

Perkins

Technical Assistance Webinar

October 15, 2013

Agenda

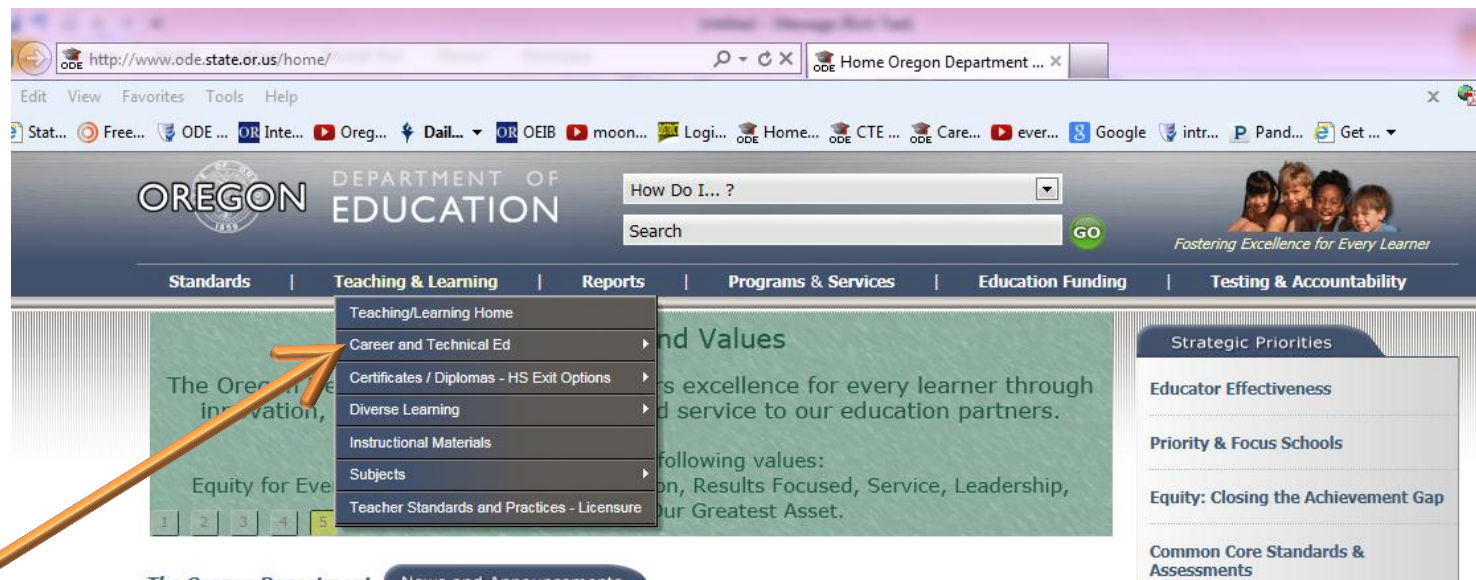
- Getting Connected
- Perkins Annual Report
- Monitoring
- CIP Budget Narrative
- Planning for Consortium Changes
- Federal Update
- Q & A (round table)

Getting Connected

Getting Connected

Where do I find information?

ODE Website <http://www.ode.state.or.us>



Applications
Annual Report
Fiscal Info
Allocations
TA Webinars

Join Listserv
CTE Update Archives



Administration - Perkins IV Grant

The Carl D. Perkins Career and Technical Education Act of 2006 (Perkins) provides federal support for CTE programs. Here you will find information on the Perkins Act of 2006, Oregon's state plan, applying for and managing local/consortium grant resources, and reports on past grant awards.



Initiatives & Partnerships

Partnerships, activities that help students achieve success. Includes Applied Academics, the CTE Career Center, and [Student Leadership](#).



Advocacy & Policy

Links to teaching resources on Workforce Development.



Career Areas

Oregon's Career Study curriculum designed to be reviewed and represented successfully. Here you will find Career Areas and Skill Sets.



CTE Network

View the CTE Network meeting schedule. Access contact information for ODE & CCWD CTE staff, Regional CTE staff, Regional Coordinators and Dual Credit Coordinators. Update regional contact information.



Data Collection & Reports

Data driven information that provides insights on how to measure and make the connections to student progress and success in career and technical education.



