

# Section II. Tools for Effective Implementation

Effectively putting policy into practice requires more than just compliance; it calls for thoughtful and coordinated implementation. To support this work, schools and districts can draw on a variety of tools, protocols, and communication resources designed to help roll out the Personal Electronic Device (PED) policy with consistency, transparency, and care. The policy establishes clear expectations at the state level and successful implementation depends on practical strategies that are developmentally appropriate, inclusive, and tailored to the unique needs of each school community.









The resources in this subsection are designed to support district leaders in:

- Launching and enforcing a PED policy that aligns with the intent of EO 25-09 and is applied consistently across school settings;
- Building and sustaining support through inclusive, trauma-informed, and culturally responsive communication strategies;
- Engaging students, families, staff, and partners in ongoing dialogue to support effective, transparent, and inclusive implementation and enforcement.

## 2.1 Communication Tools

To support clear and consistent messaging around the personal electronic device policy, this subsection includes communication tools such as customizable scripts, sample slide topics, and a district-wide message template. These resources are designed to help school leaders effectively engage staff, students, and families throughout the implementation process.

### Included Resources:









- [District Wide Message to Staff and Families](#)  
  - [Spanish version](#)
- [Slide Deck Starter Kit: Communication EO 25-09](#)   
  - [Spanish version](#)
- [Policy Communication Script](#)   

## 2.2 Implementation Resources

Successful policy implementation depends on clear tools, practical guidance, and ongoing support. This subsection offers a variety of customizable resources to help schools and districts translate PED policies into consistent and equitable practices. From adaptable communication templates and training materials to

monitoring tools and case studies, the resources in this subsection provide a flexible foundation for thoughtful rollout and continuous improvement. Designed for administrators, teachers, and family liaisons alike, the materials can be tailored to support efforts in creating distraction-free learning environments that address the unique needs of every student.



### Included Resources:

- [Tailored Rollout Approaches with Policy Development and School Board Approval](#) 
- [Sample Administrator Implementation Checklist](#) 
- [Early Implementation Troubleshooting Guide](#) 
- [Strategies to Support Students with IEP or 504 Exemptions](#) 
- [Strategies to Support Multilingual Students, including Newcomers and ELs](#) 
- [Culturally Responsive Communication and At-Home Strategies](#) 
  - [Spanish version](#)
- [Student Advocacy Guide](#) 
- [Family Advocacy Guide](#) 

## 2.3 Responding to Non-Compliance with Care and Fairness

Rather than relying on exclusionary discipline, this subsection promotes a tiered, trauma-informed approach to non-compliance that focuses on repairing relationships and encouraging student reflection. It offers customizable tools and strategies to help schools respond in ways that are fair, developmentally appropriate, and grounded in care.

### Included Resources:

- [A Tiered, Trauma-Informed Approach to PED Policy Enforcement](#) 
- [Supporting Regulation & Restorative Practices](#) 

## 2.4 Secure and Accessible Storage Options

Successfully implementing a PED policy requires more than clear rules, it also depends on having effective systems in place to support them. This subsection provides practical guidance on secure and accessible storage options that align with the goals of EO 25-09 and help ensure consistent, schoolwide implementation.

### Free or Low-Cost Options

Option	How It Works	Estimated Cost	Implementation Notes & Considerations
<b>“Phones Off and Away” Protocol</b>	Students keep phones tucked away in bags or backpacks throughout the school day (bell to bell).	No direct cost	Requires clear classroom routines and consistent staff support for enforcement.
<b>Homeroom Device Lockers</b>	Small cubbies or shelves in each classroom where students can voluntarily store phones.	Varies	Needs a supervision plan and encourages student self-regulation.
<b>“Phone Parking” Bins</b>	Simple bins labeled with student names or numbers used to store phones during class.	~\$5 per bin	Works well in elementary and smaller schools; low cost and easy to implement.
<b>Personal Pouches (e.g., Ziplocs, Envelopes)</b>	Students keep phones in reusable, sealable bags stored in backpacks or desks.	Minimal	Requires clear expectations and building student trust.
<b>Classroom Charging Stations</b>	Phones remain plugged in and charging at the front of the class during lessons.	Varies	Works best with clear procedures and staff enforcement support.

## Cost-Associated Storage Options

Option	How It Works	Estimated Cost	Implementation Notes & Considerations
<b>Storage Pouches</b>	Students carry lockable magnetic pouches that secure phones during school hours.	~\$20–25 per student (one-time) + administrative fees	<p>Strong deterrent but requires planning for distribution, storage, troubleshooting, and staff to lock/unlock pouches. Over time, many students stop using the pouches regularly, simply keeping phones in backpacks where they often remain put away.</p> <p>Interested districts may opt to coordinate with Salem-Keizer School District to utilize the District's cooperative contract with Yondr, gaining access to pouches under the same terms and pricing outlined in the District's agreement. More information can be found in the email sent on 8/26/2025. Support for Implementing EO 25-09: Contractual Vehicles for Purchase of Secure Cell Phone Storage.</p>
<b>Schoolwide Lockers or Lock Boxes</b>	Permanent lockers or charging stations installed in shared spaces for phone storage.	Varies (\$1,000–5,000 per building)	Requires supervision and potential infrastructure updates. Accessibility and consistent monitoring are important considerations.
<b>Phone Storage Cabinets</b>	Lockable boxes with individual compartments, typically placed in classrooms or homerooms.	~\$100–200 per classroom	Low-cost and straightforward to implement; suitable for middle and high school classrooms but requires staff to manage usage.

### Funding Considerations for Phone Storage Solutions

Have you identified which types of funding can support the necessary infrastructure? While unrestricted funds are commonly used, it is important to explore if other funding sources are allowable. For example, districts might consider using Student Investment Account (SIA) funds due to the alignment with mental health and well-being, but this may require a change in your plan.







Remember to account for ongoing costs, including maintenance and replacement of equipment, to ensure long-term sustainability.

Also, plan for students whose personal electronic devices do not fit in standard Yondr pouches. Alternative solutions should be made available to accommodate these cases without compromising the policy.

## 2.5 Monitoring and Accountability Tools

Customizable tools are provided to help school and district leaders monitor the implementation of Personal Electronic Device (PED) policies across classrooms and schools. This subsection supports effective monitoring to ensure consistent application, identify unintended impacts, particularly on specific student groups, and provide insight for thoughtful adjustments. By centering equity, transparency, and ongoing reflection, these tools can be adapted to local needs to promote equitable enforcement and build trust with students, families, and staff.



### Included Resources:

- [Monitoring Checklist for School Leaders](#)   
- [Implementation Walkthrough Tool for Administrators](#)   

## 2.6 Digital Wellness Resources

Promoting digital wellness helps students build positive habits, manage screen time effectively, and develop skills for thoughtful, safe, and respectful technology use. To support the healthy and balanced use of technology among students, this subsection includes tools and ideas designed to complement the Personal Electronic Device policy by encouraging mindful engagement and fostering overall well-being both inside and outside the classroom.

### Included Resources:

- [Digital Wellness Resources](#)   
- [Resources from Organizations Advancing Phone-Free Learning Environments](#) 