

Oregon Department of Education



OREGON
DEPARTMENT OF
EDUCATION

Oregon achieves . . . together!

2017-18 Special Education Data Collections

October 2017

Non-Discrimination Statement

It is the policy of the State Board of Education and a priority of the Oregon Department of Education that there will be no discrimination or harassment on the grounds of race, color, religion, sex, marital status, sexual orientation, national origin, age or disability in any educational programs, activities or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Deputy Superintendent of Public Instruction at the Oregon Department of Education, 255 Capitol Street NE, Salem, Oregon 97310; phone 503-947-5740 or fax 503-378-4772.

Agenda

- Information Security & ODE Help Desk
- Collection Timelines
- December Child Count
- June Exit
- Child Find
- Electronic Correction Reports (ECRs)
- Data Quality

Major Objectives

- Learn about and discuss changes to the collections
- Have an opportunity to ask questions about the collections
- Have an opportunity to discuss difficult to code scenarios
- Understand common problem areas
- Become familiar with navigating the audit page in Consolidated during ECRs

Information Security & ODE HelpDesk

- Data is confidential
 - FERPA
 - HIPPA
 - Email SSID numbers only! No names.
- ODE Data Unit
 - Always call us first (really – we're nice!)
 - If necessary, we can refer you to the Help Desk.

Collection Timelines

(July 1, 2017- June 30, 2018)

September 15	June Exit & Child Find ECRs closed
October	Communications with OSD & Regional Programs
October 2	CEIS Collection closes
October 30	Private School Collections closes
December 1	December SECC official Count Date
December 18	December SECC close
February 12	December SECC ECRs close
January 29	Staff Position closes
June 4	IDEA Annual Applications due
July 2	End of year collections close (Child Find, June Exit, Discipline)

Collection Webpages

[June Exit](#)

[Child Find](#)

[CEIS](#)

[Private School](#)

[December SECC](#)

[IDEA Annual Application](#)

December Child Count

Opens: 11/16/2017

Closes: 12/18/2017 (Monday!)

ECRs

- Opens: 01/18/2018
- Closes: 02/12/2018

December Child Count

What?

Count of special education students as of December 1

Why?

Required by IDEA

Who?

All eligible students receiving services

Exceptions: PPS

December Child Count

Who is NOT Reported?

- Students in referral status
- Exited students
- Students who graduated with a regular diploma OR students who graduated with a modified diploma who no longer receive services

December Child Count

Who is responsible for reporting?

Resident district

This refers to the district where the parent/guardian resides

Exceptions:

- Parentally Placed Private School
- Charter School
- Open Enrollment
- Inter-District Transfer

December Child Count

How are the data used?

- Reporting to the U.S. Department of Education
- Fiscal
- Statistical
- SPP/APR & SPR&I

December Child Count

Problem Areas:

- Claiming students who are not eligible on December 1
- Web submission after verifying reports
- Not Reporting OSD students or wrong placement
- Inside Regular Ed Codes vs Separate Placement Codes

December Child Count

Problem Areas:

Secondary Federal Placement	
MORE	M1 EC \geq 10 Hours & \geq 50% Services in EC
	M2 EC \geq 10 Hours & $<$ 50% Services in EC
LESS	L1 EC $<$ 10 Hours & \geq 50% Services in EC
	L2 EC $<$ 10 Hours & $<$ 50% Services in EC

Questions



June Exit

Opens: 05/24/2018

Closes: 07/2/2018

ECRs

- Opens: 08/24/2017
- Closes: 09/15/2017

June Exit

What?

Count of exited students 7/1/17 through 6/30/18

Why?

Required by IDEA

Who?

All students who have exited special education AND
All eligible students still receiving services

June Exit

Submitting ALL Records:

- Exit Records (E1, E2, E3)
- Active Records (A1, A2, A3)
- Not Claimed Records (Code 80)
- Not Reported (Code 70) - Ignored

June Exit

Rationale for Adding All Records:

- To Validate Data:
 - √ ADM
 - √ Discipline
 - √ Child Find
 - √ Assessment
 - √ Post School Outcomes
 - √ SPR&I
- Part C - EI cumulative counts (**IDEA required**)
- Improve June Exit data

June Exit

Who is reported for Exit Records?

- EI students who exited Part C (E1)
- ECSE and School Age Students who exited special education (E2 & E3)

June Exit

Who is reported for Exit Records?

All students who have left special education including:

- Graduates (more on this later)
- Returned to Regular Education, e.g. no longer eligible or revoked
- Reached Maximum Age
- Moved
- Dropped Out
- Deceased

June Exit

Who is reported for Exit Records?

Graduates:

- Regular Diploma
- Extended Diploma
- Modified Diploma, Only If.....

June Exit

Modified Diplomas under age 21:

- If expected back or uncertain if student will return, report as Active Record
- If not expected back, report as Exit Record, BUT if student returns in the Fall, change back to Active Record during ECRs

June Exit

Who is not reported for Exit Records?

- Students in referral status found not eligible
- Under age 21 receiving services

June Exit

Exit Records - Problem Areas:

- 10-day drop rule
- Turning Age 21 During Summer (July 1 to Sept. 1)
- Inter-district Transfers
- Modified Diploma
- Dropped out

June Exit

Who is reported for Active Records?