Network Updates

This LISTSERV provides information on state and national Career and Technical Education related activities and resources. Content is provided by the Oregon Department of Education and the Oregon Department of Community Colleges and Workforce Development.



Postsecondary CTE

Postsecondary Career & Technical Education (CTE) is a program of study at the post-high school level that integrates technical ability with academic content and prepares students for the workplace, further education, training, and family and community roles. Here you will find resources to help teachers and administrators acquire information regarding postsecondary education, and links to Oregon Department of Community Colleges and Workforce Development's postsecondary program approval.



Programs of Study - Approval & Administration

The Perkins Act requires Programs of Study (POS) to link academic and technical content across secondary and postsecondary education. Here you will find the annual program update login, applications for [CTE Program Approval](#), and resources to develop, maintain, and improve Career and Technical Education (CTE) Programs of Study and State Recognized CTE Programs.



Teacher Licensure

Information and application forms related to Oregon's new CTE licensure rules and processes. Includes all new updated forms and information, Oregon Administrative Rules, staff lists; and links to Western Oregon University (WOU) teacher preparation course work.

Meeting Schedules
Directories

Archived copies of the CTE_Network List Serve updates can be located by selecting this link: <http://www.ode.state.or.us/search/page/?id=2879>

All Postings are for both Secondary and Postsecondary, unless noted otherwise.

CTE: Delivering outcomes through higher education and greater skills.

Perkins Grant Information	<ul style="list-style-type: none"> • CTE Program Update Opens 9-19-13 • Perkins Technical Assistance Webinar Announcement • Perkins Technical Assistance Webinar Dates • Perkins Funds - Government Shut Down
Perkins Operational Calendar 2013 - 2014	
CTE Revitalization Grant	<ul style="list-style-type: none"> • CTE Revitalization Grant • Call for Grant Proposal Reviewers
New Grant Opportunity	<ul style="list-style-type: none"> • ODE Dual Language - Two Way Bilingual Grant • CTSO Grants
Professional Development	<ul style="list-style-type: none"> • CTE Professional Development Calendar • October CTE Network Meeting Announcement • Oregon CIS Fall 2013 Trainings
New Procedures	<ul style="list-style-type: none"> • Guidance Regarding Credits in State-Approved CTE Programs <i>secondary</i> • New Procedures for Obtaining GED Documents
CTE in the News	<ul style="list-style-type: none"> • NOCTI Press Release - New Program Partnership
CTE Resources and Opportunities	<ul style="list-style-type: none"> • Career Pathways Newsletter, Issue 8 • NASDCTEc Blog 9-25-13
Webinars	<ul style="list-style-type: none"> • Building Strategic Partnerships Webinar • Data Quality Campaign Webinar • New School and District Report Cards
Job Openings	<ul style="list-style-type: none"> • Associate CTE Director - Minnesota • Executive Director - Tennessee

PERKINS Operational Calendar 2013-14



Date	Perkins Operations (Secondary & Postsecondary unless noted)
8/13/13	Perkins Nontraditional Occupations Grant final claims deadline
9/14/13	Perkins Basic Grant 2013-14 revisions (including CIP Budget Narrative & Spending Workbook revisions)
9/19/13	*CTE Program Update (Fall) opens <i>(ALL updates must be done during fall) (secondary)</i>
9/30/13	All Perkins Basic & Regional Reserve 2012-13 grant expenditures must be encumbered
10/1/13	Perkins Official Grant 2013-14 Award Notifications
10/31/13	*CTE Program Update (Fall) closes <i>(ALL updates must be done during fall) (secondary)</i>
11/15/13	Perkins Basic 2012-13 Final Claims
11/15/13	Perkins Basic & Regional Reserve 2012-13 Annual Report
12/30/13	Federal Consolidated Annual Report (CAR), <i>ODE required submission</i>
1/2/14	*CTE Program Update (Spring) restricted opening <i>(secondary)</i>
1/31/14	*CTE Program Update (Spring) due <i>(secondary)</i>
2/1/14	All consortium documentation due for FY 2014-15 <ul style="list-style-type: none"> • All signed agreements • Any changes in fiscal agent or participants in writing
2/14/14	Perkins Basic 2014-15 grant applications available online
3/28/14 (tentative)	Perkins Nontraditional Occupations POS Grant 2014-15 (Request for Proposal available online)
4/14/14	Perkins Basic & Regional Reserve 2014-15 preliminary allocations <i>(tentative)</i>
4/30/14	CTE Programs of Study applications or CTE State Recognized Programs <i>(early submission)</i>

Perkins Annual Report

Perkins Annual Report Sections

- Overview
- Core Elements
- Goal 3c
- Budget and Inventory

Guide and supplemental information on Perkins administration webpage

Overview of the Annual Report

- Exemplary activity/highlight of the year
- Opportunities leveraged/connections made/collaborations that were useful
- Major challenges, both met and unmet

DON'T use appendix for this!

