

ASSESSMENT and ACCOUNTABILITY CHECKLIST

for the 2025-26 SCHOOL YEAR

Find this document on the [Key Dates for Accountability and Reporting](#) webpage

INITIAL PUBLISH DATE: AUGUST 1, 2025

PERIOD COVERED: JULY 1, 2025 TO NOVEMBER 30, 2026

REVISION HISTORY BEGINS ON [PAGE 53](#)

THIS DOCUMENT PROVIDES:

- Assessment windows for the 2025-26 school year.
- Key events and district responsibilities related to the ordering, handling, administration, and reporting of Oregon Statewide Assessment results.
- Data collection windows, related to school and district accountability reports for the 2025-26 school year.
- Key events and district responsibilities related to student and staff level data collections used in school and district profiles, accountability details, and assessment group reports.

The [Assessment and Accountability Update](#) is a weekly newsletter highlighting news, updates, and changes to the state's assessment and accountability efforts. To subscribe to this free newsletter, go to the [GovDelivery listserve page](#).

If you identify inaccuracies in this document, or have suggestions for improvement, please contact:

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Regional ESD Partners Contact Information

General Assessment Support

Regions 1, 2 & 3 - Willamette ESD

Amy Rockwell

1-800-970-8372 ext. 1

amy.rockwell@wesd.org

Data Collections & Accountability Support

Regions 1, 2 & 3 - InterMountain ESD

Karen Brown Smith

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karen.brown@imesd.k12.or.us

Peter Campbell

1-800-706-4447 ext. 3203

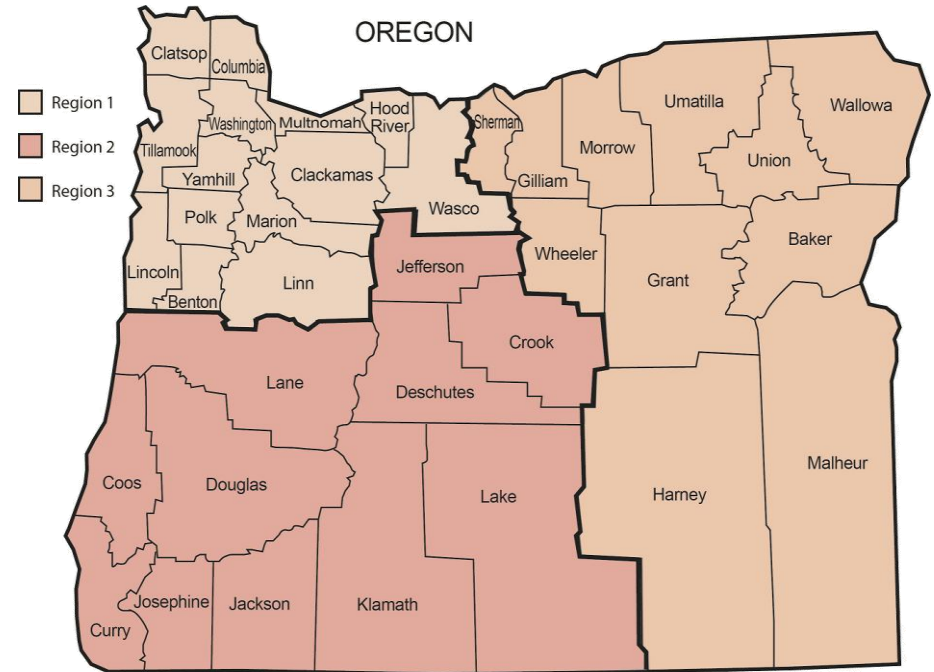
peter.campbell@imesd.k12.or.us

Joe Doherty - Supporting Cumulative ADM, SSID, and Ninth Grade On-Track

1-800-706-4447 ext. 3140

joe.doherty@imesd.k12.or.us

Map of Oregon Counties by Region



Oregon Department of Education Data Owners and Topic Contacts

TOPIC	CONTACT NAME	PHONE	EMAIL
Accountability Reports	Jon Wiens	503-931-7682	jon.wiens@ode.oregon.gov
Accountability Warehouse Extract (AWE) Assessment Record Updating Application (ARUA) Secure Assessment Reports	Cindy Barrick	971-208-0480	cindy.barrick@ode.oregon.gov
Assessment of Essential Skills	Tony Bertrand	503-947-5830	tony.bertrand@ode.oregon.gov
Assessment Record Updating Application (ARUA) Secure Assessment Reports	Bianca Llamas	971-208-0437	bianca.llamas1@ode.oregon.gov
At-A-Glance Narrative Collection	Bianca Llamas	971-208-0437	bianca.llamas1@ode.oregon.gov
At-A-Glance and Accountability Details Validations	Elyse Bean	971-720-8659	elyse.bean@ode.oregon.gov
Class Schedule	Ryan Clark	971-208-0471	ryan.clark@ode.oregon.gov
Class Size	Robin Stalcup	971-208-0241	robin.stalcup@ode.oregon.gov
Cumulative ADM Collections	Amanda Leopard	503-508-6472	amanda.leopard@ode.oregon.gov
Cumulative ADM Exit Adjustment Graduate/Dropout Reporting	Paul Skomsvold	971-208-0296	paul.skomsvold@ode.oregon.gov
Discipline Incidents Restraint & Seclusion Incidents Seclusion Rooms	Lisa Joy Bateman	503-569-2951	lisajoy.bateman@ode.oregon.gov
Dual Language Immersion Assessment (DLIA)	Kelly Kalkofen	503-580-2290	kelly.kalkofen@ode.oregon.gov
ESEA Title III English Learners	Kim Miller	971-239-9681	kim.a.miller@ode.oregon.gov
ESEA Title III Recent Arrivers	Reza Norouzian	971-208-0463	reza.norouzian@ode.oregon.gov
Extended Assessment	Mason Rivers	971-208-0434	mason.rivers@ode.oregon.gov
Fall Membership	Robin Stalcup	971-208-0241	robin.stalcup@ode.oregon.gov
Instructional Unit Identifier (IUID)	Robin Stalcup	971-208-0241	robin.stalcup@ode.oregon.gov
National Assessment of Educational Progress (NAEP)	Beth LaDuca	971-208-0091	beth.laduca@ode.oregon.gov
Ninth Grade On-Track	Ryan Clark	971-208-0471	ryan.clark@ode.oregon.gov
Outdoor School	Bianca Llamas	971-208-0437	bianca.llamas1@ode.oregon.gov
Student Educational Equity Development (SEED) Survey	Audrey Lingley	503-551-5014	audrey.lingley@ode.oregon.gov
Staff Assignment	Zachary Dyne	971-599-0625	zachary.dyne@ode.oregon.gov
Staff Position	Ryan Clark	971-208-0471	ryan.clark@ode.oregon.gov

JULY 2025

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JULY 4	INFORMATIONAL	ODE is closed for the Independence Day holiday.	
JULY 7 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: - Ninth Grade On-Track 2024-25	Contact: Ryan Clark 971-208-0471
JULY 10 @ 2 PM	TRAINING	Webinar: Training for Class Size Validation and Class Schedule Audits 2024-25	Data Submitter - To participate in the webinar, go to the Training page on the ODE District website.
JULY 10 - 18	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window for: - Class Schedule 2024-25	Data Submitter - The collection will be open during this period to allow districts to verify and correct their data submission.
JULY 10 - AUGUST 22	REPORT VALIDATION	Report Validation Window for: - Ninth Grade On-Track 2024-25	Data Submitter - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on the ODE District website. - Contact your Regional ESD Partner or use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission. - Video Training related to this collection is available on the Training page on the ODE District website.
JULY 10 - SEPTEMBER 19	DATA COLLECTION	Collection Window for: - At-A-Glance Narrative 2024-25	Data Submitter - Video training related to this collection is available on the Training page on the ODE District website.
JULY 10 - SEPTEMBER 26	REPORT VALIDATION	Report Validation Window for: - Class Size 2024-25	Data Submitter - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on the ODE District website. - Contact your Regional ESD Partner or use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission. - Video Training related to collections and validations is available on the Training page on the ODE District website.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JULY 11	ASSESSMENT REPORTING	Test records from ELA and Math Partial tests available in Assessment Record Updating Application (ARUA) on the ODE district secure website	<i>District Test Coordinator</i> As test records are posted on the ODE District website: <ul style="list-style-type: none"> - Verify that the demographic information on posted test records is correct, including program participation. - Correct error records. - Supply accommodation codes if necessary. - Notify <u>Regional ESD Partner</u> if a posted record is not from a district student. Apply administration codes for students not enrolled during the test window, home schooled students, etc.
JULY 11 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: <ul style="list-style-type: none"> - Discipline Incidents 2024-25 - Restraint and Seclusion Incidents 2024-25 - Seclusion Rooms 2024-25 	Contact: <u>Lisa Joy Bateman</u> 503-569-2951
JULY 14 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: <ul style="list-style-type: none"> - Annual Cumulative ADM 2024-25 	Contact: <u>Amanda Leopard</u> 503-508-6472
JULY 17 - 25	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window for: <ul style="list-style-type: none"> - Annual Cumulative ADM 2024-25 	<i>Data Submitter</i> <ul style="list-style-type: none"> - The collection will be open during this period to allow districts to verify and correct their data submission. (Collection will be reopened for all districts to review the Audits list July 17-25. After July 25, full collection available for editing by request only.)
JULY 18	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window Closes for: <ul style="list-style-type: none"> - Class Schedule 2024-25 	<i>Data Submitter</i> <ul style="list-style-type: none"> - The collection will be closed to audit reviews.
JULY 18 @ 11:59 PM	ASSESSMENT ADMINISTRATION	REMINDER: Last day for ELPA Screener, Interims testing for 2024-25	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - The testing window closes at 11:59 PM.
JULY 18 - 31	ASSESSMENT ADMINISTRATION	Test Information Distribution Engine (TIDE) of OSAS Portal offline for school year rollover	<i>District Test Coordinator</i> The Test Information Distribution Engine (TIDE) will be offline on Friday, July 18 at 5 PM PT through Thursday, July 31, 2025 and will re-open for the 2025-26 school year on Friday, August 1, 2025 at 8 AM PT.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JULY 24 - AUGUST 22	REPORT VALIDATION	Report Validation Window for: - On Track to English Language Proficiency (ELP) 2024-25	Data Submitter - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on the ODE District website. - Contact your Regional ESD Partner or use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission.
JULY 24 – SEPTEMBER 26	REPORT VALIDATION	Report Validation Window for: - Preliminary School Accountability Details 2024-25	Video Training related to collections and validations is available on the Training page on the ODE District website.
JULY 25	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window Closes for: - Annual Cumulative ADM 2024-25	Data Submitter - The collection will be closed to audit reviews. (After July 25, full collection available for editing by request only.)
JULY 31 @ 2 PM	TRAINING	Webinar: At-A-Glance School & District Profiles 2024-25	To participate in the webinar, go to the Training page on the ODE District website.
JULY 31 - AUGUST 22	REPORT VALIDATION	Report Validation Window for: - Student Mobility 2024-25	Data Submitter - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on the ODE District website. - Contact your Regional ESD Partner or use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission. - Video Training related to this validation is available on the Training page on the ODE District website.
JULY 31 – SEPTEMBER 26	REPORT VALIDATION	Report Validation Window for: - Preliminary At-A-Glance School & District Profiles 2024-25	Video Training related to collections and validations is available on the Training page on the ODE District website.

