OREGON DEPARTMENT OF EDUCATION

Oregon achieves . . . together!

OREGON STUDENT MEMBERSHIP MANUAL

FOR THE 2026-27 SCHOOL YEAR

Dr. Charlene Williams, Director of the
Oregon Department of Education

TABLE OF CONTENTS

General Information 4

Introduction 4

History 4

Documentation and Historical Reports 5

Staff Responsibilities and Contact List 5

Regional ESD Partners 5

ODE Staff 5

Collection, Validation, and Reporting 6

Fall Calendar 6

Spring Calendar 7

The Data Source 8

Where Do the Data Come From? 8

Which Students Are Counted? 8

Who was Enrolled on the First WEEKDAY? 8

In October (First Period ADM collection): 8

What if a Student has Multiple Enrollment Records? 9

All of the student's records on the first WEEKDAY in October are Daily ADM Program Types 9

Table A: ADMr Calculation for Program Type 01 10

Daily ADM Program Type Examples: 10

Program Type 01 record conflicts – use latest enrollment date 10

Program Type 01 record conflicts – if latest enrollment dates match, use highest estimated ADMr 11

Program Type 01 record conflicts – if latest enrollment dates match, and estimated ADMr matches, use earliest submitted record 11

If a student's records on the first WEEKDAY in October include both daily and hourly program types 12

Table B: Hourly Program Calculations 13

Table C: Ranking of Program Types 14

If all the student's records on the first WEEKDAY in October are hourly program types 14

Hourly/Credit Hour ADM Program Type Examples: 15

Hourly/quarter credit hour record conflicts – the record with highest estimated ADMr will be counted.. 15

When the highest ADMr is identical – use ADM program type priority 15
When the highest ADMr and ADM Program Type are identical – use earliest record 16
Spring Membership Record Selection 17
Students 17
When students have multiple records with equivalent Full Academic Year status 18
Students have multiple records with equivalent Full Academic Year status and equivalent program type code – The record with the latest enrollment date is selected 18
When students have multiple records with equivalent Full Academic Year status, same program type code, and same ADMEnrlDt – The record with the earliest submission is selected 18
Collection Of The Race / Ethnicity Data 19
Collection of Foster Care Student Status 19
Other Student Groups Added in Past School Years 20
Economically Disadvantaged Students and Students Experiencing Poverty 20
Combined Focal Group Students 21
The Fall Membership Report 22
Statewide 22
District 22
School 23
Tribal Affiliation 23
The Student Enrollment Report 24
Student Enrollment data in At-A-Glance Profiles 25
Frequently Asked Questions 26
Why are some of the Fall Membership Report counts different from the counts of students reported in some of the other reports that describe enrollment and/or membership? 26
I've followed the instructions regarding which students are counted and I still don't get the same count as listed for my District in the Fall Membership Report/Student Enrollment Validation. 26
What should I do if I realize I need to make corrections to my data in the First Period or Third Period Cumulative ADM Collection? 27

GENERAL INFORMATION

INTRODUCTION

Student enrollment data is collected throughout the year and validated in the fall and spring. The purpose of this document is to be a reference tool for those interested in how student enrollment reports are derived and what information they contain. Enrollment data for state reporting in Oregon is based on attending districts and schools rather than data based on resident districts and attending schools as seen in federal enrollment reporting.

The Fall Membership Report represents the number of K-12 students enrolled on the first weekday in October each year. All K-12 students enrolled in public schools and programs are included; this report includes regular, alternative, charter, and other types of schools and programs. In addition, students attending private schools and programs are included if the students are placed there by a public entity and are financed with public funds. Shared-time students (ADM Program Type 09) are also included in Fall Membership. No student is reported as enrolled in more than one school or district.

Spring membership represents students attending public schools and programs on the first weekday in May. Spring membership is also an unduplicated list where no student is reported as attending more than one school or district. The Student Enrollment validation represents a subset of Spring Membership for grades K-12 used for accountability reporting. Students who are shared-time (ADM program type 09), or enrolled in non-accountable institutions, such as Education Service Districts, Long Term Care and Treatment facilities, or Recovery Schools are collected within the Spring membership extract and the Student Enrollment student detail level of the validation, but are not included in the aggregates of the Student Enrollment validation. The validation provides enrollment and demographic data for School and District At-A-Glance Profiles, as well as other Oregon Department of Education reporting.

HISTORY

Before 2009-10, the Fall Membership report was derived from its own data collection. Beginning in 2009-10, the Fall and Spring Membership data collections, along with the Early Leavers and High School Completers data collections, were combined with the ADM collection to form the Cumulative ADM data collection. The Fall Membership report is generated from the First Period Cumulative ADM data collection. The Spring Membership validation for Third Period Cumulative ADM ran from 2009-2010 until 2012-2013 when it was replaced by the Student Enrollment validation in 2013-2014. Student Enrollment was canceled during the 2019-20 school year due to pandemic-related school closures but resumed in 2020-21.

The Fall Membership report disaggregates data by gender, race/ethnicity, and grade levels. Foster care student status is also reported securely to districts and schools beginning in 2020-21 for both Fall Membership and Student Enrollment. The Student Enrollment validation through 2020-21 did not include gender, but did

disaggregate data by grade levels, counted race/ethnicity, number of languages spoken, special education students, economically disadvantaged students, and Ever English Learner students. This validation added several new student groups and aggregations in 2021-22 and in 2022-23 to support future implementation of online data dashboards and more complete data summaries for districts and schools. Economically Disadvantaged status based on free and reduced lunch eligibility was discontinued in June 2024 and replaced by Students Experiencing Poverty. Summative demographic reports began with the 2022-23 Student Enrollment validation published in October 2023.