Use document provided with
this webinar.

Accomplishments

Refer to the Perkins IV Basic Grant Annual Report for details on how to fill out

Exemplary activity/highlight of the year:

EX:

1, 4 – Utilizing NOCTI and local assessment results, our region brought together 6 math and 7 CTE instructors from 6 schools for three full days to examine results, evaluate program outcomes and to build lesson plans and strategies to strengthen identified weaknesses in technical skill attainment. As a result there are 8 new common units focused on targeting specific skills for improvement that integrate common core math standards with the Oregon Skill Sets.

Opportunities leveraged/connections made/collaborations that were useful:

Major challenges, both met and unmet:

Core Elements and Goal 3c

- Activity Number or Description of the Activity
- Successful/Unsuccessful/Not Implemented
- Impact of activity OR Reasons not implemented
- Use links to Local Plan Update
 - Return with link to Annual Report

[Back to Introduction](#)

1. Standards and Content (SC)

(For guidance in completing this section refer to the Guide to 2012-2013 Perkins IV Basic Grant Annual Report, at <http://www.ode.state.or.us/search/page/?id=1625>.)

Goal 1a: By 2012-2013, 100% of Perkins-eligible Programs of Study align with Oregon Skill Sets [[Oregon Skill Sets](#)] or other industry-based standards

Goal 1b: By 2012-2013, 95% of Perkins-eligible Programs of Study use relevant technology that directly supports increasing student academic knowledge and technical skill attainment

S = Successful; U = Unsuccessful; N = Not Implemented (check one)

Activity Number or Description of the Activity	S	U	N	Impact of activity* OR Reasons not implemented

[Local Plan Update: Standards and Content](#)

* Include a discussion of the success of the activity, impact on student performance, value of any enhancements, and how well your measures of success worked.

Budget Spending Report – (Annual Report)

Budget Spending Report

- Function Codes (page 22)
- Object Codes (page 23)

B. 2012-2013 BASIC GRANT BUDGET SPENDING REPORT

(For guidance in completing this section refer to the Guide to 2012-2013 Perkins IV Basic Grant Annual Report, at <http://www.ode.state.or.us/search/page/?id=1625>.)

Function Codes

Perkins Fiscal Agent:					2012-2013 BASIC GRANT BUDGET SPENDING REPORT
Function Code Totals	\$\$ Planned	\$\$ Spent	% Change	Changes >10% approved Yes - No	Justification for % change (What changed in your plan?)
Standards & Content 2210					
Alignment & Articulation 2210					
Accountability & Assessment 2230 including Technical Skills Assessment					
Student Support Services 2100					
Professional / Personnel Development 2240					
Support Services - Central Activities - 2600					
Research "Scientifically Based Research" 262X					
Total					

[illegible]

Perkins Fiscal Monitoring

Monitoring

- Risk analysis conducted on all recipients
 - Leadership
 - Drawing funds
 - Perkins goals
 - Performance measures
- Recommendations pending approval
- Notification end of October

CIP Budget Narrative

- Expenditures
 - Guidance
- Professional Development
- Budgeting
 - Adjustments

Budget Narrative

Perkins expenditures

Where you spend the \$

Four (5) Core Elements in the POS

1. Standards & Content
2. Alignment & Articulation Visual
3. Technical Skill Assessment
4. Student Support Services
- (5) Professional Development

Budget Narrative *(continued)*

Expenditures

Focus of Perkins:

- Improving
- Enhancing
- Expanding
- Modernize
- Elevate the program
- Aligns to current industry standards
- Taking the program in a new direction

Budget Narrative *(continued)*

Expenditures

- Intents/purposes
- Reasonable/necessary
- Local Leadership – local decisions
- There is not a Dichotomous (yes / no) chart
- Some items are allowed within your decision making process while some are not
 - Perkins IV is not Perkin III