- Students under age 21 who
 - Have Current Oregon Eligibility
 - Have an IEP
 - Still Receiving services from your district
- Not Claimed (Code 80)
- Allow Code 70, but ignored

~ Report Only one eligible record per student!

June Exit

Active Records - Problem Areas:

- Not reporting Active Records
- Duplicate records

June Exit

Who is responsible for reporting?

Resident district

Exceptions:

- Parentally Placed Private School
- Charter School
- Open Enrollment
- Inter-District Transfer

June Exit

How are the data used?

- Reporting to the U.S. Department of Education
- Statistical
- Coming Soon: Indicator B1 & B2 reports

June Exit

Please **DON'T** report an exit record **AND** eligible record!



June Exit

Would this be an eligible, exit or not claimed record?

A 14 year old student receiving special education services from your district moves to Germany during spring break (March 2017). The student shows up the last week of school before summer break.

Questions



Child Find 2016-2017

Opens: 05/24/2018

Closes: 07/02/2018

Data Owner: Linda Brown

ECRs

- Opens: 08/24/2017
- Closes: 09/15/2017

Child Find

Description/Purpose:

To identify, locate and evaluate children with disabilities in a timely manner

Why?

Required by IDEA

Child Find

Key to Child Find:

- Timeliness = 60 school days or less
- Count Days ~ Consent Date to Determination Date

Child Find

Major Criteria to Determine if Reportable Record:

1. New or not new but “Returned to Regular Education”
2. Consent Required
3. Determination date must fall within July 1, 2017 – June 30, 2018

Child Find

Who is reported?

- Initial referrals
- Students who exited special education being evaluated for special education again
- Moved to Oregon with:
 - Out of state eligibility
 - Oregon consent required

IMPORTANT: Report Eligible and Not Eligible Records

Child Find

Who is not reported?

- Currently eligible for special education
- Currently eligible, moved within Oregon
- Transitioning from ECSE to Kindergarten

Child Find

Who is responsible for reporting?

Resident district

Exceptions:

- Parentally Placed Private School - District Boundary
- Charter School - District Boundary
- Open Enrollment - Attending District
- Inter-District Transfer – Attending District

Child Find

Reason Codes:

0	Not Applicable
2	Parent/guardian did not present child/student for testing (comment required)
3	Parent/guardian did not attend eligibility meeting
4	Initial testing results indicated need for additional testing not identified through initial evaluation planning
5	Delay by doctor/medical personnel (comment required)
6	Delay by district/program evaluation staff
7	Within extended timeline by written agreement for a transfer student
8	Within extended timeline by written agreement to determine if a student has a specific learning disability.
9	Other (comment required)

Your Turn...

The school calendar has a 4 day week. Due to a lack of SLP availability, the evaluation timeline count was 62 days. This includes Veteran's Day, Thanksgiving and the teacher grading day.

- **What code should be used if a delay is caused by the following situation?**
- **Would this be an allowable exemption?**

Your Turn...

Family delayed in making doctor appointment due to lack of insurance. Once the doctor was identified by the school's case manager, paperwork was taken to the doctor by school personnel. The evaluation meeting was held on day 67.

- **What code should be used if a delay is caused by the following situation?**
- **Would this be an allowable exemption?**

Your Turn...

Student demonstrated chronic absenteeism and withdrawal from school. This prevented testing within the 60 school days.

- **What code should be used if a delay is caused by the following situation?**
- **Would this be an allowable exemption?**

Child Find

How are the data used?

- Reporting to the U.S. Department of Education
 - State Performance Plan (SPP) Indicator B11
 - Compliance Target is 100%
- SPR&I
- Special Education Report Card

Child Find

Problem Areas:

- Stops/Starts
- Lack of response for corrections/recode audit
- Comprehensive Evaluation

Questions



Electronic Correction Reports (ECR)

Purpose is data clean-up

ECR Periods:

- Child Find and June Exit – In Fall (September)
- December Child Count – After New Year's (January)

ECRs

The screenshot shows a software interface with a dark header bar containing four main sections: **Student Collections**, **Institution Collections**, **Staff Collections**, and **Reports**. Under **Student Collections**, there are two items: "June Special Education Exit ECR 16-17" and "SSID (Secure Student ID) System". Under **Institution Collections**, there are three items: "Data Submission", "Error Management", and "Record Management". A dropdown menu is open from "Error Management", listing: "Review Queue", "Review Email", "Review Errors", "House Keeping", "Download Errors", "Review Audits", and "Download Audits". The "Review Audits" option is highlighted in yellow. Below the header, there are several buttons: "Data Submission", "Error Management", "Review Queue", "Review Email", "Review Errors", "House Keeping", "Download Errors", and "Download Audits". The "Error Management" button is highlighted in red. The "Review Audits" button is highlighted in yellow. The "Download Errors" and "Download Audits" buttons are partially visible on the right side of the interface.

