

Executive Numbered Memo 006-2011-12 – Technology Readiness Tool – Optional Survey

March 6, 2012

TO: District Superintendents

RE: Technology Readiness Tool – Optional Survey

Summary

This memorandum describes the process for responding to a survey to collect technology information in preparation for Oregon’s transition to the Smarter Balanced assessments in mathematics and English language arts in the 2014-2015 school year.

Background

The Smarter Balanced Assessment Consortium along with the Partnership for Assessment of Readiness for College and Careers (PARCC) developed a Technology Readiness Tool to support states’ planning as they transition to next-generation assessments. This optional survey will provide Oregon with critical information about the technology needed to administer the new online assessments in four areas: computers, computer-to-tester ratio, network infrastructure, and staff and personnel.

The Oregon Department of Education (ODE) strongly encourages your participation during one or more of the six collection windows. Data collection will occur once each spring and fall through 2014. The first window will be open March 20 to June 14, 2012.

Why should schools submit this data?

Submission of the data provides schools with an opportunity to determine if they are ready to meet future online assessment technology requirements.

Do I have to submit data during all six collection windows?

No. ODE recommends districts evaluate their current schedule of technology projects. If you plan to upgrade equipment over the summer, you may wish to wait to submit until the second window.

I’m ready to participate, so what do I do?

Access to the Technology Readiness Tool will be granted upon request. Contact the [ODE Helpdesk](#) (503-947-5715) to request login information after March 20, 2012. Online training will be available by WebEx after March 26, 2012.

Additional information can be found on the Statewide Technology Readiness webpage.