Oregon State Instructional Materials Process Timeline

This page will give you the timetable for the Oregon Instructional Materials process and a link to the Oregon Adoption Schedule

<u>January</u> - Circular and Notice # 1 (request to bid) posted on our website.

<u>February</u> - Information Request Form due, Notice # 2 posted on our website, OR Process WebEx Meeting (2-hours)

<u>March</u> - Publisher Briefing WebEx Meeting (2-hours), Proposal Form and Bid Sheet due

April - Bid Change Deadline, Summary Form due

May - Invoice Payment due, digital materials access due

<u>June</u> - Publisher Presentation Schedule produced, MSST Forms due Individual Reviewing begins

<u>July/August - EVALUATIONS HELD</u> (dates tbd)

September - Publisher Score Notification

<u>October</u> - Adopted Materials List Submitted to State Board for approval

<u>November</u> - Publisher Contract mailed, Publisher Video Caravan WebEx Meeting held

<u>December</u> - Publisher Video Caravan link due, Executed Publisher Contract due

The Oregon Department of Education is an affirmative action equal opportunity employer and encourages qualified women, persons of color, persons with disabilities, and any other classification protected under state or federal law to be nominated and selected.