AUGUST 2025

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
AUGUST 1	ASSESSMENT ADMINISTRATION	TIDE available through the OSAS Portal	<i>District Test Coordinator</i> Instructions for creating or modifying user accounts and viewing or editing student information are included in the TIDE User Guide, available on the Assessment Administration webpage. <ul style="list-style-type: none"> - Add new users - View/edit student information and student settings - Search for students - View/edit student restrictions
AUGUST 1 – JULY 17, 2026	ASSESSMENT ADMINISTRATION	ELPA Screener 2025-26 Testing Window	<i>Data Submitter</i> <ul style="list-style-type: none"> - Update SSID records for students prior to testing. - NOTE: Only students whose English Learner flag (ELFg) is set to “N” in the SSID record may access the ELPA Screener. <i>District Test Coordinator</i> <ul style="list-style-type: none"> - For more information, see the Assessment Training Materials page, ELPA Screener Administration Manual and ELPA Screener Administration Module.
AUGUST 4	ASSESSMENT REPORTING	District level SEED Survey data available for preview on ODE District website	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - Go to the Achievement Data Insight application on the ODE District website.
AUGUST 7 – 21	REPORT VALIDATION	Report Validation Window for: <ul style="list-style-type: none"> - ELPA Standards Report 2024-25 	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - Go to the Achievement Data Insight application on the ODE District website. - ELPA Standards Report data for the previous school year are available but may not be finalized. ODE recommends districts wait until validation completes before downloading the Report.
AUGUST 8 – 10	ASSESSMENT ADMINISTRATION	OSAS Test Delivery System (including Sample Tests), TIDE, and Centralized Reporting System (CRS) offline for scheduled maintenance	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - TDS, TIDE, and CRS will be offline for scheduled maintenance from 5 PM PT on Friday, August 8 until 7 PM PT on Sunday, August 10.
AUGUST 13 @ 5 PM	ACCOUNTABILITY REPORTS	School and District Accountability Appeals Due to ODE	<i>Superintendent</i> <ul style="list-style-type: none"> - Request an appeal, if appropriate, using the appeal form available in the Accountability Appeals section of the At-A-Glance School and District Profiles or Accountability Details webpage.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
AUGUST 14 – 22	REPORT VALIDATION	Report Validation Window for: - Secure Test Results for 2024-25 (to be released to the public in September 2025)	<i>District Test Coordinator</i> If the district has made changes to assessment test records in Assessment Record Updating Application (ARUA) after August 8: - Review preliminary Secure Test Results posted on the Oregon Department of Education district secure website to verify that demographic information in the report reflects student demographics. Go to the Achievement Data Insight application on the ODE District website. - Review virtual records for students reported in Third Period Cumulative ADM who did not participate in required state assessments, and apply administration codes in the ARUA for students not enrolled during the test window, home schooled students, etc.
AUGUST 14 – SEPTEMBER 12	REPORT VALIDATION	Report Validation Window for: - Teacher Qualification 2024-25	<i>Data Submitter</i> - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on the ODE District website. - Use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission.
AUGUST 21	REPORT VALIDATION	Report Validation Window for: - ELPA Standards Report 2024-25	<i>District Test Coordinator</i> - Go to the Achievement Data Insight application on the ODE District website. - ELPA Standards Report data are considered final after the close of the validation window.
AUGUST 21 – SEPTEMBER 15	DATA COLLECTION REVIEW	Data Collection Review Window for: - Discipline Incidents 2024-25 - Restraint and Seclusion Incidents 2024-25 - Seclusion Rooms 2024-25	<i>Data Submitter</i> - The collection will be open during this period to allow districts to verify and correct their data submission.
AUGUST 21 – SEPTEMBER 15	REPORT VALIDATION	Report Validation Window for: - Unsafe Schools (based on Discipline Incidents Collection) 2024-25	<i>Data Submitter</i> - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on the ODE District website. - Use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
AUGUST 22	REPORT VALIDATION	Report Validation Window Closes for: <ul style="list-style-type: none"> - Regular Attenders - Student Enrollment - Ninth Grade On-Track - Student Mobility - On Track to ELP 	Data Submitter <ul style="list-style-type: none"> - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on ODE District website. - Contact your Regional ESD Partner or use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission.
AUGUST 22 @ 5 PM	REPORT VALIDATION	Assessment Report Validation Window Closes for: <ul style="list-style-type: none"> - English Language Arts Student Performance - Mathematics Student Performance - Science Student Performance 	District Test Coordinator <ul style="list-style-type: none"> - Validation windows close at 5 PM.
AUGUST 22	DATA COLLECTION	Last date for changes to be included in final Accountability Details and Assessment Group Reports: <ul style="list-style-type: none"> - 2024-25 Assessment test records - Third Period Cumulative ADM 2024-25 	
AUGUST 22 @ 5 PM – AUGUST 25	ACCOUNTABILITY REPORTS	Assessment Record Updating Application (ARUA), Secure Assessment Reports closed for final processing	District Test Coordinator <ul style="list-style-type: none"> - All 2024-25 assessment records will be unavailable for download or editing. - 2024-25 Student Reports will also be unavailable during this time. - 2024-25 assessment records will remain READ-ONLY after August 22.
AUGUST 26 BY 9 AM	INFORMATIONAL	ARUA, Secure Assessment Reports reopen (All subjects read-only for 2024-25)	
AUGUST 28 – SEPTEMBER 5	DATA COLLECTION REVIEW	Data Collection Review Window for: <ul style="list-style-type: none"> - Ninth Grade On-Track 2024-25 	Contact: Ryan Clark 971-208-0471

SEPTEMBER 2025

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
SEPTEMBER 1	INFORMATIONAL	ODE is closed for the Labor Day holiday.	

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
SEPTEMBER 5 @ 10 AM	TRAINING	Optional training webinar for districts required to submit their projected Oregon Extended (ORExt) participation numbers and rates	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - To participate in the webinar, register using this Zoom link. - The webinar will be recorded and posted on the Oregon Extended Assessment webpage under the <i>Policies</i> section for those who are unable to attend.
SEPTEMBER 5	DATA COLLECTION REVIEW	Data Collection Review Window Closes for: <ul style="list-style-type: none"> - Ninth Grade On-Track 2024-25 	Contact: Ryan Clark 971-208-0471
SEPTEMBER 5 – 7	ASSESSMENT ADMINISTRATION	OSAS Test Delivery System (including Sample Tests), TIDE, and Centralized Reporting System (CRS) offline for scheduled maintenance	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - TDS, TIDE, and CRS will be offline for scheduled maintenance from 5 PM PT on Friday, September 5 until 7 PM PT on Sunday, September 7.
SEPTEMBER 8 – MARCH 18	TEST ORDERING & REPORTING	Materials Order Window for the Oregon PreACT	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - Order materials through the College and Career Readiness Information System (CCRIS). - Find information and follow the steps outlined on the Oregon PreACT webpage.
SEPTEMBER 12	REPORT VALIDATION	Report Validation Window Closes for: <ul style="list-style-type: none"> - Teacher Qualification 2024-25 	Contact: Zachary Dyne 971-599-0625
SEPTEMBER 15	DATA REPORTING	REMINDER: Last day to submit requests for new Institution IDs for the 2025-26 school year	Contact: Amanda Leopard 503-508-6472
SEPTEMBER 15	DATA COLLECTION REVIEW	Data Collection Review Window Closes for: <ul style="list-style-type: none"> - Discipline Incidents 2024-25 - Restraint and Seclusion Incidents 2024-25 - Seclusion Rooms 2024-25 	Contact: Lisa Joy Bateman 503-569-2951
SEPTEMBER 15 @ 5 PM	REPORT VALIDATION	Report Validation Window Closes for: <ul style="list-style-type: none"> - Unsafe Schools (based on Discipline Incidents Collection) 2024-25 	Contact: Lisa Joy Bateman 503-569-2951
SEPTEMBER 18 @ 2 PM	TRAINING	Webinar: Training for First Period Cumulative ADM Collection 2025-26	<i>Data Submitter</i> <ul style="list-style-type: none"> - To participate in the webinar, go to the Training page on the ODE District website.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
SEPTEMBER 19	DATA COLLECTION	Deadline for districts and/or schools selected for the NAEP 2026 mathematics and reading assessments or pilot tests to submit School Technology Survey responses in the NAEP Assessment Management System (AMS)	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - Any school that does not have a completed survey will be assigned to school-device administration mode for NAEP 2026, unless the school is part of a small comparability study between administration on school devices and NAEP devices.
SEPTEMBER 19	DATA COLLECTION	Collection Window Closes for: <ul style="list-style-type: none"> - At-A-Glance Narrative 2024-25 	Contact: Bianca Llamas 971-208-0437
SEPTEMBER 23 - JULY 17, 2026	ASSESSMENT ADMINISTRATION	Testing window for English Language Arts (ELA) and Mathematics Interim Assessment Blocks (IABs) and Science Interim assessments (all grades)	<i>Data Submitter</i> <ul style="list-style-type: none"> - Update SSID records for students prior to testing. <i>District Test Coordinator</i> <ul style="list-style-type: none"> - Information about Interim Assessments is available on the ODE website.
SEPTEMBER 25 - OCTOBER 27	DATA COLLECTION	Collection Window for: <ul style="list-style-type: none"> - First Period Cumulative ADM 2025-26 (covering the period from July 1, 2025 to October 1, 2025) 	<i>Data Submitter</i> <ul style="list-style-type: none"> - Review business rules and instructions prior to submission on the ADM Collections webpage. - Submit collection with common fields and collection-specific fields accurately filled for all applicable students. - Correct any error records after the file is processed. - Review collection summary report to verify data was submitted correctly. - Save a production download for your records. - Video Training related to this collection is available on the Training page on the ODE District website. <i>Reminder:</i> If a student is enrolled on October 1 or is continuously enrolled on October 2, report the ADM End Date as 10/02/2025 so the student will be included in the Fall Membership count.
SEPTEMBER 26	REPORT VALIDATION	Report Validation Window Closes for: <ul style="list-style-type: none"> - Class Size 2024-25 	Contact: Robin Stalcup 971-208-0241
SEPTEMBER 26	DATA COLLECTION	Collection Window Closes for: <ul style="list-style-type: none"> - IUID (Instructional Unit Identifier) 2024-25 	Contact: Robin Stalcup 971-208-0241
SEPTEMBER 26	REPORT VALIDATION	Report Validation Window Closes for: <ul style="list-style-type: none"> - Preliminary At-A-Glance School & District Profiles 2024-25 - Preliminary School Accountability Details 2024-25 	Video Training related to collections and validations is available on the Training page on the ODE District website.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
SEPTEMBER 29 - APRIL 7	TEST ORDERING & REPORTING	Testing Window for the Oregon PreACT	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - Find information and follow the steps outlined on the Oregon PreACT webpage. - Answer documents must be returned by April 17, 2026.

OCTOBER 2025

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
OCTOBER 1	ASSESSMENT REPORTING	Deadline for districts to submit their projected Oregon Extended (ORExt) participation numbers and rates for each content area (ELA, Math, and Science) to ODE	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - Use the 1% ORExt Participation Secure Reporting Form to submit this information to ODE. - Review the Reporting Requirements for Districts document for more information. Contact Mason Rivers with any questions.
OCTOBER 1 – NOVEMBER 1	TRAINING	2025-26 Assessment Administration and Security Training modules posted to ODE public website	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - District Test Coordinators (DTCs) must watch all of the ODE-provided training modules prior to completing the training survey and attending the ODE-facilitated Webinar Session in accordance with Section 1.4: Training Requirements of the 2025-26 Test Administration Manual. - The 2025-26 ODE-provided recorded training modules will be available on the Assessment Training Materials webpage as of October 1, 2025.
OCTOBER 2	DATA REPORTING	REMINDER: 2024-25 Test Results available on ODE public website	<i>Superintendent</i> Prepare a local press release, if necessary.
OCTOBER 2	ASSESSMENT REPORTING	State level SEED Survey data for 2024-25 posted on ODE public website	Download the SEED Survey report from the Assessment Group Reports webpage.
OCTOBER 2 @ 10:30 AM	TRAINING	Webinar: Training for Fall English Learners Collection 2025-26	<i>Data Submitter</i> To participate in the webinar, go to the Training page on the ODE District website.
OCTOBER 2	ACCOUNTABILITY REPORTS	Final 2024-25 At-A-Glance School & District Profiles and Accountability Details available for preview in the Achievement Data Insight application on the ODE District website	<i>Superintendent</i> <ul style="list-style-type: none"> - Prepare a local press release, if necessary.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
OCTOBER 2 @ 2 PM	TRAINING	Webinar: Training for Cumulative ADM Exit Adjustment 2024-25 and Dropout Reporting (Part 1 of 2 for Reporting Dropouts & Cohort Graduation; see Part 2 on October 23)	Data Submitter <ul style="list-style-type: none"> - To participate in the webinar, go to the Training page on the ODE District website.
OCTOBER 9 – NOVEMBER 21	DATA COLLECTION	Collection Window for: <ul style="list-style-type: none"> - Cumulative ADM Exit Adjustment 2024-25 	Data Submitter <ul style="list-style-type: none"> - Review and update end date codes, diploma type codes, and withdrawal factors in 2024-25 Annual Cumulative ADM data. - Video Training related to this collection is available on the Training page on the ODE District website.
OCTOBER 10	TRAINING	Deadline to sign up for required 2025-26 District Test Coordinator (DTC) Training Webinar: <ul style="list-style-type: none"> - November 4, 2025 - 3-4:30 PM PT - November 5, 2025 - 9-10:30 AM PT - November 6, 2025 - 3:45-5:15 PM PT 	District Test Coordinator <ul style="list-style-type: none"> - ODE's authorized ESD Partner will provide one make up training session as needed in December 2025 for incoming DTCs in cases where the outgoing DTC is not available to provide internal make up training. To exercise this option, the district must notify their Regional ESD Partner by November 14, 2025.
OCTOBER 10	DATA COLLECTION	Deadline for NAEP coordinators of selected schools to register for the NAEP Assessment Management System (AMS) and provide school information	District Test Coordinator <ul style="list-style-type: none"> - Remind NAEP coordinators of selected schools to register for the AMS and provide school information by the deadline.
OCTOBER 10 – 12	ASSESSMENT ADMINISTRATION	OSAS Test Delivery System (including Sample Tests), TIDE, and Centralized Reporting System (CRS) offline for scheduled maintenance	District Test Coordinator <ul style="list-style-type: none"> - TDS, TIDE, and CRS will be offline for scheduled maintenance from 5 PM PT on Friday, October 10 until 7 PM PT on Sunday, October 12.
OCTOBER 16 @ 2 PM	TRAINING	Webinar: Training for IUID (Instructional Unit Identifier) Collection 2025-26	Data Submitter <ul style="list-style-type: none"> - To participate in the webinar, go to the Training page on the ODE District website.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
OCTOBER 16 – DECEMBER 5	DATA COLLECTION	Fall Collection Window for: - ESEA Title III: English Learners 2025-26	Data Submitter - Review business rules and instructions prior to submission on the Title III: English Learners webpage or the English Learners Data Collections webpage. - Submit collection with common fields and collection-specific fields accurately filled for all applicable students. - Correct any error records after the file is processed. - Review collection summary report to verify data was submitted correctly. - Save a production download for your records. - Information related to this collection is available on the Title III English Learners Data Collections webpage. - This is a snapshot of students enrolled in the district as of 10/1/2025. Contact: Kim Miller 971-239-9681
OCTOBER 23 – SEPT 11, 2026	DATA COLLECTION	Collection Window for: - IUID (Instructional Unit Identifier) 2025-26	Data Submitter - Video Training related to this collection is available on the Training page on the ODE District website.
OCTOBER 23 @ 10:30 AM	TRAINING	Webinar: Training for Recent Arrivers Collection 2025-26	Data Submitter - To participate in the webinar, go to the Training page on the ODE District website.
OCTOBER 23 @ 2 PM	TRAINING	Webinar: Training for Reporting Dropouts & Cohort Graduation (Part 2 of 2; see Part 1 on October 2)	Data Submitter - To participate in the webinar, go to the Training page on the ODE District website.
OCTOBER 24 – 27	ASSESSMENT ADMINISTRATION	Sample and Training Tests offline for updates	District Test Coordinator - The Sample and Training Tests will be offline for updates from 5 PM PT on Friday, October 24 until 6 AM PT on Tuesday, October 28, 2025.
OCTOBER 27 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: - First Period Cumulative ADM 2025-26 (7/1 – 10/1)	Contact: Amanda Leopard 503-508-6472
OCTOBER 28	ASSESSMENT ADMINISTRATION	2025-26 Online Sample Tests available through the OSAS Portal : - ELPA Summative & Alt ELPA - English Language Arts (ELA) & Math - Science	District Test Coordinator - Sample tests are available to help familiarize students and test administrators with the test format and functionality prior to operational testing. The sample tests can also be used to make informed decisions about what accommodations might benefit a student during testing.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
OCTOBER 30 – NOVEMBER 7	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window for: - First Period Cumulative ADM 2025-26	Data Submitter - The collection will be open during this period to allow districts to verify and correct their data submission.
OCTOBER 30 – DECEMBER 5	REPORT VALIDATION	Report Validation Window for: - NCES Dropout Report 2024-25 - Graduation Cohort 4-year and 5-year Reports for 2024-25	Data Submitter - Check that all schools are included in the validation and that ADM codes are accurately reported in the 2024-25 Annual ADM Collection. Revisions are made in the Exit Adjustment Collection. - Adjustments to outcome data prior to 2024-25 can be made by submitting a program type 14 record to 2024-25 Annual Cumulative ADM. To request to have this collection opened, please email your Regional ESD Partner or Amanda Leopard . See Cumulative ADM Program Type 14 for more information. - Cohort Report will include the four-year cohort graduation rate (students first entering high school in 2021-22) and five-year cohort graduation rate (students first entering high school in 2020-21). - Go to the Achievement Data Insight application on the ODE District website. The 2024-25 rates are available under Reporting Year 2025-2026. Data will refresh periodically throughout the window – see the validation site for scheduled refresh dates. - Student Level data is available in the “Detail” tab on the validation site. - Contact your Regional ESD Partner or use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission.