DOCUMENTATION AND HISTORICAL REPORTS

Documentation and Historical Fall Membership Reports are located on the ODE public website: https://www.oregon.gov/ode/transparency/Pages/default.aspx#Student. If you are looking for data published before 2009-10, please contact the ODE Help Desk.

STAFF RESPONSIBILITIES AND CONTACT LIST

REGIONAL ESD PARTNERS

The Regional ESD Partner in your region is your contact person for submitting the Cumulative ADM data collection, from which the fall and spring Membership data are drawn. Please contact them if you have questions regarding how to submit and validate membership/enrollment data. To view the Regional ESD Partners, please see the Data Collections and Accountability Support contact listed at https://www.oregon.gov/ode/educator-resources/assessment/Documents/esdpartners.pdf

Name	E-mail Address	Phone Number
Peter Campbell	Peter.Campbell@imesd.k12.or.us	1-800-706-4447 x3203
Joe Doherty	Joe.Doherty@imesd.k12.or.us	1-800-706-4447 x3140

ODE STAFF

Topic	Staff		Contact
ADM General Assistance	Amanda Leopard	amanda.leopard@ode.oregon.gov	(503) 508-6472
ADM Technical Help & SSID merges	ODE Helpdesk	ode.helpdesk@ode.oregon.gov	(503) 947-5715
Fall Membership/Student Enrollment	Robin Stalcup	robin.stalcup@ode.oregon.gov	(971) 208-0241

COLLECTION, VALIDATION, AND REPORTING

The data used in the Fall Membership report come from the First Period Cumulative ADM collection. Validation is done by reviewing your data for accuracy in the Achievement Data Insight (ADI) application. Training for ADI is pre-recorded and posted on the Achievement Data Insight page: 2024 ADI Training (YouTube). Note that access to the ADI is granted on a validation-by-validation basis; data submitters and validators will need to contact their district security administrators to request access to both ADI and individual validations.

FALL CALENDAR

Relevant Dates	Milestones
Sept 24 – Oct 26, 2026	First Period Cumulative ADM is open for data submission. Students who were enrolled on October 1 will be included in reporting.
October 2, 2026	End date reported for First Period Cumulative ADM records for students who were enrolled on October 1, 2026
Oct 27 – Oct 28, 2026	First Period Cumulative ADM– collection closed for ODE data review
Oct 29 – Nov 6, 2026	First Period Cumulative ADM audits
Nov 5, 2026 – Jan 23, 2027	**Fall Membership Validation Period**
Jan 14 – Jan 22, 2027	Second Period Cumulative ADM Audit and Review window
Jan 22, 2027	No further changes allowed to First Period Cumulative ADM after 11:59 PM.
Jan 23, 2027	**Final Fall Membership Extract pulled from First Period Cumulative ADM: this will be the "data as of date."** Preview available to districts in ADI no later than Thursday, January 28, after 1 p.m.
February 2027 (Actual Date to be Determined)	**Fall Membership Public Release**

There will be six refreshes during the Fall Membership validation window followed by a final refresh after the window closes. Within the Achievement Data Insight, refer to the Fall Membership validation tile (a tile for 2026-27 school year is shown below on left) or refer to the Data as of Date column within that validation (screenshot of data summary shown below on right) to determine when the data were selected for display. The first three listed dates shown in the screenshot below were from the testing environment before the validation opened and do not match actual dates of the open validation. The validation close date is accurate as shown. The public release date shown below is tentative. Dates on this tile for the last refresh and validation open.



Percent of Twelfth Grade	Data as of Date
15	10/21/2026
32	10/21/2026
0	10/21/2026
23	10/21/2026
0	10/21/2026

SPRING CALENDAR

Relevant Dates	Milestones
April 22 – May 17, 2027	Third Period Cumulative ADM is open for data submission. Students enrolled on the first school day in May (May 3, 2027) will be included in reporting,
May 4, 2027	End date for First Period Cumulative ADM records for students who were enrolled on May 3, 2027
June 3 – August 20, 2027	**Student Enrollment Validation Period**
May 18 – May 19, 2027	Third Period Cumulative ADM closed for data review
May 20 – May 28, 2027	Third Period Cumulative ADM audits
July 22 – July 30, 2027	Annual Cumulative ADM Audit and Review window
August 20, 2027	No further changes allowed to Third Period Cumulative ADM after 11:59 PM
August 21, 2027	**Final Spring Membership Extract pulled from Third Period Cumulative ADM: this will be the "data as of date."** Preview available to districts in ADI no later than August 26 at 1 p.m.
Fall 2027 (Actual Date to be Determined)	**Final Student Enrollment Public Release**

The Student Enrollment validation tile looks like Fall Membership shown above. Spring membership and Student Enrollment refreshes will not be scheduled until later in spring 2027. Please watch the Summer Validations (Regular Attenders, Student Enrollment, Mobility 2026-27) training on May 20, 2027 for updates and more information.

THE DATA SOURCE

WHERE DO THE DATA COME FROM?

