

Office of Teaching and Learning | Secondary-Postsecondary Transitions Team

How to Become a Career and Technical Education Teacher

- **Business and Industry Experience**
 - Have a minimum of 2000 hours of relevant business and industry experience in the career area you want to teach.
- **State Approved Program**
 - Apply for jobs in school districts that have open positions in the career area in which you are qualified.
- **Complete Application for CTE License and submit to the Oregon Department of Education through the Regional CTE Coordinator**
 - You will need the assistance of school administration, regional coordinator, and industry partners.
 - Passing score on the Civil Rights & Professional Ethics test (information and study materials can be located on the ORELA website www.orela.nesinc.com).
 - Joint application with hiring school district.
 - District assigned mentor.
- **Complete appropriate forms for Licensure and submit directly to the Teacher Standards and Practices Commission (TSPC)**
 - Signed and dated TSPC application, fees, fingerprints, passing score on the Civil Rights & Professional Ethics test, and applicable transcripts submitted directly to TSPC.
- **Three year Professional Development Plan**
 - Plan will be established by your Instructor Appraisal Committee (IAC) as part of your CTE license application.
 - May include:
 - Degree Waiver for those without an Associate Degree or higher.
 - Up to 18 credits of prescribed teacher preparation courses, including but not limited to math/literacy in CTE, classroom management, curriculum design, CTE in Oregon, and instructional strategies to be completed during the first three years of teaching as part of the path to a Preliminary CTE license.
 - Proof of college level English Language Arts and Math credits.
 - Additional work or educational requirements as established by the IAC.
- **TSPC issues CTE Licenses (Restricted, Preliminary, and Professional)**
 - Restricted CTE is a one year license
 - Can be re-issued for up to three years, with evidence of satisfactory progress towards completion of the Professional Development Plan.
- **TSPC issues Preliminary CTE License**
 - Upon completion of all Restricted CTE Professional Development Plan requirements.
 - Can be renewed indefinitely through TSPC upon completion of 25 Professional Development Units per year.

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Education Specialist | CTE Licensure

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Oregon Department of Education

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