NOVEMBER 2025

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
NOVEMBER 1	TRAINING	Deadline for completing required District Test Coordinator (DTC) Training Survey	District Test Coordinator - Complete the ODE-provided Training Survey posted on the Assessment Training Materials webpage by November 1, 2025 .

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
NOVEMBER 4 – 6	TRAINING	Required 2025-26 District Test Coordinator (DTC) Training Webinar: <ul style="list-style-type: none"> - November 4, 2025 - 3-4:30 PM PT - November 5, 2025 - 9-10:30 AM PT - November 6, 2025 - 3:45-5:15 PM PT 	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - The purpose of the required ODE-facilitated Webinar Sessions is to clear up misconceptions indicated in the training survey responses, address questions submitted through the training survey, and provide an opportunity for DTCs to ask additional questions and seek clarification. - ODE's authorized ESD Partner will provide one make up training session as needed in December 2025 for incoming DTCs in cases where the outgoing DTC is not available to provide internal make up training. To exercise this option, the district must notify their <u>Regional ESD Partner</u> by November 14, 2025.
NOVEMBER 6 - DECEMBER 12	DATA COLLECTION	Collection Window for: <ul style="list-style-type: none"> - ESEA Title III: Recent Arrivers 2025-26 	<i>Data Submitter</i> <ul style="list-style-type: none"> - This is a snapshot of students enrolled in the district as of 10/1/2025. - Contact: <u>Reza Norouzian</u> 971-208-0463
NOVEMBER 6 – JANUARY 23	REPORT VALIDATION	Report Validation Window for: <ul style="list-style-type: none"> - Fall Membership 2025-26 	<i>Data Submitter</i> <ul style="list-style-type: none"> - Review student enrollment for Districts/Schools. - Go to the <u>Achievement Data Insight</u> application on the ODE District website. Data will refresh periodically throughout the window – see the validation site for scheduled refresh dates. - Student Level data is available in the “Detail” tab on the validation site. - Contact your <u>Regional ESD Partner</u> or <u>Robin Stalcup</u> if you have questions or if corrections are needed. - Remember - students must have been reported as enrolled on the first school day in October in order to be included in the Fall Membership report. In other words, the ADM End Date (the weekday following the student's last enrollment within the period) should be 10/02/2024.
NOVEMBER 7	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window Closes for: <ul style="list-style-type: none"> - First Period Cumulative ADM 2025-26 	Contact: <u>Amanda Leopard</u> 503-508-6472
NOVEMBER 7 – 9	ASSESSMENT ADMINISTRATION	OSAS Test Delivery System (including Sample Tests), TIDE, and Centralized Reporting System (CRS) offline for scheduled maintenance	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - TDS, TIDE, and CRS will be offline for scheduled maintenance from 5 PM PT on Friday, November 7 until 7 PM PT on Sunday, November 9.
NOVEMBER 11	INFORMATIONAL	ODE is closed for the Veteran's Day holiday.	

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
NOVEMBER 16	TEST ORDERING & REPORTING	Deadline for districts who expect to exceed 1% participation on the Oregon Extended (ORExt) in any content area to submit their justification and plan to ODE	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - Complete the District Justification and Plan Submissions Form and upload the form via the District Justification and Plan Submissions Upload Smartsheet. - Review the Reporting Requirements for Districts document for more information. Contact Mason Rivers with any questions.
NOVEMBER 21 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: <ul style="list-style-type: none"> - Cumulative ADM Exit Adjustment 2024-25 	<i>Data Submitter</i> <ul style="list-style-type: none"> - Review and update end date codes, diploma type codes, and withdrawal factors in 2024-25 Annual Cumulative ADM data. - Video Training related to this collection is available on the Training page on the ODE District website.
NOVEMBER TBA	ACCOUNTABILITY REPORTS	Webinar on Release of At-A-Glance School & District Profiles	<i>Superintendent, Principals, Data Submitters</i> <ul style="list-style-type: none"> - Webinar to provide school district staff with a preview of Oregon's At-A-Glance School and District Profiles
NOVEMBER TBA	ACCOUNTABILITY REPORTS	Public Release of: <ul style="list-style-type: none"> - Final 2024-25 At-A-Glance School & District Profiles and Accountability Details 	<i>Superintendent</i> <ul style="list-style-type: none"> - Prepare a local press release, if necessary. <i>District Test Coordinator</i> <ul style="list-style-type: none"> - Download school and district reports for 2024-25 for distribution to parents prior to January 15, 2026. Go to the Accountability Details webpage.
NOVEMBER TBA	ACCOUNTABILITY REPORTS	Class Size Report for 2024-25 posted on ODE public website	Download the Class Size report from the Class Size Report webpage.
NOVEMBER TBA	ACCOUNTABILITY REPORTS	Student Enrollment Report for 2024-25 posted on ODE public website	Download the Student Enrollment report from the Student Enrollment Reports webpage.
NOVEMBER TBA	ACCOUNTABILITY REPORTS	Statewide Report Card posted on Oregon Department of Education public website	To download the Statewide Report Card, go to the Statewide Annual Report Card webpage.
NOVEMBER 27 – 28	INFORMATIONAL	ODE is closed for the Thanksgiving holiday.	

DECEMBER 2025

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
DECEMBER TBA	TRAINING	NAEP: Optional webinars covering the NAEP Assessment Management System (AMS) to plan for NAEP 2026; specific dates and times to be shared directly with the District Test Coordinators and School Coordinators of selected schools.	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - Remind principals or NAEP coordinators of selected schools that this optional training is available to them. - Attend the training, if desired.
DECEMBER 3 @ 2 PM	TRAINING	Webinar: Training for Staff Position Collection 2025-26	<i>Data Submitter</i> To participate in the webinar, go to the Training page on the ODE District website.
DECEMBER 4 @ 2 PM	TRAINING	Webinar: Training for Second Period Cumulative ADM Collection 2025-26	<i>Data Submitter</i> <ul style="list-style-type: none"> - To participate in the webinar, go to the Training page on the ODE District website.
DECEMBER 4 – JANUARY 26	DATA COLLECTION	Collection Window for: <ul style="list-style-type: none"> - Staff Position 2025-26 	<i>Data Submitter</i> <ul style="list-style-type: none"> - USID must be requested or updated for all staff prior to completing the staff-level collections. - Review business rules and instructions prior to submission. Go to the Staff Position website. - Video Training related to this collection is available on the Training page on the ODE District website.
DECEMBER 5	REPORT VALIDATION	Report Validation Window Closes for: <ul style="list-style-type: none"> - NCES Dropout Report for 2024-25 - Graduation Cohort 4-year and 5-year Reports for 2024-25 	<i>Data Submitter</i> <ul style="list-style-type: none"> - Video Training related to collections and validations is available on the Training page on the ODE District website.
DECEMBER 5	DATA COLLECTION	Fall Collection Window Closes for: <ul style="list-style-type: none"> - ESEA Title III: English Learners 2025-26 	Contact: Kim Miller 971-239-9681
DECEMBER 5 – 7	ASSESSMENT ADMINISTRATION	OSAS Test Delivery System (including Sample Tests), TIDE, and Centralized Reporting System (CRS) offline for scheduled maintenance	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - TDS, TIDE, and CRS will be offline for scheduled maintenance from 5 PM PT on Friday, December 5 until 7 PM PT on Sunday, December 7.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
DECEMBER 11 – JANUARY 12	DATA COLLECTION	Collection Window for: - Second Period Cumulative ADM 2025-26 (7/1 – 12/31)	Data Submitter - Review business rules and instructions prior to submission on the ADM Collections webpage. - Submit collection with common fields and collection-specific fields accurately filled for all applicable students. - Correct any error records after the file is processed. - Review collection summary report to verify data was submitted correctly. - Save a production download for your records. - Video Training related to this collection is available on the Training page on the ODE District website.
DECEMBER 12	DATA COLLECTION	Collection Window Closes for: - ESEA Title III: Recent Arrivers 2025-26	Contact: Reza Norouzian 971-208-0463
DECEMBER 18	ACCOUNTABILITY REPORTS	PREVIEW of Final 2024-25 Dropout and Cohort Graduation Rate reports posted to the ODE District website	Data Submitter - Preview of Final Reports will include the current traditional dropout rate. - Preview of Final Reports will include the four-year cohort graduation rate (students' first entering high school in 2021-22) and five-year cohort graduation rate (students' first entering high school in 2020-21). - Public Release is January TBA, 2026.
DECEMBER 25	INFORMATIONAL	ODE is closed for the Christmas holiday.	
DECEMBER 31	ASSESSMENT ADMINISTRATION	Deadline for districts or schools selected for NAEP 2026 school-device administration to install and validate the eNAEP application on the school devices to be used for NAEP testing	District Test Coordinator - Remind the designated district or school technology staff person to install and validate the eNAEP application on the school devices to be used for NAEP testing.