The data used for the Fall Membership validation and Fall Membership Report come from the First Period Cumulative ADM Collection. The data used for Spring Membership and the Student Enrollment validation come from the Third Period Cumulative ADM collection.

WHICH STUDENTS ARE COUNTED?

All students who were enrolled on the first weekday in October are counted in the Fall Membership report. For the 2026-27 school year, the first weekday in October was October 1, 2026. All students enrolled on the first weekday in May are listed in Spring Membership and those attending accountable public schools are counted in the Student Enrollment validation. The accountability date for the 2026-27 school year will be May 3, 2027 (the first weekday in May 2027). Selection of the record of membership for each student is similar for both accountability dates. This process is outlined below, beginning with examples for the Fall Membership Report. The Fall Membership Report counts numbers and percentages of racial/ethnic groups, genders, and students in each grade level. There is no "Spring Membership" report, but a data summary of the 2025-26 Student Enrollment validation report was published on September 24, 2026. This summary includes many types of student demographic data, beyond race-ethnicity and gender.

WHO WAS ENROLLED ON THE FIRST WEEKDAY?

IN OCTOBER (FIRST PERIOD ADM COLLECTION):

A. Students whose ADM Enrollment date (ADMEnrlDt) reflects October 1, 2026 or prior; **AND**

B. The ADM End Date (ADMEndDt) reflects October 2, 2026. Students whose record reflects an ADM End Date of October 1, 2026 (or earlier) will **not** be included in the Fall Membership report. Per OAR 581-023-0006 4(b), the student's withdrawal will be reported as the weekday following determination of their withdrawal. This means, if the student's ADM End Date reflects October 1, 2026, the student's last day of actual enrollment would have been September 30. For the purposes of this report, ADM End Dates represent the first weekday *after* the student's actual departure (or determination of departure). An ADM End Date of October 2 indicates that the student was still enrolled on October 1, and the student would be counted in the Fall Membership report.

ADMEnrlDt	ADMEndDt	Enrolled on October 1?
9/2/2026	9/30/2026	No
9/2/2026	10/1/2026	No
9/18/2026	10/2/2026	Yes

WHAT IF A STUDENT HAS MULTIPLE ENROLLMENT RECORDS?

Students in multiple programs, who have withdrawn and re-enrolled or who have transferred schools, may have multiple records reflecting enrollment on the Accountability dates in October and/or May. If a student has two or more records that indicate enrollment on the first weekday in October, the resolution process to determine the record of membership will be as shown below. Daily ADM program types (01 and 15) will have precedence over hourly ADM program types (04, 06, 07, 08, 09, 10, 11, 12, 13, 16, and 17). In addition, ADM Program Types 02 ESL, 03 Pregnant and Parenting, 05 Case Management, and 14 Student not Enrolled but Received Credential, are all excluded from this process in October and May. Additionally, ADM Program Type 09 records are included in the membership process in May, but are excluded from Student Enrollment aggregates.

ALL OF THE STUDENT'S RECORDS ON THE FIRST WEEKDAY IN OCTOBER ARE DAILY ADM PROGRAM TYPES

A. Program type 01 records will take precedence over all other records.

B. The record with the latest ADM Enrollment Date will take precedence over earlier records.

C. If the ADM Enrollment Dates are identical in multiple Standard records, the record with the highest estimated ADMr will take precedence (See Table A).

D. If the ADM Enrollment Dates are identical and the calculated ADMr is the same in the conflicting records, the record that was submitted to the First Period Cumulative ADM collection first will take precedence.

TABLE A: ADMR CALCULATION FOR PROGRAM TYPE 01

ADM Program Type	1st Period Estimated ADMr Calculation
01	$\left(\frac{ADMPrsntDays + ADMAbsntDays}{ADMSessDays}\right) * ADMFTE$

DAILY ADM PROGRAM TYPE EXAMPLES:

Please Note – Some examples provided below do not reflect the proper way to enter records into the Cumulative ADM Collection. They would trigger errors in ADM data submission and not be loaded into the collection. They are provided only as examples of how overlapping records will be resolved for the purpose of the Fall Membership report.

PROGRAM TYPE 01 RECORD CONFLICTS – USE LATEST ENROLLMENT DATE

ODE Record ID	Dist ID	Schl ID	ADM Prog Typ Cd	ADM EnrlDt	ADM EndDt	ADM Prsnt Days	ADM Absnt Days	ADM Sess Days	ADM FTE	ADMr	Count ?
8	A	Z	01	9/2/2026	10/2/2026	9	10	19	1.0	1.00	N
20	B	Y	01	**9/18/2026**	10/2/2026	7	2	19	1.0	0.47	**Y**

For conflicts between Program Type 01 records, the record with the latest ADM Enrollment date would be counted. ODE Record ID 20 will be used in Fall Membership.

