

Oregon Department of Education

255 Capitol St NE
Salem, OR 97310

DATE: April 15, 2022

TO: Publishers & Representatives for Oregon Instructional Materials

FROM: Aujalee Moore, Instructional Materials Coordinator

RE: **NOTICE - # 3**
2022 Oregon State Adoption for Mathematics

Category 1: Mathematics – Grades K-2
Category 2: Mathematics – Grades 3-5
Category 3: Mathematics – Grades 6-8
Category 4: Mathematics – HS Core
Category 5: Mathematics – HS Third-Credit (+1)

Please review the updated information below regarding the 2022 Oregon Mathematics Instructional Materials Adoption.

1. Review Week

A review of publisher presentations will take place during the week of July 5, 2022. Synchronous Q&A sessions will occur the week of July 11-15. Notification of details regarding the teleconferencing platform and protocols will be shared once they have been determined.

Each submission will be required to submit a recorded presentation and will be allowed a live Q&A session with the evaluation team for each grade band. We are unable to accommodate requests for specific days or times to hold a Q&A session with the evaluation team.

Publishers will be required to provide one full set of digital versions of all materials submitted for evaluation. Physical samples will only be required for accessibility accommodation purposes.

2. Invoice Fees

Invoices are still being processed and they will be sent via email with payment due no later than June 10, 2022. You will have until Wednesday, April 27, 2022 to officially withdraw, if you decide, from the adoption process without being obligated to pay the invoiced amount. If you withdraw after the official date, you will be obligated to pay the invoice total.

Payment options include corporate check, checks, or money orders payable to the Oregon Department of Education. Further instructions regarding payment will be present on the invoice.

3. OR-IMET for Mathematics

The Oregon Instructional Materials Evaluation Tool for Mathematics is still being developed and will be provided by the release of Notice #4. The Oregon Instructional Materials Evaluation Tool for Mathematics is developed to help reviewers evaluate submissions of instructional materials. The Oregon Adopted Criteria for

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Mathematics will be broken into indicators and grouped to assist reviewers in scoring and increase reliability across teams.

4. Quality Criteria Documentation

This component of the Summary Form is due on June 17, 2022, and is a required part of your submission for the Oregon Adoption. This is your opportunity to explain to reviewers in writing how your materials meet the criteria for adoption. To assist reviewers, your documentation should match the format of the Quality Criteria Documentation templates, which were designed to mirror the format of the OR-IMET. Please see the attached Quality Criteria Documentation templates that show a format in which you must provide your examples.

Each of the metrics in Part 1 and Part 2 may have up to five examples (no more) per metric. Each of the metrics in Part 3 and Part 4 may have one example per metric to explain how your materials meet the alignment criteria.

The Quality Criteria Documentation should be submitted in PDF format *via email* to the Oregon Department of Education no later than June 17, 2022 for each category submission. Physical copies of the Quality Criteria Documentation will only be required if physical samples are sent directly to evaluators as an accessibility accommodation.

5. Research-Based Documentation and Alignment

Please review Instructional Materials Summary Form 4824 for instructions on these optional submissions for each category submitted for review. If you decide to include these for reviewers, please provide them *via email* to the Oregon Department of Education no later than June 17, 2022.

6. Instructional Materials Summary Form – (Form 4824)

The Instructional Materials Summary Form is due by 06/17/2022. Please review the 2022 Notice #2 on the [Instructional Materials Announcements and Notices](#) webpage for Form 4824. Please complete a summary form for each category submission.

7. Publisher Presentation Guidelines

The 2022 Publisher Presentation Guidelines document for guidelines related to recorded publisher presentations. You can submit one video per category in which you are submitting materials. Publisher presentations are due on June 17, 2022.

Attachments

- 2022 Publisher Timeline
- K-2 Quality Criteria Documentation for Mathematics
- 3-5 Quality Criteria Documentation for Mathematics
- 6-8 Quality Criteria Documentation for Mathematics
- HS Core Quality Criteria Documentation for Mathematics
- HS Third-Credit (+1) Quality Criteria Documentation for Mathematics
- 2022 Publisher Presentation Guidelines

If you have further questions or need clarification, please contact Aujalee Moore.

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