JANUARY 2026

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JANUARY 1	INFORMATIONAL	ODE is closed for the New Year's Day holiday.	
JANUARY 6	TEST ORDERING & REPORTING	REMINDER: Order Oregon Extended Assessment Braille and Large Print tests for English Language Arts, Mathematics, & Science four weeks prior to testing	District Test Coordinator - Oregon Extended Assessments requiring Braille or Large Print format must be ordered four weeks prior to student testing.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JANUARY 9	ASSESSMENT ADMINISTRATION	Deadline for District Test Coordinators who choose to provide student lists for selected schools to submit the lists for NAEP 2026	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - Follow instructions from the NAEP State Coordinator to submit current student lists for selected schools to NAEP for sampling.
JANUARY 9 – 11	ASSESSMENT ADMINISTRATION	OSAS Test Delivery System (including Sample Tests), TIDE, and Centralized Reporting System (CRS) offline for scheduled maintenance	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - TDS, TIDE, and CRS will be offline for scheduled maintenance from 5 PM PT on Friday, January 9 until 7 PM PT on Sunday, January 11.
JANUARY 12 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: <ul style="list-style-type: none"> - Second Period Cumulative ADM 2025-26 	Contact: Amanda Leopard 503-508-6472
JANUARY 12 @ 11:59 PM	ASSESSMENT ADMINISTRATION	ELPA Screener Future K form goes offline.	
JANUARY 13	ASSESSMENT ADMINISTRATION	ELPA Screener Grade K form opens.	<i>Data Submitter</i> <ul style="list-style-type: none"> - Update SSID records for students prior to testing. - NOTE: Only students whose English Learner flag (ELFg) is set to “N” in the SSID record may access the ELPA Screener. <i>District Test Coordinator</i> <ul style="list-style-type: none"> - For more information, see the Assessment Training Materials page, ELPA Screener Administration Manual and ELPA Screener Administration Module.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JANUARY 13 – APRIL 10	ASSESSMENT ADMINISTRATION	Testing Window for <u>In-Person</u> English Language Proficiency Assessment (ELPA) Summative (Grades K-12)	<p>Data Submitter</p> <ul style="list-style-type: none"> - Update SSID records for students prior to testing. - NOTE: Only students whose English Learner flag (ELFg) is set to “Y” in the SSID record may access the English Language Proficiency Assessment (ELPA) Summative. Districts should only set the EL flag to “Y” for students who are eligible for ELD services in the current school year (refer to the <u>Test Administration Manual</u>, Sections 5.3 and 10 for details). <p>District Test Coordinator</p> <ul style="list-style-type: none"> - Maintain security of all test materials during the testing window in accordance with Section 2 – Test Security of the 2025-26 <u>Test Administration Manual</u>. - Districts must administer the ELPA Summative to all students identified as eligible to receive ELD services in the current school year. Coordinate with Title III Director to ensure that all eligible students are appropriately tested (refer to the <u>Test Administration Manual</u>, Sections 5.3 and 10 for details). - Ensure that Test Administrators and School Test Coordinators have been properly trained in both test security and test administration and have turned in a signed Assurance of Test Security form.
JANUARY 13 – APRIL 10	ASSESSMENT ADMINISTRATION	Testing Window for Alt ELPA (Grades K-12)	<p>Data Submitter</p> <ul style="list-style-type: none"> - Update SSID records for students prior to testing. - NOTE: Only students whose English Learner flag (ELFg) and Special Education Flag (SpEdFg) are set to “Y” in the SSID record may access the Alt English Language Proficiency Assessment (ELPA). Districts should only set the EL flag to “Y” for students who are eligible for ELD services in the current school year (refer to the <u>Test Administration Manual</u>, Sections 5.3 and 10 for details). <p>District Test Coordinator</p> <ul style="list-style-type: none"> - Maintain security of all test materials during the testing window in accordance with Section 2 – Test Security of the 2025-26 <u>Test Administration Manual</u>. - Coordinate with Title III Director to ensure that all eligible students are appropriately tested (refer to the <u>Test Administration Manual</u>, Sections 5.3 and 10 for details). - Ensure that Test Administrators and School Test Coordinators have been properly trained in both test security and test administration and have turned in a signed Assurance of Test Security form.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JANUARY 15	ACCOUNTABILITY REPORTS	REMINDER: Deadline for school districts to make a copy of At-A-Glance School and District Profiles available to the parent(s) or guardian(s) of each child enrolled in a public school in the school district	<i>OAR 581-022-2255 School and District Performance Report Criteria</i> (3) Each school and school district report shall contain the information required by this rule. By January 15 of each year, school districts shall make a copy of the state provided school and school district performance report available to the parent(s) or guardian(s) of each child enrolled in a public school in the school district by doing one or more of the following: (a) Mailing a copy; (b) Electronically sending a copy; or (c) Providing a link to a state or district web site containing the reports and also making copies available in local schools, libraries, parents centers, community centers, or other public locations easily accessible to parents and others.
JANUARY 15 – 23	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window for: - Second Period Cumulative ADM 2025-26	<i>Data Submitter</i> - The collection will be open during this period to allow districts to verify and correct their data submission.
JANUARY 19	INFORMATIONAL	ODE is closed for the Martin Luther King, Jr. Day holiday.	
JANUARY TBA	ACCOUNTABILITY REPORTING	2024-25 Dropout and Cohort Graduation Rate reports released to the public	- Reports will include the current traditional dropout rate. - Reports will include the four-year cohort graduation rate (students first entering high school in 2021-22) and five-year cohort graduation rate (students first entering high school in 2020-21).
JANUARY 23	REPORT VALIDATION	Report Validation Window Closes for: - Fall Membership 2025-26	<i>Data Submitter</i> - Student Membership Manual is available on the Student Enrollment Reports webpage.
JANUARY 23	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window Closes for: - Second Period Cumulative ADM 2025-26	Contact: Amanda Leopard 503-508-6472
JANUARY 26 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: - Staff Position 2025-26	Contact: Ryan Clark 971-208-0471

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JANUARY 26 – MARCH 20	ASSESSMENT ADMINISTRATION	Testing window for NAEP in selected schools	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - Remind NAEP coordinators that parent/guardian notification must be sent to the parents/guardians of all students selected for NAEP prior to the school's NAEP assessment date. - Remind NAEP coordinators that the school must schedule a make-up session if less than 90% of selected students participate in NAEP testing.
JANUARY 29 – FEBRUARY 6	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window for: <ul style="list-style-type: none"> - Staff Position 2025-26 	<i>Data Submitter</i> <ul style="list-style-type: none"> - Districts will have an opportunity to make corrections to their Staff Position submission as identified in the post-collection validations.

FEBRUARY 2026

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
FEBRUARY 3	TEST ORDERING & REPORTING	Reports available through the OSAS Portal: <ul style="list-style-type: none"> - Performance Reports (Science) - Participation Reports 	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - Instructions for generating reports through the Centralized Reporting System (CRS) are included in the Online Reports User Guide, available on the Assessment Administration webpage. - Preliminary (Science) scores available in the CRS within one business day of test completion. - Information from CRS should only be viewed as preliminary. The source for official scores is the ODE applications.
FEBRUARY 3	TEST ORDERING & REPORTING	Oregon Extended Assessment document download launched for English Language Arts, Mathematics, and Science (Grade 11)	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - Download Oregon Extended Assessments for February 3 - June 12 assessment administration window. Go to Oregon's Extended Assessment Training and Proficiency Site. - Maintain the security of all test materials in accordance with Section 2 - Test Security of the 2025-26 Test Administration Manual.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
FEBRUARY 3 – JUNE 12	ASSESSMENT ADMINISTRATION	Testing Window for: <ul style="list-style-type: none"> - English Language Arts, High School (Grade 11) - Mathematics, High School (Grade 11) - Science, High School (Grade 11) 	<p>Data Submitter</p> <ul style="list-style-type: none"> - Update SSID records for students prior to testing. <p>District Test Coordinator</p> <ul style="list-style-type: none"> - Maintain security of all test materials during the testing window in accordance with Section 2 – Test Security of the 2025-26 <u>Test Administration Manual</u>. - English Language Arts (ELA) and Mathematics assessments are required for all students in grades 3 - 8 and High School (grade 11). - Science assessments are required for all students in grades 5, 8, and High School (Grade 11). - See Section 5.2 of the 2025-26 <u>Test Administration Manual</u> for specific local test window criteria.
FEBRUARY 3 – JUNE 12	ASSESSMENT ADMINISTRATION	Testing Window for Oregon Extended Assessments: <ul style="list-style-type: none"> - English Language Arts, High School (Grade 11) - Mathematics, High School (Grade 11) - Science, High School (Grade 11) 	<p>Data Submitter</p> <ul style="list-style-type: none"> - Update SSID records for students two days prior to testing. - NOTE: Only students whose Special Education Flag (SpEdFg) is set to “Y” in the SSID record are available in <u>Oregon's Extended Assessment Training and Proficiency Site</u> on the BRT website. <p>District Test Coordinator</p> <ul style="list-style-type: none"> - Maintain the security of all test materials in accordance with Section 2 – Test Security of the 2025-26 <u>Test Administration Manual</u>. - Ensure that Test Administrators and School Test Coordinators have been properly trained in both test security and test administration, have received training specific to the Oregon Extended Assessment, and have turned in a signed Assurance of Test Security form. - Transmit results of Extended Assessments via <u>Oregon's Extended Assessment Training and Proficiency Site</u> on the BRT website.
FEBRUARY 3 – JUNE 12	ASSESSMENT ADMINISTRATION	Survey Window for Student Educational Equity Development (SEED) Survey, all grades (3-11)	<p>District Test Coordinator</p> <ul style="list-style-type: none"> - Ensure that Test Administrators and School Test Coordinators have been properly trained in assessment administration and have received training specific to the SEED Survey. - Update SSID records for students at least two days prior to testing.
FEBRUARY 4 @ 10:30 AM	TRAINING	Webinar: Fall English Learners Collection 2025-26 - Critical Validation Training	<p>Data Submitter</p> <ul style="list-style-type: none"> - To participate in the webinar, go to the <u>Training</u> page on the ODE District website.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
FEBRUARY 5	TEST ORDERING & REPORTING	Assessment Record Updating Application (ARUA) and Accountability Warehouse Extract (AWE) open for 2025-26 test records ("banked" high school test records that met the high school standard in a prior year) on the ODE district secure website	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - The Assessment Record Updating Application (ARUA) allows a user in a district who has been granted access to view, edit, fix errors, download errors, upload fixes and download student test records that have been received by the Oregon Department of Education (ODE). - It also provides snapshot reports of student test record counts by school institution ID for a specific subject and school year. - Science assessment scores are typically available within two days of test completion. ELA and Mathematics assessment scores are typically available within two weeks of completion of the hand-scored part of the test. - Ensure that all students enrolled in Grade 11 on May 1, 2026 who do not have a banked score that met the high school standard are tested in the required subjects. - The ARUA and AWE are continuously accessible, and 2025-26 records are editable until the accountability reporting validation window closes in late August.
FEBRUARY TBA	ACCOUNTABILITY REPORTING	REMINDER: Student Enrollment Report for 2025-26 released to the public and press	<i>Data Submitter</i> <ul style="list-style-type: none"> - Changes to enrollment submissions must be made in First Period Cumulative ADM by January 16 in order to be reflected in the Final Preview and Final Fall Membership Report.
FEBRUARY 6	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window Closes for: <ul style="list-style-type: none"> - Staff Position 2025-26 	Contact: Ryan Clark 971-208-0471
FEBRUARY 6 – 8	ASSESSMENT ADMINISTRATION	OSAS Test Delivery System (including Sample Tests), TIDE, and Centralized Reporting System (CRS) offline for scheduled maintenance	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - TDS, TIDE, and CRS will be offline for scheduled maintenance from 5 PM PT on Friday, February 6 until 7 PM PT on Sunday, February 8.
FEBRUARY 16	INFORMATIONAL	ODE is closed for the Presidents Day holiday.	
FEBRUARY 19 @ 2 PM	TRAINING	Webinar: Assessment Record Updating Application (ARUA), Secure Assessment Reports (SAR), and Accountability Warehouse Extract (AWE)	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - To participate in the webinar, go to the Training page on the ODE District website.