PROGRAM TYPE 01 RECORD CONFLICTS – IF LATEST ENROLLMENT DATES MATCH, USE HIGHEST ESTIMATED ADMR

ODE Record ID	Dist ID	Schl ID	ADM Prog Typ Cd	ADM EnrlDt	ADM EndDt	ADM Prsnt Days	ADM Absnt Days	ADM Sess Days	ADM FTE	ADMr	Count ?
7	A	X	01	9/2/2026	10/2/2026	7	12	19	1.0	1.00	N
15	B	Y	01	**9/18/2026**	10/2/2026	7	2	19	0.5	0.24	N
54	B	Z	01	**9/18/2026**	10/2/2026	8	1	17	0.5	**0.26**	**Y**

For conflicts between Program Type 01 records, if the latest start date is identical in the conflicting records, the record with highest estimated ADMr would be counted. ODE Record ID 54 will be used in Fall Membership. Please note in this instance, District B should not have submitted records for this student at two different schools even if this student was only attending part-time at each. These overlapping records would usually trigger an error and ODE Record ID 54 would not be accepted. These overlapping records would usually trigger an error and ODE Record ID 63 would not be accepted. However, if duplicate rows are submitted by mistake in an initial bulk upload, these records could become part of the collection leading to the need for deduplication in membership.

ODE Record ID 7 would not be selected because the enrollment date shown is earlier than the latest enrollment date shown by ODE Record ID 15 and 54.

PROGRAM TYPE 01 RECORD CONFLICTS – IF LATEST ENROLLMENT DATES MATCH, AND ESTIMATED ADMR MATCHES, USE EARLIEST SUBMITTED RECORD

ODE Record ID	Dist ID	Schl ID	ADM Prog Typ Cd	ADM EnrlDt	ADM EndDt	ADM Prsnt Days	ADM Absnt Days	ADM Sess Days	ADM FTE	ADMr	Count ?
7	A	X	01	9/2/2026	10/2/2026	7	12	19	1.0	1.00	N
18	B	Y	01	**9/18/2026**	10/2/2026	7	2	19	0.5	**0.24**	**Y**
63	B	Z	01	**9/18/2026**	10/2/2026	5	4	19	0.5	**0.24**	N

For conflicts between Program Type 01 records, if the latest start date is identical in the conflicting records and the calculated ADMr is identical, the record that was submitted to ODE first would be counted. ODE Record ID numbers are assigned in the order in which the record was submitted. Note: in this instance, District B should not have submitted records for this student at two different schools even if this student was only attending part-time at each. These overlapping records would usually trigger an error and ODE Record ID 63 would not be

accepted. However, as described above, if duplicate rows are submitted by mistake in an initial bulk upload, records could become part of the collection leading to the need for deduplication in membership.

IF A STUDENT'S RECORDS ON THE FIRST WEEKDAY IN OCTOBER INCLUDE BOTH DAILY AND HOURLY PROGRAM TYPES

In general, if the overlapping records include both daily and hourly/quarter credit hour records, the daily program type record(s) will take precedence.

A. If the overlapping records include both Half-Day Kindergarten (ADM Program Type 15) and hourly/quarter credit hour (e.g. ADM Program Types 4-13) records, the Half-Day Kindergarten program type (ADM Program Type 15) record will take precedence.[1]

B. If multiple ADM Program Type 01 or 15 records conflict with one or more hourly program type records, disregard the hourly program type record(s) and resolve the daily program type records as outlined above for conflicts between daily records.

[1] In the event where an ADM Program Type 1 record conflicts with an ADM Program Type 15 record, the Program Type 1 record takes precedence.

TABLE B: HOURLY PROGRAM CALCULATIONS

ADM FTE calculations vary over the school year as the session day denominator increases over time. The full guidance for these calculations is shown in Cumulative ADM calculations by Program Type on the ADM Collections page. This document shows calculations for each period (only First Period calculations shown below).

ADM Program Type	1st Period Estimated ADMr Calculation
4 (Large Group)	$\frac{(ADMInstrctHrs) \times .167}{19}$
6 (Intermediate Group)	$\frac{(ADMInstrctHrs) \times .222}{19}$
7 (Small Group)	$\frac{(ADMInstrctHrs) \times .333}{19}$
8 (Employed Minors)	$\frac{(ADMInstrctHrs) \times .167}{19}$
9 (Shared Time)	$\frac{(ADMInstrctHrs) \times .167}{19}$
10 (Tutorial)	$\frac{(ADMInstrctHrs)}{19}$
11 (Expanded Options)	$\frac{(ADMInstrctHrs)}{12}$
12 (College Coursework)	$\frac{(ADMInstrctHrs)}{12}$
16 (Post Graduate Scholars)	$\frac{(ADMInstrctHrs) \times .75}{12}$

TABLE C: RANKING OF PROGRAM TYPES

Priority	ADM Program Type
1	Large Group: 04
2	Intermediate Group: 06
3	Small Group: 07
4	Tutorial: 10
5	Expanded Options: 11
6	College Coursework (not expanded options): 12
7	Post Graduate Scholars: 16
8	Employed Minors: 08
9	Shared Time: 09
10	Student enrolled, but membership data unavailable: 13

Note: Program types 01 and 15 beat out all other types in priority so they are not included in Table C. Program types 02, 03, 05, 14, and 17 are not included because they are excluded from membership calculations. Program type 05 is case management and relates to time spent by a licensed instructor working on behalf of a student. Program types 02 and 03 are used for State School Fund weighting and an additional record indicating program type 01, 15, or within program types 04-12, must also exist in order to use these program types. Program type 14 indicates that a student was not enrolled but received a credential or some other outcome. Program type 09 is used in ranking for Fall Membership, but are excluded from the membership process in Student Enrollment. This code is used to allow students to access district academic resources and does not generate funding nor is it used in accountability reporting. Program type 17 for inactive roll students was added in 2025-26.

