap-up**
Derek reminded the panel of the next meeting on April 18, 2013.

IX. **Meeting Adjourned at 10:10 a.m.**