MARCH 2026

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
MARCH 3 – APRIL 10	ASSESSMENT ADMINISTRATION	Testing Window for <u>REMOTE</u> English Language Proficiency Assessment (ELPA) Summative (Grades K-12)	<p>Data Submitter</p> <ul style="list-style-type: none"> - Update SSID records for students prior to testing. - NOTE: Only students who have the Remote Tester flag set to Yes in TIDE may access the remote administration of the ELPA Summative. - NOTE: Only students whose English Learner flag (ELFg) is set to “Y” in the SSID record may access the ELPA Summative. Districts should only set the EL flag to “Y” for students who are eligible for ELD services in the current school year (refer to the <u>Test Administration Manual</u>, Section 5.3, Section 10, and Appendix B for details). <p>District Test Coordinator</p> <ul style="list-style-type: none"> - Maintain security of all test materials during the testing window in accordance with Section 2 – Test Security of the 2025-26 <u>Test Administration Manual</u>. - Districts must administer the ELPA Summative to all students identified as eligible to receive ELD services in the current school year. Coordinate with Title III Director to ensure that all eligible students are appropriately tested (refer to the <u>Test Administration Manual</u>, Section 5.3, Section 10, and Appendix B for details). - Ensure that Test Administrators and School Test Coordinators have been properly trained in both test security and test administration and have turned in a signed Assurance of Test Security form.
MARCH 3 – JUNE 12	ASSESSMENT ADMINISTRATION	Testing Window for: - OSAS Science, grades 5 and 8	<p>Data Submitter</p> <ul style="list-style-type: none"> - Update SSID records for students prior to testing. <p>District Test Coordinator</p> <ul style="list-style-type: none"> - Maintain security of all test materials during the testing window in accordance with Section 2 – Test Security of the 2025-26 <u>Test Administration Manual</u>. - Science assessments are required for all students in grades 5, 8, and High School (Grade 11). - See Section 5.2 of the 2025-26 <u>Test Administration Manual</u> for specific local test window criteria.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
MARCH 3 – JUNE 12	ASSESSMENT ADMINISTRATION	Testing Window for Oregon Extended Assessments: - Science, grades 5 and 8	<p>Data Submitter</p> <ul style="list-style-type: none"> - Update SSID records for students two days prior to testing. - NOTE: Only students whose Special Education Flag (SpEdFg) is set to “Y” in the SSID record are available in Oregon's Extended Assessment Training and Proficiency Site on the BRT website. <p>District Test Coordinator</p> <ul style="list-style-type: none"> - Maintain the security of all test materials in accordance with Section 2 – Test Security of the 2025-26 Test Administration Manual. - Ensure that Test Administrators and School Test Coordinators have been properly trained in both test security and test administration, have received training specific to the Oregon Extended Assessment, and have turned in a signed Assurance of Test Security form. - Transmit results of Extended Assessments via Oregon's Extended Assessment Training and Proficiency Site on the BRT website.
MARCH 5 @ 2 PM	TRAINING	Webinar: Training for Staff Assignment Collection	<p>Data Submitter</p> <ul style="list-style-type: none"> - To participate in the webinar, go to the Training page on the ODE District website.
MARCH 6 – 8	ASSESSMENT ADMINISTRATION	OSAS Test Delivery System (including Sample Tests), TIDE, and Centralized Reporting System (CRS) offline for scheduled maintenance	<p>District Test Coordinator</p> <ul style="list-style-type: none"> - TDS, TIDE, and CRS will be offline for scheduled maintenance from 5 PM PT on Friday, March 6 until 7 PM PT on Sunday, March 8.
MARCH 12 @ 2 PM	TRAINING	Webinar: Training for Staff Validations 2025-26 (Staff FTE, Staff Ethnicity, Staff Retention and Teacher Experience)	<p>Data Submitter</p> <ul style="list-style-type: none"> - To participate in the webinar, go to the Training page on the ODE District website.
MARCH 16	TEST ORDERING & REPORTING	ELPA Summative and Alt ELPA preliminary student scores for tests completed January 13 - 30 available in Centralized Reporting System (CRS) pending comprehensive quality control	<p>District Test Coordinator</p> <ul style="list-style-type: none"> - The CRS allows authorized users to view institution, personnel, roster, and individual student reports in table and graph forms; manage rosters; and access integrated information from ODE's SSID and OSAS Portal systems. - Information from CRS should only be viewed as preliminary information. The only source for official scores is the ODE applications.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
MARCH 17	TEST ORDERING & REPORTING	<p>ELPA Summative and Alt ELPA records from tests completed January 13 - 30 posted to Assessment Record Updating Application (ARUA) on the ODE district secure website pending comprehensive quality control</p> <ul style="list-style-type: none"> - Scores available for <u>Honoring Student Proficiency on ELPA Summative and Alt ELPA</u> (fully scored test records from Batch 1) 	<p><i>District Test Coordinator</i></p> <p>As test records are posted on the ODE district secure website:</p> <ul style="list-style-type: none"> - Verify that each English Learner has a score posted for the ELPA Summative or Alt ELPA. - Supply accommodation or administration codes if necessary. - Notify <u>Regional ESD Partner</u> if a posted record is not from a district student. - Notify <u>Regional ESD Partner</u> if a student who completed the ELPA Summative or Alt ELPA does not have a score in the ARUA. - Decisions about retaining or exiting English Learner status should be made based on finalized score reports found in official ODE data applications such as Secure Assessment Reports.
MARCH 17	TEST ORDERING & REPORTING	<p>English Language Arts (ELA) and Mathematics assessment scores available in the Centralized Reporting System (CRS) on the <u>OSAS Portal</u></p>	<p><i>District Test Coordinator</i></p> <ul style="list-style-type: none"> - Instructions for generating reports through the CRS are included in the Online Reports User Guide, available on the <u>Assessment Administration</u> webpage. - Preliminary ELA and Mathematics scores available in the CRS within two weeks of completion of the hand-scored part of the test. - Information from CRS should only be viewed as preliminary. The source for official scores is the ODE applications.
MARCH 17	TEST ORDERING & REPORTING	<p>2025-26 English Language Arts (ELA) and Mathematics assessment scores available in the Assessment Record Updating Application (ARUA) on the <u>ODE district secure website</u></p>	<p><i>District Test Coordinator</i></p> <ul style="list-style-type: none"> - The Assessment Record Updating Application (ARUA) allows a user in a district who has been granted access to view, edit, fix errors, download errors, upload fixes and download student test records that have been received by the Oregon Department of Education (ODE). - It also provides snapshot reports of student test record counts by school institution ID for a specific subject and school year. - ELA and Mathematics assessment scores are typically available within two weeks of completion of the hand-scored part of the test. - The ARUA and AWE are continuously accessible, and 2025-26 records are editable until the accountability reporting validation window closes in late August.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
MARCH 19 – APRIL 17	DATA COLLECTION	Collection Window for: - Special Education At-A-Glance Narrative 2024-25	Data Submitter - The Special Education At-A-Glance Narrative Collection allows authorized users to submit narrative data for all school districts that will receive a Special Education At-A-Glance Profile for the 2024-25 school year. - Contact: Jackie McKim 971-240-0234
MARCH 19 – APRIL 17	REPORT VALIDATION	Report Validation Window for: - Special Education At-A-Glance District Profiles 2024-25	Contact: Jackie McKim 971-240-0234
MARCH 19 – APRIL 27	DATA COLLECTION	Collection Window for: - Staff Assignment 2025-26	Data Submitter - USID must be requested or updated for all staff prior to completing the staff-level collections. - IUID collection must be submitted prior to completing the Staff Assignment collection. - Review business rules and instructions prior to submission. Go to the Staff Assignment website. - Video Training related to this collection is available on the Training page on the ODE District website.
MARCH 20	ASSESSMENT ADMINISTRATION	Testing window closes for NAEP in selected schools	District Test Coordinator - Remind NAEP coordinators that the school must schedule a make-up session if less than 90% of selected students participate in NAEP testing.
MARCH 26 – APRIL 27	REPORT VALIDATION	Report Validation Window for: - Staff FTE - Staff Ethnicity - Staff Retention and Teacher Experience	Data Submitter - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on the ODE District website. - Contact your Regional ESD Partner or use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission. - Video Training related to this collection is available on the Training page on the ODE District website.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
MARCH 31 – JUNE 12	ASSESSMENT ADMINISTRATION	Testing Window for: <ul style="list-style-type: none"> - English Language Arts (ELA), grades 3-8 - Mathematics, grades 3-8 	<p>Data Submitter</p> <ul style="list-style-type: none"> - Update SSID records for students prior to testing. <p>District Test Coordinator</p> <ul style="list-style-type: none"> - Maintain security of all test materials during the testing window in accordance with Section 2 – Test Security of the 2025-26 Test Administration Manual. - English Language Arts (ELA) and Mathematics assessments are required for all students in grades 3-8 and High School (Grade 11). - See Section 5.2 of the 2025-26 Test Administration Manual for specific local test window criteria.
MARCH 31 – JUNE 12	ASSESSMENT ADMINISTRATION	Testing Window for Oregon Extended Assessments: <ul style="list-style-type: none"> - English Language Arts, grades 3-8 - Mathematics, grades 3-8 	<p>Data Submitter</p> <ul style="list-style-type: none"> - Update SSID records for students two days prior to testing. - NOTE: Only students whose Special Education Flag (SpEdFg) is set to “Y” in the SSID record are available in Oregon's Extended Assessment Training and Proficiency Site on the BRT website. <p>District Test Coordinator</p> <ul style="list-style-type: none"> - Maintain the security of all test materials in accordance with Section 2 – Test Security of the 2025-26 Test Administration Manual. - Ensure that Test Administrators and School Test Coordinators have been properly trained in both test security and test administration, have received training specific to the Oregon Extended Assessment, and have turned in a signed Assurance of Test Security form. - Transmit results of Extended Assessments via Oregon's Extended Assessment Training and Proficiency Site on the BRT website.

APRIL 2026

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
APRIL 1 @ 10:30 AM	TRAINING	Webinar: Training for Spring English Learners Collection 2025-26	<p>Data Submitter</p> <ul style="list-style-type: none"> - To participate in the webinar, go to the Training page on the ODE District website.
APRIL 2 @ 2 PM	TRAINING	Webinar: Training for Institutions for Accountability Reports 2025-26	<p>Data Submitter</p> <ul style="list-style-type: none"> - To participate in the webinar, go to the Training page on the ODE District website.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
APRIL 7	TEST ORDERING & REPORTING	Testing Window Closes for the Oregon PreAct	District Test Coordinator <ul style="list-style-type: none"> - Find information and follow the steps outlined on the Oregon PreACT webpage. - Answer documents must be returned by April 17, 2026.
APRIL 7	TEST ORDERING & REPORTING	ELPA Summative and Alt ELPA preliminary student scores for tests completed February 1 - 28 available in Centralized Reporting System (CRS) pending comprehensive quality control	District Test Coordinator <ul style="list-style-type: none"> - The CRS allows authorized users to view institution, personnel, roster, and individual student reports in table and graph forms; manage rosters; and access integrated information from ODE's SSID and OSAS Portal systems. - Information from CRS should only be viewed as preliminary information. The only source for official scores is the ODE applications.
APRIL 7	TEST ORDERING & REPORTING	ELPA Summative and Alt ELPA records from tests completed February 1 - 28 posted to Assessment Record Updating Application (ARUA) on the ODE district secure website pending comprehensive quality control <ul style="list-style-type: none"> - Scores available for Honoring Student Proficiency on ELPA Summative and Alt ELPA (fully scored test records from Batch 2) 	District Test Coordinator <p>As test records are posted on the ODE district secure website:</p> <ul style="list-style-type: none"> - Verify that each English Learner has a score posted for the ELPA Summative or Alt ELPA. - Supply accommodation or administration codes if necessary. - Notify Regional ESD Partner if a posted record is not from a district student. - Notify Regional ESD Partner if a student who completed the ELPA Summative or Alt ELPA does not have a score in the ARUA. - Decisions about retaining or exiting English Learner status should be made based on finalized score reports found in official ODE data applications such as Secure Assessment Reports.
APRIL 9 – MAY 29	REPORT VALIDATION	Report Validation Window for: <ul style="list-style-type: none"> - Institutions for Accountability Reports 2025-26 	Data Submitter <ul style="list-style-type: none"> - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on the ODE District website. - Contact your Regional ESD Partner or use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission. - Institution validation guidance can be found on the Institution Validation page on the ODE District website.
APRIL 10 @ 11:59 PM	ASSESSMENT ADMINISTRATION	REMINDER: Last day for In-Person and Remote ELPA Summative testing	Data Submitter <ul style="list-style-type: none"> - The ELPA Summative testing window closes at 11:59 PM.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
APRIL 10 @ 11:59 PM	ASSESSMENT ADMINISTRATION	REMINDER: Last day for Alt ELPA testing	<i>District Test Coordinator</i> - The Alt ELPA testing window closes at 11:59 PM.
APRIL 10 – 12	ASSESSMENT ADMINISTRATION	OSAS Test Delivery System (including Sample Tests), TIDE, and Centralized Reporting System (CRS) offline for scheduled maintenance	<i>District Test Coordinator</i> - TDS, TIDE, and CRS will be offline for scheduled maintenance from 5 PM PT on Friday, April 10 until 7 PM PT on Sunday, April 12.
APRIL 15 @ 2 PM	TRAINING	Webinar: Training for Ninth Grade On-Track Collection 2025-26	<i>Data Submitter</i> - To participate in the webinar, go to the Training page on the ODE District website.
APRIL 16 @ 2 PM	TRAINING	Webinar: Training for Third Period Cumulative ADM Collection 2025-26	<i>Data Submitter</i> - To participate in the webinar, go to the Training page on the ODE District website.
APRIL 16 – MAY 29	DATA COLLECTION	Spring Collection Window for: - ESEA Title III: English Learners 2025-26	<i>Data Submitter</i> - Review business rules and instructions prior to submission on the Title III: English Learners page on the ODE District website or the English Learners Data Collections webpage. - Submit collection with common fields and collection-specific fields accurately filled for all applicable students. - Correct any error records after the file is processed. - Review collection summary report to verify data was submitted correctly. - Save a production download for your records. - Information related to this collection is available on the Title III English Learners Data Collections webpage. - This is a school-year snapshot of data. Contact: Kim Miller 971-239-9681
APRIL 17	TEST ORDERING & REPORTING	Last day to return materials for the Oregon PreACT	<i>District Test Coordinator</i> - Find information and follow the steps outlined on the Oregon PreACT webpage. - Answer documents must be returned by April 17, 2026.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
APRIL 17	DATA COLLECTION	Collection Window Closes for: - Special Education At-A-Glance Narrative 2024-25	Data Submitter - The Special Education At-A-Glance Narrative Collection allows authorized users to submit narrative data for all school districts that will receive a Special Education At-A-Glance Profile for the 2024-25 school year. - Contact: Jackie McKim 971-240-0234
APRIL 17	REPORT VALIDATION	Report Validation Window Closes for: - Special Education At-A-Glance District Profiles 2024-25	Contact: Jackie McKim 971-240-0234
APRIL 23 @ 2 PM	TRAINING	Webinar: Training for Class Schedule Collection 2025-26	Data Submitter - To participate in the webinar, go to the Training page on the ODE District website.
APRIL 23 – MAY 18	DATA COLLECTION	Collection Window for: - Third Period Cumulative ADM 2025-26 (7/1 - 5/1)	Data Submitter - Review business rules and instructions prior to submission on the ADM Collections webpage. - Submit collection with common fields and collection-specific fields accurately filled for all applicable students. - Correct any error records after the file is processed. - Review collection summary report to verify data was submitted correctly. - Save a production download for your records. - Video Training related to this collection is available on the Training page on the ODE District website. Reminder: If a student is enrolled on May 1 or is continuously enrolled on May 4, report the ADM End Date as 05/04/2026 so the student will be included in the Spring Membership count.
APRIL 27	REPORT VALIDATION	Report Validation Window Closes for: - Staff FTE - Staff Ethnicity - Staff Retention and Teacher Experience	Contact: Ryan Clark 971-208-0471
APRIL 27 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: - Staff Assignment 2025-26	Contact: Zachary Dyne 971-599-0625