IF ALL THE STUDENT'S RECORDS ON THE FIRST WEEKDAY IN OCTOBER ARE HOURLY PROGRAM TYPES

A. If all overlapping records are included in ADM Program Types 4, 6, 7, 8, 9, 10, 11, 12, 13 or 16, the record with the highest estimated ADMr will take precedence (See Table B). **Please Note: Program Type 13 records have 0 ADMr.**

B. If there are multiple hourly records reflecting the highest estimated ADMr, a hierarchy of program types will determine which record will take precedence. (See Table C)

C. If there are multiple hourly records reflecting both the highest estimated ADMr and the highest priority program type of all the student's records, then the record that was submitted first to the First Period Cumulative ADM Collection will take precedence.

Note that ADMEnrlDt is not used to distinguish between hourly/quarter credit hour program types in Fall Membership or Student Enrollment.

HOURLY/CREDIT HOUR ADM PROGRAM TYPE EXAMPLES:

Note: Examples provided do not reflect the proper way to enter records into the Cumulative ADM Collection. They are provided only as examples of how overlapping records will be resolved for the purpose of the Fall Membership report.

HOURLY/QUARTER CREDIT HOUR RECORD CONFLICTS – THE RECORD WITH HIGHEST ESTIMATED ADMR WILL BE COUNTED.

ODE Record ID	Dist ID	Schl ID	ADM Prog Typ Cd	ADMEnrl Dt	ADMEnd Dt	ADM Prsnt Days	ADM Absnt Days	ADM Sess Days	ADM Instr Hrs	ADMFTE	ADMr	Count?
23	A	X	04	9/18/2026	10/2/2026				41		0.36	N
81	B	Y	07	9/11/2026	10/2/2026				21		**0.37**	**Y**
123	B	Y	06	9/9/2026	10/2/2026				25		0.29	N

WHEN THE HIGHEST ADMR IS IDENTICAL – USE ADM PROGRAM TYPE PRIORITY

ODE Record ID	Dist ID	Schl ID	ADM Prog Typ Cd	ADM Enrl Dt	ADM End Dt	ADM Prsnt Days	ADM Absnt Days	ADM Sess Days	ADM Instr Hrs	ADMFTE	ADMr	Count?
225	B	Y	07	9/11/2026	10/2/2026				50		0.88	N
345	A	X	**06**	9/18/2026	10/2/2026				75		**0.88**	**Y**

For conflicts between hourly / quarter credit hour records where the highest estimated ADMr is identical, the ADM Program Type with priority as indicated in Table C will be counted.

WHEN THE HIGHEST ADMR AND ADM PROGRAM TYPE ARE IDENTICAL – USE EARLIEST RECORD

ODE Record ID	Dist ID	Schl ID	ADM Prog Typ Cd	ADM Enrl Dt	ADM End Dt	ADM Prsnt Days	ADM Absnt Days	ADM Sess Days	ADM Instr Hrs	ADMFTE	ADMr	Count?
543	A	X	**06**	9/18/2026	10/2/2026				75		**0.88**	**Y**
555	B	Y	06	9/11/2026	10/2/2026				75		0.88	N

For conflicts between hourly / quarter credit hour records where the highest estimated ADMr is identical and the ADM Program Type with priority as indicated in Table C is also identical, then the first such submitted record will be counted. Note that the earlier record ID number indicates the top record was submitted first in this example. ADMEnrlDt is not used to distinguish between hourly/quarter credit hour program types in Fall Membership.

SPRING MEMBERSHIP RECORD SELECTION

Spring Membership is based on enrollment on the first weekday in May. When extracting all student records showing enrollment on the first weekday in May for Spring Membership, records for students that reflect where the student spent the majority of their time at the district or school (>0.5 ADMr) are preferentially selected over records that do not reflect a full academic year (<=0.5 ADMr). This preference ensures that student enrollment more accurately reflects the accountable institutions where the student spent the majority of the school year over institutions where students may have been enrolled on the accountability date in May in a shorter placement such as hospital or juvenile detention programs. This determination relies on District Full Academic Year and School Full Academic Year assignments.

Full Academic Year (FAY) in District and Full Academic Year (FAY) in School values are assigned in the Third Period Cumulative ADM collection by adding together ADMr values reported for resident district and resident school. Students who were enrolled on May 3, 2027, and whose total ADMr added across all of their Third period Cumulative ADM records, within their resident institutions, equals more than 0.5 FTE, will have their records marked as FAY = "Y". This calculation is made for both the resident school and the resident district. Mobile students could show a yes for District Full Academic Year, but not in any of their resident schools.

After FAY preferences are considered, record selection for Spring Membership operates under the same selection criteria as the Fall Membership validation for using ADM program types, latest enrollment dates, highest ADMr, and earliest data submission (as shown on pages 8-16).

STUDENTS

Students enrolled on the first weekday in May that only have one ADM record will have that record accepted regardless of if they were Full Academic Year in District or in School or not. Students that have multiple records will have records reflecting Full Academic Year considered for inclusion into Spring Membership, while duplicate records for that student that do not reflect Full Academic Year in District/School will be ignored (e.g. duplicate record for Student 4444 is ignored for Spring Membership consideration, shown in bottom row of the table below).