Budget Narrative *(continued)*



- **Budget Narrative and Spending Workbook Guidance**

- [On Line Budget Narrative & Spending Workbook](#) ➡

- Perkins Budget Updates WebEx Resources

- [CIP Budget Narrative Spending Workbook Presentation 4-25-2013](#) 05/02/2013 (1.91 MB)

- [Perkins Grant Management WebEx Video 4-25-2013](#) ➡

- [Perkins Budget Narrative Guidance Language 4-25-2013](#) 05/02/2013 (36.40 KB)

- [Perkins Budget Narrative Revision / Adjustment Process 2013-14](#) 05/02/2013 (113.97 KB)

- [Perkins IV Funding of Student Leadership Organizations Guidance 2009](#) 05/02/2013 (333.5 KB)

- Federal Grant Management Resources

- [Perkins Grant Management WebEx Presentation](#) 06/22/2011 (1.11 MB)

- [Perkins Grant Management WebEx Video](#) ➡

- Perkins Function & Object Codes

- [Perkins Budget Narrative / Spending Workbook Object Codes 2013-14](#) 05/02/2013 (37.11 KB)

- http://www.ode.state.or.us/teachlearn/pte/perkins_budget_narrative_guidance_language_4-25-2013.pdf

Budget Narrative *(continued)*

Professional Development (PD)

- Long term sustained effort that leads to a higher level of student engagement and program improvement
- Not the one day workshops that have been utilized
- If XYZ Conference is an event that you want to fund Perkins with you need to tie your professional development plan to the deliverables that are associated with that conference

CIP Budget Narrative *(continued)*

Professional Development (PD)

- Funds associated with activities that are tied PD are obligated to stay within the realm of PD.
 - Tied to long term PD plan
 - Timing is key (changes & reallocations)
 - Keep July, Aug & Sept activities in the summer of the new grant 2014-15 planning.
 - Equity and appropriateness
 - ATCTE Fall 2013
 - » (Vegas, Palm Springs, Orlando vs Fargo)

CIP Budget Narrative *(continued)*

Budgeting

- Tracking budget expenses (program leadership)
 - Excellent tools in place (ask around)
- All expenses tied to Programs of Study
 - Secondary and postsecondary
- Expenses tied to deliverables
- Expenditure rationales tied to program data
- Equity (program leadership)

CIP Budget Narrative *(continued)*

Adjustments

1. Send an email to reynold.gardner@state.or.us and Donna Brant requesting an amendment to your grant. In the email describe:
 - A. The proposed changes and the Programs of Study involved (what is not being done and at what cost)
 - B. The rationale for the change (why the change is needed)
 - C. The new course of action and the Programs of Study involved (what are you now going to do and the costs associated with)
2. Email verification will be sent from ODE staff providing authorization to move forward and change the CIP Budget Narrative.
3. Enter new information into the CIP Budget Narrative and submit.
4. ODE staff will approve the revision in CIP Budget Narrative.
5. The revised plan is not authorized for spending until approved in the CIP Budget Narrative. A date stamp will appear in CIP Budget Narrative showing your revision is approved.

Planning for Consortium Changes

Planning for Consortium Changes

Why might one consider a change?

- ESD Opt Out
- Change in priorities or direction
- Staffing issues
- Perkins Reauthorization
 - Blueprint

Start Talking Now!

Joining a consortium	Leaving the consortium
How will this benefit my students and teachers?	How will this benefit my students and teachers?
What responsibilities will the regional coordinator assume?	What are the additional responsibilities I now assume?
How and when are decisions made?	What happens to the Perkins purchased assets?
What are the goals of the region – do they fit with my district/institution?	How will this help my district/institution reach our goals?
What are the benefits and challenges of joining?	What are the benefits and challenges of leaving?

Planning for Consortium Changes

Nuts and Bolts:

- Letter signed by superintendent/president from ALL entities making the change
- Signed consortium agreement
- Must be complete by FEBRUARY 1, 2014!
- Contact Barb O'Neill

Federal Update

Federal Update

Release
of funds
for 2013-
2014

Federal
budget
update

Debt
ceiling

Looming
sequester

Q & A (round table)

The CTE brand logo, brand positioning theme and brand extensions are the property of NASDCTEc.

Thank You

Keep up the good work

Donna & Reynold