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
APRIL 30 @ 2 PM	TRAINING	Webinar: Training for the new Course Grade History and Graduation Pathways Collections for the 2025-26 school year. These are both pilot collections in 2025-26.	Data Submitter <ul style="list-style-type: none"> - To participate in the webinar, go to the Training page on the ODE District website. Contact: Ryan Clark 971-208-0471 or Bianca Llamas 971-208-0437
APRIL 30 – JUNE 29	DATA COLLECTION	Collection Window for: <ul style="list-style-type: none"> - Class Schedule 2025-26 	Data Submitter <ul style="list-style-type: none"> - Video Training related to this collection is available on the Training page on the ODE District website.

MAY 2026

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
MAY 1 @ NOON	ACCOUNTABILITY REPORTS	REMINDER: Last day for submitting requests for new school status due to boundary or grade changes	Superintendent <ul style="list-style-type: none"> - Send signed request for new school designation with supporting data to ODE. See the Accountability Details webpage for additional information.
MAY 7 @ 2 PM	TRAINING	Webinar: Training for Outdoor School Collection 2025-26	Data Submitter <ul style="list-style-type: none"> - To participate in the webinar, go to the Training page on the ODE District website.
MAY 7 – 22	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window for: <ul style="list-style-type: none"> - Staff Assignment 2025-26 	Data Submitter <ul style="list-style-type: none"> - Districts will have an opportunity to make corrections to their Staff Assignment submission as identified in the post-collection validations.
MAY 7 – JULY 6	DATA COLLECTION	Collection Window for: <ul style="list-style-type: none"> - Ninth Grade On-Track 2025-26 	Data Submitter <ul style="list-style-type: none"> - Submit collection with common fields and collection-specific fields accurately filled for all applicable students. - Correct any error records after the file is processed. - Review collection summary report to verify data was submitted correctly. - Save a production download for your records. - Video Training related to this collection is available on the Training page on the ODE District website.
MAY 8 – 10	ASSESSMENT ADMINISTRATION	OSAS Test Delivery System (including Sample Tests), TIDE, and Centralized Reporting System (CRS) offline for scheduled maintenance	District Test Coordinator <ul style="list-style-type: none"> - TDS, TIDE, and CRS will be offline for scheduled maintenance from 5 PM PT on Friday, May 8 until 7 PM PT on Sunday, May 10.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
MAY 11	TEST ORDERING & REPORTING	ELPA Summative and Alt ELPA preliminary student scores for tests completed March 1 - 31 available in Centralized Reporting System (CRS) pending comprehensive quality control	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - The CRS allows authorized users to view institution, personnel, roster, and individual student reports in table and graph forms; manage rosters; and access integrated information from ODE's SSID and OSAS Portal systems. - Information from CRS should only be viewed as preliminary information. The only source for official scores is the ODE applications.
MAY 12	TEST ORDERING & REPORTING	ELPA Summative records from tests completed March 1 - 31 posted to Assessment Record Updating Application (ARUA) on the ODE district secure website pending comprehensive quality control <ul style="list-style-type: none"> - Scores available for <u>Honoring Student Proficiency on ELPA Summative and Alt ELPA</u> (fully scored test records from Batch 3) 	<i>District Test Coordinator</i> <p>As test records are posted on the ODE district secure website:</p> <ul style="list-style-type: none"> - Verify that each English Learner has a score posted for the ELPA Summative. - Supply accommodation or administration codes if necessary. - Notify <u>Regional ESD Partner</u> if a posted record is not from a district student. - Notify <u>Regional ESD Partner</u> if a student who completed the ELPA Summative does not have a score in the ARUA. - Decisions about retaining or exiting English Learner status should be made based on finalized score reports found in official ODE data applications such as Secure Assessment Reports.
MAY 13 @ 2 PM	TRAINING	Webinar: Training for Annual Cumulative ADM Collection 2025-26	<i>Data Submitter</i> <ul style="list-style-type: none"> - To participate in the webinar, go to the <u>Training</u> page on the ODE District website.
MAY 14 @ 2 PM	TRAINING	Webinar: Assessments & Accountability Reports (Editing and Checking Assessment Data, Third Period Cumulative ADM, and English Learners)	To participate in the webinar, go to the <u>Training</u> page on the ODE District website.
MAY 14 – JUNE 15	DATA COLLECTION	Collection Window for: <ul style="list-style-type: none"> - Outdoor School 2025-26 	<i>Data Submitter</i> <ul style="list-style-type: none"> - Submit collection with common fields and collection-specific fields accurately filled for all applicable students. - Correct any error records after the file is processed. - Save a production download for your records. - Video Training related to this collection is available on the <u>Training</u> page on the ODE District website.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
MAY 14 – JULY 13	DATA COLLECTION	Collection Window for: - Graduation Pathways 2025-26 (districts participating in the Pilot)	Data Submitter - Submit collection with common fields and collection-specific fields accurately filled for all applicable students. - Correct any error records after the file is processed. - Save a production download for your records.
MAY 14 – JULY 13	DATA COLLECTION	Collection Window for: - Course Grade History 2025-26 (districts participating in the Pilot)	Data Submitter - Submit collection with common fields and collection-specific fields accurately filled for all applicable students. - Correct any error records after the file is processed. - Save a production download for your records.
MAY 18 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: - Third Period Cumulative ADM 2025-26 (7/1 - 5/1)	Data Submitter - Should have Third Period Cumulative ADM submitted (collection open April 23 to May 18; additional editing window open to all submitters will be June 4-12 to work on audits, and open by request only (email) from June 15 to August 21 allowed during accountability reporting validation period).
MAY 21 @ 2 PM	TRAINING	Webinar: Training for Summer Validations (Student Enrollment, Regular Attenders, and Student Mobility Validations)	Data Submitter - To participate in the webinar, go to the Training page on the ODE District website.
MAY 21 – 29	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window for: - Third Period Cumulative ADM 2025-26	Data Submitter - The collection will be open during this period to allow districts to verify and correct their data submission.
MAY 21 – JULY 17	DATA COLLECTION	Collection Window Closes for: - Annual Cumulative ADM 2025-26 (7/1 – 6/30)	Data Submitter - Review business rules and instructions prior to submission on the ADM Collections webpage. - Submit collection with common fields and collection-specific fields accurately filled for all applicable students. - Correct any error records after the file is processed. - Review collection summary report to verify data was submitted correctly. - Save a production download for your records. - Video Training related to this collection is available on the Training page on the ODE District website.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
MAY 22	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window for: - Staff Assignment 2025-26	Contact: Zachary Dyne 971-599-0625
MAY 25	INFORMATIONAL	ODE is closed for the Memorial Day holiday.	
MAY 28 – JULY 6	DATA COLLECTION	Collection Window for: - Discipline Incidents 2025-26 - Restraint and Seclusion Incidents 2025-26 - Seclusion Rooms 2025-26	Contact: Lisa Joy Bateman 503-569-2951
MAY 29	TEST ORDERING & REPORTING	Last date for changes to be included in the initial posting of accountability data validations: - Assessment test records - Third Period Cumulative ADM 2025-26	<p>Data Submitter</p> <ul style="list-style-type: none"> - Should have Third Period Cumulative ADM submitted (collection open April 23 to May 18; additional editing window open to all submitters will be June 4-12 to work on audits, and open by request only (email) from June 15 to August 21 allowed during accountability reporting validation period). <p>District Test Coordinator</p> <p>As test records are posted on the ODE district secure website:</p> <ul style="list-style-type: none"> - Verify that the demographic information on posted test records is correct, including program participation. - Correct error records. - Supply accommodation codes if necessary. - Notify Regional ESD Partner if a posted record is not from a district student. - Apply administration codes for students not enrolled during the test window, home schooled students, etc.
MAY 29	REPORT VALIDATION	Report Validation Window Closes for: - Institutions for Accountability Reports 2025-26	Contact: Amanda Leopard 503-508-6472
MAY 29	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window Closes for: - Third Period Cumulative ADM 2025-26	Contact: Amanda Leopard 503-508-6472
MAY 29 @ 11:59 PM	DATA COLLECTION	Spring Collection Window Closes for: - ESEA Title III: English Learners 2025-26	Contact: Kim Miller 971-239-9681

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
MAY 29 @ 5 PM – JUNE 1	ACCOUNTABILITY REPORTS	Assessment Record Updating Application (ARUA), Secure Assessment Reports temporarily closed for processing	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - All 2025-26 test records will be unavailable for download or editing in the ARUA in order to generate non-participation (virtual) records. - 2025-26 Student Reports will also be unavailable during this time.

