

Annual Alternative Education Data Collection Instructions

Thank you for completing this data collection for your school district!

- **Who:** Data Submitters
- **What:** Alt Ed data collection – a count of all students enrolled in alternative schools, programs, and contracted alternative schools
- **When:** Annually, between the beginning of March and the middle of May
- **Why:** So that ODE has a clearer picture of the number of students in alternative learning settings

Each year, ODE asks districts to take a count of the number of students enrolled in alternative learning settings (in-district and contracted) so that ODE can include these numbers in policy decisions. The count is a snapshot of all enrollments up to the date of submission (between the beginning of March and the middle of May), and should include students enrolled in any district-run alternative school or program, as well as those attending contracted alternative schools and programs.

1) Log into the Consolidated Collection for your district

Logo: DISTRICT OREGON DEPARTMENT OF EDUCATION
Oregon achieves... together!

Hello, **Annie Marges** (Data Owner). You are logged in for **Eugene SD 4J** (Institution ID **2082**) Applications | Log Out | Help

Quick Links ▾ Training Help

Applications

You have been granted access to the items displayed in this list. To access an application, select it from the list.

Consolidated Collections - Eugene SD 4J

Secure File Transfers

[Edit Profile](#)

2) Select Institution Collections

Student Collections **Institution Collections** Staff Collections ARUA Reports Help

Status Tracking Reports

Consolidated Collection Status Tracking

School Year: **2025-2026**

Due Date	Collection Name	Collection ID	Name	Verify Date	Verified Posted Records	Verified Error/Warning Records
05/29/2026	Alternative Education Programs 25-26	2817				

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3) Select Alternative Education Programs 25-26, then Submission/Maintenance

Student Collections Institution Collections Staff Collections ARUA Reports Help

Status Tracking Reports **Alternative Education Programs 25-26** Submission / Maintenance

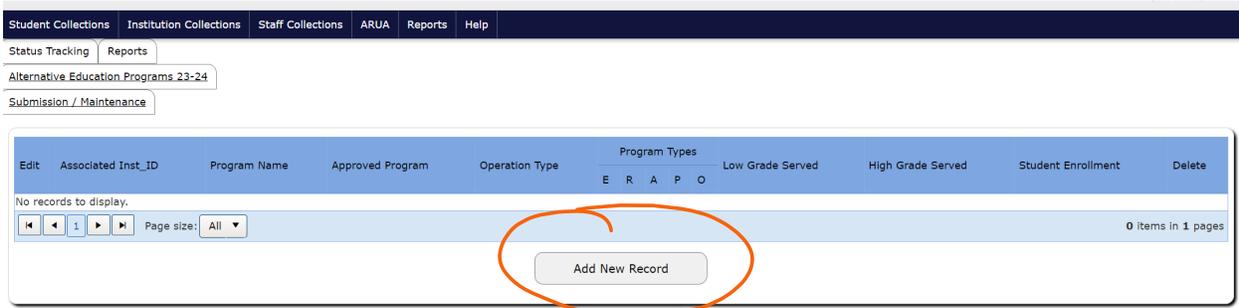
Consolidated Collection Status Tracking

School Year: **2025-2026**

Due Date	Collection Name	Collection ID	Name	Verify Date	Verified Posted Records	Verified Error/Warning Records
03/02/2026	Child Nutrition Direct Certification Match (NSLP)	266				
05/29/2026	Alternative Education Programs 25-26	2817				

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4) Click “add new record”



5) Fill out the information for each site, including the program type code (see below); sites are likely to have more than one program flag. Select all that apply.

Program Flag Types:	Flag indicating that this alternative program serves students who are referred...	Program Type Codes
Meets or Exceeds	... because they are meeting all standards at benchmark level, or because they will receive advanced instruction suited to their needs.	ProgTyp_E
Remediation	... for remediation or credit recovery (e.g. additional instruction, graduation credit recovery, or GED)	ProgTyp_R
At-Risk	...for at-risk behaviors (e.g. attendance, discipline, dropout, or potential dropout)	ProgTyp_A
Pregnant or Parenting	... because they are pregnant or parenting	ProgTyp_P
Other	...who have needs not described by the other program types	ProgTyp_O

Save Cancel Return To Search

Associated Institution Identifier * [Lookup Inst IDs](#)

Program Name *

Approved Program Flag Y N *

Operation Type Code *

Program Type(s)	
<input type="checkbox"/>	E
<input type="checkbox"/>	R
<input type="checkbox"/>	A
<input type="checkbox"/>	P
<input type="checkbox"/>	O

Other Program Comment

Low Grade Served Code *

High Grade Served Code *

Student Enrollment Count *

Contact First Name *

Contact Middle Initial

Contact Last Name *

Contact Email *

Save Cancel Return To Search

When you have completed the submission and click Save, you should see the record in the Submissions/Maintenance menu.

Questions? Please contact Annie Marges: annie.marges@ode.oregon.gov.