Note: Examples provided do not reflect the proper way to enter records into the Cumulative ADM Collection. They are provided as examples of how overlapping records will be resolved for the purposes of the spring membership extract process that leads to the Student Enrollment validation. These overlapping records for SSID 4444 would usually trigger an error and would not be accepted. However, there may be rare situations where overlapping records could become part of the collection leading to deduplication in membership. SSID 3333 should be considered an example where deduplication has taken place and records showing other district enrollment at other schools are not shown.

SSID	ADMProg Typ	ADMEnrlDt	ADMEndDt	FullAcdmYr DistFg	FullAcdmYr SchlFg	ADMr	Counted?
1111	01	09/02/2026	05/04/2027	Y	Y	0.95	Y
2222	07	09/02/2026	05/04/2027	N	N	0.50	Y
3333	15	09/02/2026	05/04/2027	Y	N	0.40	Y
4444	01	09/02/2026	05/04/2027	Y	Y	0.71	Y
4444	01	09/02/2026	05/04/2027	N	N	0.29	N

WHEN STUDENTS HAVE MULTIPLE RECORDS WITH EQUIVALENT FULL ACADEMIC YEAR STATUS

Similar to Fall Membership selection, Program Type 1 or 15 records are selected over hourly program types.

SSID	ADMProgTyp	ADMEnrlDt	ADMEndDt	FullAcdmYrDistFg	FullAcdmYrSchlFg	Counted?
5555	01	09/02/2026	05/04/2027	Y	Y	Y
5555	06	09/02/2026	05/04/2027	Y	Y	N

STUDENTS HAVE MULTIPLE RECORDS WITH EQUIVALENT FULL ACADEMIC YEAR STATUS AND EQUIVALENT PROGRAM TYPE CODE – THE RECORD WITH THE LATEST ENROLLMENT DATE IS SELECTED

ID	SSID	ADMProg Typ	ADMEnrlDt	ADMEndDt	FullAcdmYr DistFg	FullAcdmYr SchlFg	Counted?
435	7777	01	04/05/2027	05/04/2027	N	N	N
678	7777	01	04/09/2027	05/04/2027	N	N	Y

WHEN STUDENTS HAVE MULTIPLE RECORDS WITH EQUIVALENT FULL ACADEMIC YEAR STATUS, SAME PROGRAM TYPE CODE, AND SAME ADMENRLDT – THE RECORD WITH THE EARLIEST SUBMISSION IS SELECTED

ID	SSID	ADMProg Typ	ADMEnrlDt	ADMEndDt	FullAcdmYr DistFg	FullAcdmYr SchlFg	Counted ?
123	8888	15	04/09/2027	05/04/2027	Y	N	Y
789	8888	15	04/09/2027	05/04/2027	Y	N	N

Record selection where students have multiple records with equivalent Full Academic Year Status for hourly program types only will be resolved with the same priorities using Table B and Table C

COLLECTION OF THE RACE / ETHNICITY DATA

The collection of race/ethnicity data in the Cumulative ADM Collection uses a two-part question, which was implemented in 2010-11. The first question is regarding ethnicity and asks if the student is Hispanic/Latino. According to federal guidance, the definition of Hispanic/Latino is as follows:

- A **Hispanic or Latino** person is of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

The second question is regarding race and includes the option to select one or many races. As per federal guidance, the definition of each race is identified below:

- An **African American or Black** person has origins in any of the black racial groups of Africa.
- An **American Indian or Alaska Native** person has origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
- An **Asian** person has origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- A **Native Hawaiian or Other Pacific Islander** person has origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- A **White** person has origins in any of the original peoples of Europe, the Middle East, or North Africa.

COLLECTION OF FOSTER CARE STUDENT STATUS

State accountability requires collection and reporting of foster care student data under the Every Student Succeeds Act. Foster care student groups were added to specific state validations beginning in 2020-21. A student is considered a foster care student if that student was in foster care anytime during the current school year.

During the 2021-22 school year, the Foster Student and Ever Foster Student groups were added to the Fall Membership validation. The Foster Student group are students within foster care anytime during the current school year. The Ever Foster Student group are students who experienced foster care anytime during or before the current school year. This may include younger students who were in foster care before beginning kindergarten. Both student groups will be reported securely to districts and schools for validation in the Student Detail tab.

OTHER STUDENT GROUPS ADDED IN PAST SCHOOL YEARS

Other student groups were added to the Student Enrollment validation in 2021-22. Districts have requested over the years that gender, Indian Education student, migrant student, and homeless student counts and percentages be included in the Student Enrollment validation.

1. Gender will be counted and percentages calculated as it is done for Fall Membership.
2. Indian Education students are those students who have a "Y" for the Indian Education Flag in the Third Period cumulative ADM/Spring Membership extract.
3. Migrant students will be counted and percentages calculated during the validation if they are present in the federal migrant education collection for the previous school year.
4. Homeless students will be counted and percentages calculated during the validation if they are present in the ESEA McKinney-Vento Homeless collection for the current school year.

Two additional student groups were added to the Student Enrollment validation in 2022-23, Recent Arrivers and Currently or Formerly Incarcerated Students. These groups represent students that face unique barriers to achievement that could be addressed through the Student Success Act. Counts and percentages of both student groups were added to the Student Enrollment validation.