JUNE 2026

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JUNE 1	TEST ORDERING & REPORTING	ELPA Summative and Alt ELPA preliminary student scores for tests completed April 1 - 10 available in Centralized Reporting System (CRS) pending comprehensive quality control	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - The CRS allows authorized users to view institution, personnel, roster, and individual student reports in table and graph forms; manage rosters; and access integrated information from ODE's SSID and OSAS Portal systems. - Information from CRS should only be viewed as preliminary information. The only source for official scores is the ODE applications.
JUNE 2	TEST ORDERING & REPORTING	ELPA Summative and Alt ELPA records from tests completed April 1 - 10 posted to Assessment Record Updating Application (ARUA) on the ODE district secure website pending comprehensive quality control <ul style="list-style-type: none"> - Scores available for <u>Honoring Student Proficiency on ELPA Summative and Alt ELPA</u> (fully scored test records from Batch 4) 	<i>District Test Coordinator</i> <p>As test records are posted on the ODE district secure website:</p> <ul style="list-style-type: none"> - Verify that each English Learner has a score posted for the ELPA Summative or Alt ELPA. - Supply accommodation or administration codes if necessary. - Notify <u>Regional ESD Partner</u> if a posted record is not from a district student. - Notify <u>Regional ESD Partner</u> if a student who completed the ELPA Summative or Alt ELPA does not have a score in the ARUA. - Decisions about retaining or exiting English Learner status should be made based on finalized score reports found in official ODE data applications such as Secure Assessment Reports.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JUNE 2 BY 9 AM	DATA VALIDATION	Assessment Record Updating Application (ARUA), Secure Assessment Reports (SAR) reopen (with non-participation virtual records generated from Spring Membership)	<i>District Test Coordinator</i> Review test records in the ARUA to verify that demographic information in report reflects student demographics: <ul style="list-style-type: none"> - Review virtual records for students reported in Third Period Cumulative ADM who did not participate in required state assessments and apply admin codes for students not enrolled during the test window, home schooled students, etc. - Notify submitter of Third Period Cumulative ADM Collection if virtual records represent students not enrolled on the first school day in May, reflect incorrect grade of enrollment of the student, or student was reported as enrolled at the wrong school. - Notify submitter of Third Period Cumulative ADM Collection if race/ethnicity, program flags, TAG, economically disadvantaged, full academic year, or district special education flags on test records are inaccurate. - Notify submitter of English Learners Collection if English Learners data on test records is incorrect.
JUNE 4 @ 2 PM	TRAINING	Webinar: Training for At-A-Glance Narrative Collection 2025-26	<i>Data Submitter</i> <ul style="list-style-type: none"> - To participate in the webinar, go to the Training page on the ODE District website.
JUNE 4 – AUGUST 21	REPORT VALIDATION	Report Validation Window (based on Third Period Cumulative ADM Collection) for: <ul style="list-style-type: none"> - Regular Attenders - Student Enrollment 	<i>Data Submitter</i> <ul style="list-style-type: none"> - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on the ODE District website. - Compare EverEL and EL data in Student Enrollment as you verify your ESEA Title III: English Learners 2025-26 collection. You will not be able to change these EL data after the spring collection closes. - Contact your Regional ESD Partner or use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission. - Video Training related to these validations is available on the Training page on the ODE District website.
JUNE 5 – 7	ASSESSMENT ADMINISTRATION	OSAS Test Delivery System (including Sample Tests), TIDE, and Centralized Reporting System (CRS) offline for scheduled maintenance	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - TDS, TIDE, and CRS will be offline for scheduled maintenance from 5 PM PT on Friday, June 5 until 7 PM PT on Sunday, June 7.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JUNE 5 @ 5 PM – JUNE 8	ACCOUNTABILITY REPORTS	Assessment Record Updating Application (ARUA), Secure Assessment Reports (SAR) temporarily closed for processing	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - All 2025-26 test records will be unavailable for download or editing in the ARUA in order to generate non-participation (virtual) records. - 2025-26 Student Reports will also be unavailable during this time.
JUNE 8	TEST ORDERING & REPORTING	Test Status Change Deadline for ELPA Summative and Alt ELPA	<i>District Test Coordinator</i> <ul style="list-style-type: none"> - Last day to submit test invalidation requests for ELPA Summative or Alt ELPA and have them reflected in CRS. Use the <u>Test Impropriety and Irregularity Report Form</u> on the <u>Assessment Administration</u> webpage. - Enter the appropriate administration code(s) in the ARUA. - ODE will flag test invalidation requests submitted after this date for manual updating in ODE data systems.
JUNE 9 BY 9 AM	DATA VALIDATION	Assessment Record Updating Application (ARUA), Secure Assessment Reports (SAR) reopen (with non-participation virtual records generated from Spring Membership)	<i>District Test Coordinator</i> <p>Review test records in the ARUA to verify that demographic information in report reflects student demographics:</p> <ul style="list-style-type: none"> - Review virtual records for students reported in Third Period Cumulative ADM who did not participate in required state assessments, and apply administration codes for students not enrolled during the test window, home schooled students, etc. - Notify submitter of Third Period Cumulative ADM Collection if virtual records represent students not enrolled on the first school day in May, reflect incorrect grade of enrollment of the student, or student was reported as enrolled at the wrong school. - Notify submitter of Third Period Cumulative ADM Collection if race/ethnicity, program flags, TAG, full academic year, or district special education flags on test records are inaccurate. - Notify submitter of English Learners Collection if English Learners data on test records is incorrect.
JUNE 10 @ 10:30 AM	TRAINING	Webinar: Spring English Learners Collection 2025-26 - Critical Validation training	<i>Data Submitter</i> <ul style="list-style-type: none"> - To participate in the webinar, go to the <u>Training</u> page on the ODE District website.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JUNE 11 - 22	DATA COLLECTION REVIEW	Last Collection Editing Window for: <ul style="list-style-type: none"> - ESEA Title III: English Learners 2025-26 - Critical Validation - English Learners/Third Period Cumulative ADM 	Data Submitter <ul style="list-style-type: none"> - Review business rules and instructions prior to submission on the Title III: English Learners page on the ODE District website or the English Learners Data Collections webpage. - Adjust records for exiting students. - Review collection summary report to verify data was submitted correctly. - Review the provided data sheet from ODE to determine which data collection (English Learners or Third Period Cumulative ADM) needs to be updated. - Information related to this collection is available on the Title III English Learners Data Collections webpage. - Data will finalize for reporting immediately following the close of this collection. Contact: Kim Miller 971-239-9681
JUNE 11 – AUGUST 21	REPORT VALIDATION	Assessment Report Validation Window for: <ul style="list-style-type: none"> - English Language Arts Student Performance - Mathematics Student Performance - Science Next Gen Student Performance 	District Test Coordinator <ul style="list-style-type: none"> - To validate assessment participation, performance, and growth data, go to the Achievement Data Insight application on the district secure website. - Video Training related to collections and validations is available on the Training page on the ODE District website.
JUNE 12 @ 5 PM	DATA COLLECTION	REMINDER: Last day for transmitting Oregon Extended Assessment results to BRT: <ul style="list-style-type: none"> - English Language Arts and Mathematics (Grades 3 - 8 and High School) - Science (Grades 5, 8, and 11) 	Data Submitter <ul style="list-style-type: none"> - Transmit results of Oregon Extended Assessments via Oregon's Extended Assessment Training and Proficiency Site on the BRT website. <p><i>IMPORTANT:</i> Extended Assessment results not transmitted by this date will be counted as non-participants in assessments and accountability reports.</p>
JUNE 12 @ 11:59 PM	ASSESSMENT ADMINISTRATION	REMINDER: Last day of assessment window for: <ul style="list-style-type: none"> - English Language Arts and Mathematics (Grades 3 - 8 and High School) - Science (Grades 5, 8, and 11) - SEED Survey (all grades) 	
JUNE 15 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: <ul style="list-style-type: none"> - Outdoor School 2025-26 	Contact: Bianca Llamas 971-208-0437

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JUNE 19	INFORMATIONAL	ODE is closed for the Juneteenth holiday.	
JUNE 19	TEST ORDERING & REPORTING	Test Status Change Deadline for ELA, Mathematics, and Science	District Test Coordinator <ul style="list-style-type: none"> - Last day to submit test invalidation requests for ELA, Mathematics, or Science tests and have them reflected in CRS. Use the Test Impropriety and Irregularity Report Form on the Assessment Administration webpage. - Enter the appropriate administration code(s) in the ARUA. - ODE will flag test invalidation requests submitted after this date for manual updating in ODE data systems.
JUNE 22	DATA COLLECTION	Data Collection Review Window Closes for: <ul style="list-style-type: none"> - ESEA Title III: English Learners 2024-25 - Critical Validation - English Learners/Third Period Cumulative ADM 	Data will finalize for reporting immediately following the close of this collection. Contact: Kim Miller 971-239-9681
JUNE 25 @ 2 PM	TRAINING	Webinar: School Accountability Details Reports 2024-25	To participate in the webinar, go to the Training page on the ODE District website.
JUNE 26	TEST ORDERING & REPORTING	Test records from Oregon Extended Assessments available in Assessment Record Updating Application (ARUA) on the ODE district secure website	District Test Coordinator As test records are posted on the ODE district secure website: <ul style="list-style-type: none"> - Verify that the demographic information on posted test records is correct, including program participation. - Correct error records. - Supply accommodation codes if necessary. - Notify Regional ESD Partner if a posted record is not from a district student. - Apply administration codes for students not enrolled during the test window, home schooled students, etc.
JUNE 26	TEST ORDERING & REPORTING	Test records from Science Partial tests available in Assessment Record Updating Application (ARUA) on the ODE district secure website	District Test Coordinator As test records are posted on the ODE district secure website: <ul style="list-style-type: none"> - Verify that the demographic information on posted test records is correct, including program participation. - Correct error records. - Supply accommodation codes if necessary. - Notify Regional ESD Partner if a posted record is not from a district student. - Apply administration codes for students not enrolled during the test window, home schooled students, etc.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JUNE 29 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: - Class Schedule 2025-26	Contact: Ryan Clark 971-208-0471

JULY 2026

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JULY 3	INFORMATIONAL	ODE is closed for the Independence Day holiday.	
JULY 6 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: - Ninth Grade On-Track 2025-26	Contact: Ryan Clark 971-208-0471
JULY 6 @ 11:59 PM	DATA COLLECTION	Collection Window for: - Discipline Incidents 2025-26 - Restraint and Seclusion Incidents 2025-26 - Seclusion Rooms 2025-26	Contact: Lisa Joy Bateman 503-569-2951
JULY 9 @ 2 PM	TRAINING	Webinar: Training for Class Size Validation and Class Schedule Audits 2025-26	Data Submitter - To participate in the webinar, go to the Training page on the ODE District website.
JULY 9 – 17	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window for: - Class Schedule 2025-26	Data Submitter - The collection will be open during this period to allow districts to verify and correct their data submission.
JULY 9 – AUGUST 21	REPORT VALIDATION	Report Validation Window for: - Ninth Grade On-Track 2025-26	Data Submitter - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on the ODE District website. - Contact your Regional ESD Partner or use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission. - Video Training related to this collection is available on the Training page on the ODE District website.
JULY 9 – SEPTEMBER 18	DATA COLLECTION	Collection Window for: - At-A-Glance Narrative 2025-26	Data Submitter - Video Training related to this collection is available on the Training page on the ODE District website.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JULY 9 – SEPTEMBER 25	REPORT VALIDATION	Report Validation Window for: - Class Size 2025-26	Data Submitter <ul style="list-style-type: none"> - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on the ODE District website. - Contact your Regional ESD Partner or use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission. - Video Training related to this collection is available on the Training page on the ODE District website.
JULY 10	TEST ORDERING & REPORTING	Test records from ELA and Math Partial tests available in Assessment Record Updating Application (ARUA) on the ODE District secure website	District Test Coordinator As test records are posted on the ODE District secure website: <ul style="list-style-type: none"> - Verify that the demographic information on posted test records is correct, including program participation. - Correct error records. - Supply accommodation codes if necessary. - Notify Regional ESD Partner if a posted record is not from a district student. - Apply administration codes for students not enrolled during the test window, home schooled students, etc.
JULY 13 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: - Graduation Pathway 2025-26 (districts participating in the Pilot)	Contact: Jon Wiens 503-931-7682
JULY 13 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: - Course Grade History 2025-26 (districts participating in the Pilot)	Contact: Jon Wiens 503-931-7682
JULY 17	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window Closes for: - Class Schedule 2025-26	Data Submitter <ul style="list-style-type: none"> - The collection will be closed to audit reviews.
JULY 17 @ 5 PM	ASSESSMENT ADMINISTRATION	Test Information Distribution Engine (TIDE) of OSAS Portal offline for school year rollover	District Test Coordinator <ul style="list-style-type: none"> - The Test Information Distribution Engine (TIDE) will be offline on Friday, July 17 at 5 PM PT for the school year rollover.
JULY 17 @ 11:59 PM	ASSESSMENT ADMINISTRATION	REMINDER: Last day for ELPA Screener, Interims testing for 2025-26	District Test Coordinator <ul style="list-style-type: none"> - The testing window closes at 11:59 PM.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JULY 17 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: - Annual Cumulative ADM 2025-26	Contact: Amanda Leopard 503-508-6472
JULY 23 – 31	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window for: - Annual Cumulative ADM 2025-26	Data Submitter - The collection will be open during this period to allow districts to verify and correct their data submission. (Collection will be reopened for all districts to review the Audits list July 16-24. After July 24, full collection available for editing by request only.)
JULY 23 – AUGUST 21	REPORT VALIDATION	Report Validation Window for: - On Track to English Language Proficiency (ELP) 2025-26	Data Submitter - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on the ODE District website. - Contact your Regional ESD Partner or use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission.
JULY 23 – OCTOBER 2	REPORT VALIDATION	Report Validation Window for: - Preliminary School Accountability Details 2025-26	Video Training related to collections and validations is available on the Training page on the ODE District website.
JULY 24	DATA COLLECTION AUDIT REVIEW	Data Collection Audit Review Window Closes for: - Annual Cumulative ADM 2025-26	Data Submitter - The collection will be closed to audit reviews. (After July 24, full collection available for editing by request only.)
JULY 30 @ 2 PM	TRAINING	Webinar: At-A-Glance School & District Profiles 2025-26	To participate in the webinar, go to the Training page on the ODE District website.
JULY 30 – AUGUST 21	REPORT VALIDATION	Report Validation Window for: - Student Mobility 2025-26	Data Submitter - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on the ODE District website. - Contact your Regional ESD Partner or use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission. - Video Training related to this validation is available on the Training page on the ODE District website.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
JULY 30 – OCTOBER 2	REPORT VALIDATION	Report Validation Window for: - Preliminary At-A-Glance School & District Profiles 2025-26	Video Training related to collections and validations is available on the Training page on the ODE District website.