Student Collections	Institution Collections	Staff Collections	Reports
June Special Education Exit ECR 16-17	Data Submission		
SSID (Secure Student ID) System	Error Management	Review Queue	
	Record Management	Review Email	
Data Submission	Error Management	Review Errors	
Review Queue	Review Email	House Keeping	Download Errors
	Review Errors	Download Errors	ound for J
		Review Audits	
		Download Audits	

ECR

Audits

- Audit Count
- Audit Type
- Audit Description

Following is a list of Audits counts by type. Click the "REVIEW" link corresponding to the type of Audit you would like to resolve.

Audit Count	Audit Type ID	Audit Type	Audit Description	Action?
77	8	Miscoded Student Report	This report lists students who have been reported incorrectly.	REVIEW
4	6	Over Report	This report compares records against the December Child Count, prior Exit and the Child Find collections. Students on this report appear to be over-reported.	REVIEW
3	1	Private school Report	This report lists students who were reported as attending a Private School, but not all of the fields were coded correctly for a student attending a Private School.	REVIEW
3	15	Student identifying data issues	The student's personal data was reported differently in another record.	REVIEW
97	7	Under Report	This report lists students who appear to be under-reported.	REVIEW

ECRs

- Review Audit (Pay Attention to Comment!)
- Click on green checkmark to correct record
- Confirm

Audit Details [Back to Audits list](#)

Brief Description: Over Report

Detailed Description: This report compares records against the December Child Count, prior Exit and the Child Find collections. Students on this report appear to be over-reported.

If you have fixed all errors associated with your audits or determined that the record(s) with audits below do not contain errors, select the record(s) and click the Confirm button.

All	Edit	District Student ID	SSID	First Name	Middle Name	Last Name	Date of Birth	Last Activity	Comment
<input type="checkbox"/>	<input checked="" type="checkbox"/>							6/23/2015 5:57:52 PM	Modified diploma recipients are eligible for spec ed services until age 21 so verify that student does not return in 2015-2016
<input type="checkbox"/>	<input checked="" type="checkbox"/>							6/23/2015 5:58:12 PM	Modified diploma recipients are eligible for spec ed services until age 21 so verify that student does not return in 2015-2016
<input type="checkbox"/>	<input checked="" type="checkbox"/>							6/23/2015 5:57:51 PM	Modified diploma recipients are eligible for spec ed services until age 21 so verify that student does not return in 2015-2016
<input type="checkbox"/>	<input checked="" type="checkbox"/>							6/23/2015 5:58:06 PM	Reported by your agency as Graduated with Regular Diploma in both 2013-2014 and 2014-2015.

Data Quality

- Timely
- Accurate



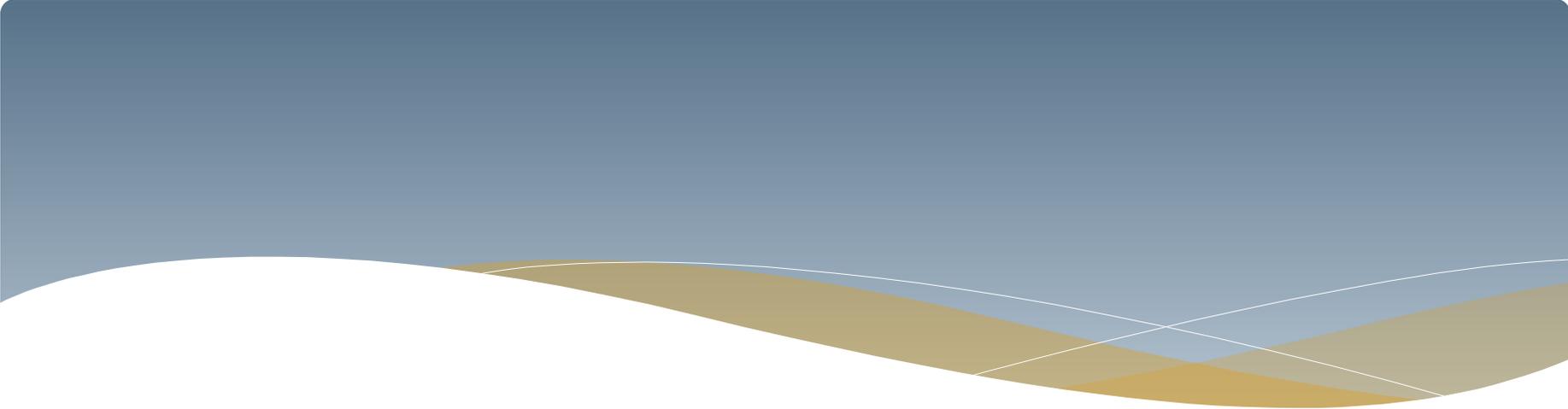
Contact Information

December Child Count, June Exit & Child Find:

- Data Unit
- * Jackie McKim 503-947-5629 jackie.mckim@state.or.us
 - * Jennifer Bevers 503-947-5817 jennifer.bevers@state.or.us
 - * James Foutch 503-947-5776 james.foutch@state.or.us
 - * Joanne Manning 503-947-5696 joanne.manning@state.or.us

Child Find:

- * Linda Brown 503-947-5825 linda.brown@state.or.us



THANK YOU!