1. Recent Arriver status is derived from inclusion in the collection with the same name that occurs in the fall.
2. Currently and formerly incarcerated status is determined by looking at Annual Cumulative ADM for past school years and Third Period Cumulative ADM for the current school year for JDEP and YCEP enrollment for every student.

ECONOMICALLY DISADVANTAGED STUDENTS AND STUDENTS EXPERIENCING POVERTY

The Students Experiencing Poverty (SEP) calculation replaced the Economically Disadvantaged student group in 2023-24. Students in this group are experiencing one or more disadvantages by receiving Supplemental Nutrition Assistance (SNAP) or Temporary Assistance for Needy Families (TANF) benefits, foster care services, migrant education services, or are undergoing houselessness.

COMBINED FOCAL GROUP STUDENTS

Combined Focal Group Students were defined in December 2022 by the Oregon State Board of Education to align with the Education Accountability Act *(OAR 581-003-0001)*.

"Combined Focal Group Students" means students reported to the Oregon Department of Education through standard data collections in any of the following student groups:

(a) Economically Disadvantaged Students;

(b) Students Recently Arrived;

(c) Justice Involved Youth;

(d) Students from Racial or Ethnic Groups that Have Historically Experienced Academic Disparities;

(e) Students who are Pregnant, Parenting, and/or Students who Experience any Pregnancy-related Condition;

(f) Students with Disabilities;

(g) Foster Students;

(h) Students who are Homeless;

(i) Migratory Students; and

(j) Emerging bilingual students.

These identified students are not the same as those identified as underserved race/ethnicities in Oregon assessment results. Racial and Ethnic Groups that have historically experienced academic disparities includes, but is not limited to, American Indian and Alaska Native (AI/AN and AI/AN+) students, Black and African American students, Hispanic and Latino students, Asian students, Native Hawaiian and Pacific Islander students, and multiracial students.

THE FALL MEMBERSHIP REPORT

The Fall Membership Report is a published representation of the number of K-12 students enrolled on the first weekday in October each year. There are three tabs provided in the spreadsheet. Each tab contains data at the statewide, attending district, and attending school level respectively. The public report is inclusive of education service district programs and schools, long-term care and treatment facilities, juvenile detention and youth corrections educational programs, ODE-sponsored charter schools, and the Oregon School for the Deaf.

STATEWIDE

The statewide data contains the total number of K-12 students in Oregon public schools, disaggregated by grade level, gender, ethnicity, and combinations of those factors. For instance, a section of the report might look like this (numbers shown are for demonstration purposes and do not reflect actual student counts):

Grades	Hispanic / Latino	White
5th grade	10,431	24,531
6th grade	10,684	24,713

To protect student privacy, we no longer list genders by ethnicity. You will find counts of all genders and the total number of students of all ethnicities by grade. The report provides a breakdown of total student population by ethnicity, represented as counts and percentages. The report also shows the corresponding total enrollment count from the previous year's Fall Membership Report, along with percentage changes from last year to this year (e.g. a percentage change of -50% means that only half as many students as last year are in the category this year, while a percentage change of 100% means twice as many students this year as compared to last year).

DISTRICT

The district section of the Fall Membership Report contains, by district, the total number of students from the prior year's Fall Membership Report as well as the current number of students. To be included in the district count, the student was reported in the First Period Cumulative ADM data collection as attending the district indicated. For the current year, the report is disaggregated by race/ethnicity, and grade level. Gender disaggregation is no longer included at the district level to protect student privacy and safety. No other data are suppressed in this report. A section of the district report might look like this (numbers shown are for demonstration purposes and do not reflect actual student counts):

District ID	District	2024-25 Total Students	2025-26 Total Students	2025-26 American Indian/Alaskan Native
2180	Portland SD 1J	45,660	45,657	203
2142	Salem-Keizer SD 24J	40,202	40,101	275

SCHOOL

The school section of the report contains the same data categories as the district level. Gender disaggregation is no longer included to protect student privacy and safety. No other data are suppressed in this report. To be included in a school count, the student was reported as attending the school indicated. In some cases, the student is attending an institution that is affiliated with or providing services to many districts (for example, institutions that are registered private alternative schools or programs). In this case, for the Fall Membership Report, the district listed for the institution reflects the district identified in the student record as the district the student is attending. This means the same school may appear in the report multiple times with different districts listed.

Please note: In cases where a school has enrollment in the current year, but not in the prior year, or vice versa, ODE will insert a short explanation, when possible (e.g. “School is new in 2025-26”), based on data gathered during the institutions update process. If you wish to provide ODE with an explanation to use, please use the “Ask A Question” feature in the Achievement Data Insight to provide this information to the data steward.

Beginning in 2025-26, a new column was added to the school section to show what type of institution the schools may be. For example, schools may be charter, virtual, alternative, or regular. This type of information is frequently requested; publishing this directory information will help customers.

TRIBAL AFFILIATION

Tribal Affiliation replaced Tribal Membership in student level collections containing core Secure Student Identifier columns. This code signifies self-identification of a student’s affiliation through their own, their parent's, or their grandparent's enrollment in a federally recognized tribe.

The data steward for enrollment works with the Indian Education Office to look at fall and spring data to further explore American Indian/Alaska Native demographic reporting within Oregon and identify opportunities for outreach.