AUGUST 2026

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
AUGUST 6 – 21	REPORT VALIDATION	Report Validation Window for: - ELPA Standards Report 2025-26	<i>District Test Coordinator</i> - Go to the Achievement Data Insight application on the district secure website. - ELPA Standards Report data for the previous school year are available but may not be finalized. ODE recommends districts wait until validation completes before downloading the Report.
AUGUST 12 @ 5 PM	ACCOUNTABILITY REPORTS	School and District Accountability Appeals Due to ODE	<i>Superintendent</i> - Request an appeal, if appropriate, using the appeal form available in the Accountability Appeals section of the At-A-Glance School and District Profiles or Accountability Details webpage.
AUGUST 13 – 21	REPORT VALIDATION	Report Validation Window for: - Secure Test Results for 2025-26 (to be released to the public in September 2025)	<i>District Test Coordinator</i> If the district has made changes to assessment test records in Assessment Record Updating Application (ARUA) after August 7: - Review preliminary Secure Test Results posted on the Oregon Department of Education district secure website to verify that demographic information in the report reflects student demographics. Go to the Achievement Data Insight application on the ODE District website. - Review virtual records for students reported in Third Period Cumulative ADM who did not participate in required state assessments, and apply administration codes in the ARUA for students not enrolled during the test window, home schooled students, etc.
AUGUST 13 – SEPTEMBER 11	REPORT VALIDATION	Report Validation Window for: - Teacher Qualification 2025-26	<i>Data Submitter</i> - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on the ODE District website. - Use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
AUGUST 21	REPORT VALIDATION	Report Validation Window Closes for: - ELPA Standards Report 2025-26	<i>District Test Coordinator</i> - Go to the Achievement Data Insight application on the district secure website. - ELPA Standards Report data are considered final after the close of the validation window.
AUGUST 21	REPORT VALIDATION	Report Validation Window Closes for: - Regular Attenders - Student Enrollment - Ninth Grade On-Track - Student Mobility - On Track to ELP	<i>Data Submitter</i> - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on ODE District website. - Contact your Regional ESD Partner or use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission.
AUGUST 21 @ 5 PM	REPORT VALIDATION	Assessment Report Validation Window Closes for: - English Language Arts Student Performance - Mathematics Student Performance - Science Student Performance	<i>District Test Coordinator</i> - Validation windows close at 5 PM.
AUGUST 21	DATA COLLECTION	Last date for changes to be included in final Accountability Details and Assessment Group Reports: - 2025-26 Assessment test records - Third Period Cumulative ADM 2025-26	
AUGUST 21 @ 5 PM – AUGUST 24	ACCOUNTABILITY REPORTS	Assessment Record Updating Application (ARUA), Secure Assessment Reports closed for final processing	<i>District Test Coordinator</i> - All 2025-26 assessment records will be unavailable for download or editing. - 2025-26 Student Reports will also be unavailable during this time. - 2025-26 assessment records will remain READ-ONLY after August 21.
AUGUST 25 BY 9 AM	INFORMATIONAL	ARUA, Secure Assessment Reports reopen (All subjects read-only for 2025-26)	
AUGUST 27 – SEPTEMBER 4	DATA COLLECTION REVIEW	Data Collection Review Window for: - Ninth Grade On-Track 2025-26	<i>Data Submitter</i> - The collection will be open during this period to allow districts to verify and correct their data submission.

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
AUGUST 27 – SEPTEMBER 28	DATA COLLECTION REVIEW	Data Collection Review Window for: <ul style="list-style-type: none"> - Discipline Incidents 2025-26 - Restraint and Seclusion Incidents 2025-26 - Seclusion Rooms 2025-26 	Data Submitter The collection will be open during this period to allow districts to verify and correct their data submission.
AUGUST 27 – SEPTEMBER 28	REPORT VALIDATION	Report Validation Window for: <ul style="list-style-type: none"> - Unsafe Schools (based on Discipline Incidents Collection) 2025-26 	Data Submitter <ul style="list-style-type: none"> - Check that all schools in the district are included in the validation and that data is accurately reported and complete for each school. Go to the Achievement Data Insight application on the ODE District website. - Use the Ask a Question button in the validation if a collection needs to be opened in order to correct a prior data submission.

SEPTEMBER 2026

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
SEPTEMBER 4	DATA COLLECTION REVIEW	Data Collection Review Window Closes for: <ul style="list-style-type: none"> - Ninth Grade On-Track 2025-26 	Contact: Ryan Clark 971-208-0471
SEPTEMBER 7	INFORMATIONAL	ODE is closed for the Labor Day holiday.	
SEPTEMBER 11	REPORT VALIDATION	Report Validation Window Closes for: <ul style="list-style-type: none"> - Teacher Qualification 2025-26 	Contact: Zachary Dyne 503-599-0625
SEPTEMBER 11 @ 11:59 PM	DATA COLLECTION	Collection Window Closes for: <ul style="list-style-type: none"> - IUID (Instructional Unit Identifier) 2025-26 	Contact: Robin Stalcup 971-208-0241
SEPTEMBER 15	DATA REPORTING	REMINDER: Last day to submit requests for new Institution IDs for the 2025-26 school year	Contact: Amanda Leopard 503-508-6472
SEPTEMBER 18	DATA COLLECTION	Collection Window Closes for: <ul style="list-style-type: none"> - At-A-Glance Narrative 2025-26 	Contact: Bianca Llamas 971-208-0437
SEPTEMBER TBA	DATA REPORTING	REMINDER: 2025-26 Test Results available on ODE public website	Superintendent <ul style="list-style-type: none"> - Prepare a local press release, if necessary.
SEPTEMBER 25	REPORT VALIDATION	Report Validation Window Closes for: <ul style="list-style-type: none"> - Class Size 2025-26 	Contact: Robin Stalcup 971-208-0241

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
SEPTEMBER 28	DATA COLLECTION REVIEW	Data Collection Review Window Closes for: <ul style="list-style-type: none"> - Discipline Incidents 2025-26 - Restraint and Seclusion Incidents 2025-26 - Seclusion Rooms 2025-26 	Contact: Lisa Joy Bateman 503-569-2951
SEPTEMBER 28	REPORT VALIDATION	Report Validation Window Closes for: <ul style="list-style-type: none"> - Unsafe Schools (based on Discipline Incidents Collection) 2025-26 	Contact: Lisa Joy Bateman 503-569-2951

OCTOBER 2026

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
OCTOBER 2	REPORT VALIDATION	Report Validation Window Closes for: <ul style="list-style-type: none"> - Preliminary School Accountability Details 2025-26 - Preliminary At-A-Glance School & District Profiles 2025-26 	Video Training related to collections and validations is available on the Training page on the ODE District website.
OCTOBER 8	ACCOUNTABILITY REPORTS	Final 2025-26 At-A-Glance School & District Profiles available for preview in the Achievement Data Insight application on the ODE District website	Superintendent <ul style="list-style-type: none"> - Prepare a local press release, if necessary.
TBA	ACCOUNTABILITY REPORTS	Webinar on Release of At-A-Glance School & District Profiles	Superintendent, Principals, Data Submitters <ul style="list-style-type: none"> - Webinar to provide school district staff with a preview of Oregon's At-A-Glance School and District Profiles
TBA	ACCOUNTABILITY REPORTS	Public Release of: <ul style="list-style-type: none"> - Final At-A-Glance School & District Profiles 2025-26 	Superintendent <ul style="list-style-type: none"> - Prepare a local press release, if necessary. District Test Coordinator <ul style="list-style-type: none"> - Download school and district reports for 2025-26 for distribution to parents prior to January 15, 2027. Go to the At-A-Glance School and District Profiles webpage.
TBA	ACCOUNTABILITY REPORTS	Class Size report for 2025-26 posted on ODE public website	Download the Class Size report from the Class Size Report webpage.
TBA	ACCOUNTABILITY REPORTS	Student Enrollment report for 2025-26 posted on ODE public website	Download the Student Enrollment report from the Student Enrollment Reports webpage.

NOVEMBER 2026

DATE	EVENT TYPE	EVENT	DISTRICT ROLE AND RESPONSIBILITY
TBA	ACCOUNTABILITY REPORTS	Public Release of: - Final 2025-26 Accountability Details	Download the Accountability Details reports from the Accountability Details webpage.
TBA	ACCOUNTABILITY REPORTS	Statewide Report Card posted on Oregon Department of Education public website.	To download the Statewide Report Card, go to the Statewide Annual Report Card webpage.

2025-2026 REPORTING/EDITING OF OREGON ASSESSMENT RESULTS

Updated 10/2/2025

District Website: <https://odedistrict.oregon.gov/>

ODE Public Website: <https://www.oregon.gov/ode>

Reporting of Statewide Assessment Results

Test Type / Subject	Preliminary Student Scores available in Centralized Reporting System	Records available on ODE District website for Downloading & Editing (ARUA)	Downloading & Reporting (Accountability Warehouse Extract) Individual Student Reports & Class Rosters (Secure Assessment Reports)
Science - including Braille	February 3, 2026 Within one business day of test completion	February 5, 2026 Within two business days of test completion	February 6, 2026 Within three business days of test completion
English Language Arts, Mathematics	High School – March 17, 2026 Grades 3-8 – April 7, 2026 Within ten business days of test completion	High School – March 17, 2026 Grades 3-8 – April 7, 2026 Within one business day of posting in CRS	High School – March 17, 2026 Grades 3-8 – April 7, 2026 Within one business day of posting in the ARUA
Oregon Extended Assessments (English Language Arts, Mathematics, Science)	N/A	June 26, 2026	June 26, 2026
ELPA (English Language Proficiency Assessment) Summative – including Remote administration, Alt ELPA	March 16, 2026 April 7, 2026 May 11, 2026 June 1, 2026	March 17, 2026 April 7, 2026 May 12, 2026 June 2, 2026	March 17, 2026 April 7, 2026 May 12, 2026 June 2, 2026

Preliminary or Final	Secure Test Results (ADI - AGR Summary tab) available on District website (unsuppressed) https://district.ode.state.or.us/apps/AchvmntDataInsight/	Public Test Results available on ODE public website (suppressed) https://www.oregon.gov/ode/educator-resources/assessment/Pages/Assessment-Results.aspx
Test Results - Preliminary (Preview for districts only - unsuppressed)	August 13 - 21, 2026	
Test Results - Final	August 27, 2026	September TBA, 2026

2025-2026 REPORTING OF OREGON ASSESSMENT RESULTS

Updated 8/4/2025

District Website: <https://odedistrict.oregon.gov/>

ODE Public Site: <https://www.oregon.gov/ode>

Reporting of School and District At-A-Glance and Accountability Details

Event	Dates
Accountability Data Elements - Validation available on District secure website	March 16 - September 25, 2026
Preliminary reports available on District secure website for: - School Accountability Details	July 23 – October 2, 2026
Preliminary reports available on District secure website for: - At-A-Glance School & District Profiles	July 30 – October 2, 2026
LAST DATE for changes to STUDENT COLLECTIONS and TEST RECORDS reflected in Final At-A-Glance Profiles and Accountability Detail reports	August 21, 2026
District Preview Final School & District At-A-Glance Profiles and Accountability Detail reports available on District secure website	October 8, 2026
Public Release Final School & District At-A-Glance Profiles posted on Oregon Department of Education public website	October TBA, 2026
Public Release Final School Accountability Detail reports posted on Oregon Department of Education public website	November TBA, 2026

Revision History:

Date	Description	Page(s)
10/2/2025	Revised: Date for 2024-25 Test Results available on ODE public website to October 2, 2025	12
10/2/2025	Revised: Date for State level SEED Survey data for 2024-25 posted on ODE public website to October 2, 2025	12
10/2/2025	Revised: Date for Webinar Training for Fall English Learners Collection 2025-26 to October 2, 2025	12
10/2/2025	Revised: Date for Public Release of 2024-25 At-A-Glance School & District Profiles and Accountability Details to November TBA, 2025	17
10/2/2025	Revised: Date for ELPA preliminary student scores for tests completed in January available in CRS to March 16, 2026	27, 51
10/2/2025	Revised: Date for ELPA official student scores for tests completed in January available in the ARUA to March 17, 2026	28, 51
10/2/2025	Revised: Date for Webinar Training for Ninth Grade On-Track Collection 2025-26 to April 15, 2026	32
10/2/2025	Added: Date for Webinar Training for Course Grade History and Graduation Pathways Collections 2025-26 on April 30, 2026	34
10/8/2025	Revised: Date for Webinar Training for Recent Arrivers Collection 2025-26 to October 23, 2025 at 10:30 AM	14
10/8/2025	Revised: Date for Collection Window Closes for IUID (Instructional Unit Identifier) 2025-26 to September 11, 2026	14, 48
10/8/2025	Revised: Dates for Collection Window for ESEA Title III: Recent Arrivers 2025-26 to November 6 – December 12, 2025	16, 19
10/16/2025	Revised: Date for Collection Window Opens for IUID (Instructional Unit Identifier) 2025-26 to October 23, 2025	14
10/28/2025	Revised: Date for Report Validation Window Opens for NCES Dropout and Cohort Graduation Rate 2024-25 to October 30, 2025	15
10/28/2025	Revised: NAEP 2026 Testing Window District Role and Responsibility text: ... - Remind NAEP coordinators that the school must schedule a make-up session if less than 90% of selected students participate in NAEP testing.	23, 29
11/10/2025	Revised: Date for Webinar Training for Staff Position Collection 2025-26 to December 3, 2025 at 2 PM	18
12/10/2025	Revised: Date for Webinar Training for ARUA, Secure Assessment Reports, and AWE to February 19, 2026 at 2 PM	25