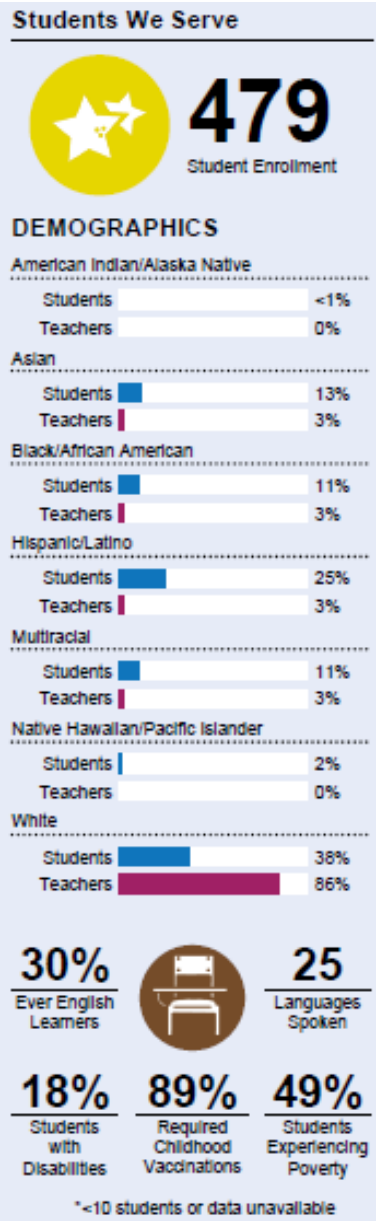
THE STUDENT ENROLLMENT REPORT

The Spring Membership extract includes the same inclusive set of institutions reported to Third Period Cumulative ADM, analogous to Fall Membership. The Student Enrollment validation is a subset of these data used to validate demographic data reported in the At-A-Glance profiles in the fall.

Public reporting of Spring Membership or Student Enrollment data did not occur outside of the At-A-Glance profiles and the Statewide Report Card until fall 2022. Data summaries for 2021-22 through 2025-26 have been published. The student enrollment summary report is found on the same web page as the Fall Membership Report.

STUDENT ENROLLMENT DATA IN AT-A-GLANCE PROFILES

Student demographic data displayed in the Student Enrollment validation populate the Oregon At-A-Glance School Profile as shown at the left. Vaccination rate data are provided by the Oregon Health Authority. Teacher demographics are extracted from the Staff Position collection.



The At-A-Glance District and School Profiles will be released after mid-November 2026. The profiles include student enrollment data, staff data, immunization rates, students that were on-track to graduate, cohort four-year graduation and five-year completion rates, and college-going data.

FREQUENTLY ASKED QUESTIONS

WHY ARE SOME OF THE FALL MEMBERSHIP REPORT COUNTS DIFFERENT FROM THE COUNTS OF STUDENTS REPORTED IN SOME OF THE OTHER REPORTS THAT DESCRIBE ENROLLMENT AND/OR MEMBERSHIP?

Different reports have different rules associated with their data analysis. For example, some reports use the resident district when counting and allocating students and some reports also include counts of students enrolled in pre-kindergarten and post high school programs. As described above, the Fall Membership report and the Student Enrollment validation use both Attending district/Attending school as the basis for counting and allocating students and exclude counts of students enrolled in pre-kindergarten or adult education programs. The implications of using the attending field rather than the resident field are most noticeable at the school level.

Fall Membership and Student Enrollment differ from each other because of student mobility, within the school year, within your district, and with students moving into or out of your area. Additionally, Student Enrollment aggregates do not include ADM Program Type 09 students that *are included* in Fall Membership.

For the district level, the federal Enrollment report (i.e. EdFacts) provided to the US Department of Education counts students in their Resident District. However, at the school level, the EdFacts report counts students at their Attending School.

I'VE FOLLOWED THE INSTRUCTIONS REGARDING WHICH STUDENTS ARE COUNTED AND I STILL DON'T GET THE SAME COUNT AS LISTED FOR MY DISTRICT IN THE FALL MEMBERSHIP REPORT/STUDENT ENROLLMENT VALIDATION.

There are a few reasons this may occur:

- Some of the students that you believe were attending your district were also reported at another district on the first weekday in October/first weekday in May.
- Your district or another district made changes to the First Period Cumulative ADM data collection/Third Period Cumulative ADM data collection after the report was generated.

- This report is based on the Attending Institution fields and you may be counting based on the Resident Institution fields.
- The ADM End Date of the student must be *after* the first weekday in October/after first weekday in May. Records that reflect October 1/May 1 (or earlier) as the ADM End Dates will not be counted (see section labeled *Who Was Enrolled On The First Weekday* in this document).
- The student may have been reported under more than one SSID. The Fall Membership Report and Student Enrollment both correct for this circumstance where SSID numbers have been merged. However, the duplicate SSID may not have been discovered until after the Fall Membership data were finalized at the end of January, 2027.
- Your reporting of First Period Cumulative ADM or Third Period ADM may be incorrect. You should review the data your district submitted and notify your Regional ESD Partner if you have concerns.

WHAT SHOULD I DO IF I REALIZE I NEED TO MAKE CORRECTIONS TO MY DATA IN THE FIRST PERIOD OR THIRD PERIOD CUMULATIVE ADM COLLECTION?

Contact either your Regional ESD Partner or the Cumulative ADM Data steward as listed in the Staff Responsibilities and Contact List section at the beginning of this document.