**Initiative**

The Oregon Department of Education (ODE) invites Oregon STEM Hubs in collaboration with their fiscal agents to submit an application for the Governor’s Computer Science (CS) Initiative. The Governor has released $5.0 million from the Governor’s Emergency Education Relief (GEER) Fund to increase CS education opportunities for Oregon students during the 2022-2023 school year and summer (June, July, and August) 2023. More information about the grant requirements, funding, and reporting can be found at [new web page].

**Submission Process and Timeline**

1. August 15, 2022: Official application released
2. On or Before September 15, 2022: Initial application from STEM Hubs due to ODE
3. September 15 - September 30, 2022: Review and revisions of application
4. September 30, 2022: Final application due
5. November 30, 2022: Final execution of agreements
6. October 31, 2023: Final report due

**Email Submission**

Final applications must be sent to [ODE.CSinitiative@ode.oregon.gov](mailto:ODE.CSinitiative@ode.oregon.gov) as an attachment to an email from the fiscal agent for the lead STEM Hub. The email must include a statement from the fiscal agent verifying their willingness to accept the funds.

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**Full Application**

# **Section 1: Applicant Information**

**Lead STEM Hub:**

| ***Hub Fiscal Agent*** | ***Contact Person*** | ***Contact Email*** | ***Contact Phone Number*** |
| --- | --- | --- | --- |
|  |  |  |  |

**STEM Hub Consortia Members: (Optional)**

Include contact information for any STEM Hub working in consortia with the lead STEM Hub. All funds will be issued to the lead STEM Hub which will be fully responsible for all contracts and associated with the activities of the grant. Add more rows as needed.

| ***STEM Hub Name*** | ***Contact Person*** | ***Contact Email*** | ***Contact Phone Number*** |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |

**Consortia Budget Distribution (Optional)**

Provide this information only if the application includes consortia members. List the Hubs in the consortium and how much each is contributing to the consortium. The total contributions should equal the total budget.

| ***STEM Hub Name*** | ***Amount of Funds*** |
| --- | --- |
|  |  |
|  |  |

## 

# **Section 2: Project Information**

## Specific Projects

Identify the specific projects that will be supported by this application. Support for these projects must be provided through contracts for services or materials issued by the lead STEM Hub. Subgrant awards are prohibited by federal rules associated with the GEER Funds. Add additional rows as needed. **This list of projects will appear in the final agreement.**

|  | **Brief Project Description(s)** | **New or Expanded Project** |
| --- | --- | --- |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |

## Program Criteria

1. Identify the strategies that will be used to address the criteria associated with this grant. The overall application must address all criteria, though each individual project within the application may address one or more of the criteria. If, by the application due date, you are unable to propose strategies for a specific criteria please provide a written justification and ODE will work with you to help meet the criteria. Refer to the [STEM Hub CS Grant Parameters](https://www-auth.oregon.gov/ode/schools-and-districts/grants/Pages/Statewide-Implementation-of-Computer-Science.aspx) document for examples of possible strategies.
2. Identify the specific strategies that address each of the criteria by listing the number of each associated project in the appropriate column as indicated in the example.

| **Criteria** | **Proposed strategies to be used to meet these criteria** | **Project(s)** |
| --- | --- | --- |
| **Increase Access**  Increase the number of CS education opportunities and/or increase capacity of existing opportunities. |  | ***EX: Projects 1,2*** |
| **Diversify Participation through Equity and Inclusion**  Increase the diversity of students participating in computer science opportunities with a focus on students historically and systemically underrepresented in computer science. |  |  |
| **Support Equity-Based Systemic Change**  Align projects with other current and/or future CS opportunities grounded in equity at the building or district level, including work with CTE Regional Coordinators and CTE programs to support strong inclusive CTE programs in computer science. |  |  |
| **Strengthen Engagement and Sense of Belonging in Computer Science**  Retain historically and systemically underrepresented students in computer science opportunities using equity-based strategies and integration of career connected learning. |  |  |
| **Engage Community Based Organizations**  Connect communities to the planning and implementation of CS education to build culturally relevant instruction and sustainable programs. |  |  |

## Grant Partners

Identify the partners (school districts, CBOs, CTE Regional Coordinators, or other organizations) who have agreed to be actively engaged in development and/or implementation of one or more of the identified projects. This list will be used for a baseline and can be updated throughout the grant. Add additional rows as needed.

| **Partner** | **Role (School District, CBO, CTE Regional Coordinator, etc.)** |
| --- | --- |
|  |  |
|  |  |
|  |  |

## 

# **Section 3: Grant Activities and Deliverables**

The grant recipient will be responsible for the following activities, deliverables, and timelines. This table will appear in the final agreement. **If you require changes to these activities and deliverables, contact ODE prior to submission of the application.**

| **Activities** | **Deliverables** | **Timelines** |
| --- | --- | --- |
| Support, through contracts or direct services, CS opportunities for Oregon K-12 public school students during school hours, after school hours, or summer. | List of projects with participating CBOs and school districts updated at least quarterly. | Update 1 - 2 weeks following agreement execution  Update 2 - March 2023  Update 3 - June 2023  Update 4 - September 2023 |
| Engage relevant Community-Based Organizations (CBOs) in the planning and/or implementation of projects identified in this grant. | List of CBOs with a brief description of how they are engaged in the grant project updated at least quarterly. | Update 1 - 2 weeks following agreement execution  Update 2 - March 2023  Update 3 - June 2023  Update 4 - September 2023 |
| Engage CTE Regional Coordinators in planning and implementation of any funded projects that involve school districts with a CS CTE Program of Study. | Records of efforts to engage with CTE Regional Coordinators where appropriate. Records can include emails, meeting agendas, or a summary of efforts with applicable dates. | September 30, 2023 |
| Monitor progress of projects that are funded through this grant using regular data collection. | Quarterly contacts with ODE to include a written progress report. | Update 1 - 2 weeks following agreement execution  Update 2 - March 2023  Update 3 - June 2023  Update 4 - September 2023 |
| Submit a final report on the grant outcomes and data. | Final report in format provided by ODE. | October 31, 2023 |

## 

# **Section 4: Budget**

Use the table below to provide an overall budget summary. You may replace this table with an equivalent summary developed by the fiscal agent. **This budget will appear in the final agreement.**

| **Category** | **Brief Summary of Expenditures** | **Amount** |
| --- | --- | --- |
| Regular Salaries for STEM Hub staff |  |  |
| Associate Payroll Costs |  |  |
| Contracted Instructional, Professional and Technical Services |  |  |
| Travel including meals and lodging for participating educators and STEM Hub staff |  |  |
| Supplies and Materials |  |  |
| Capital Expenses\* |  |  |
| Other Expenses Not Included in Previous Categories |  |  |
| **SUB TOTAL** |  |  |
| Administrative Costs | Not to exceed the ODE negotiated indirect rate for the STEM Hub Fiscal Agent |  |
| **TOTAL** |  |  |

\* Capital expenses including any single item that has a cost of $5,000.00 or greater and/or any construction and infrastructure costs. These expenses must be approved by ODE in advance and included in the final agreement budget.

## 

# **Section 5: Application Evaluation**

ODE will review and evaluate grant applications and work with STEM Hubs to make any necessary modifications for the final agreement. The application will be reviewed for evidence that:

* All required program criteria are addressed by one or more projects.
* Each project has a connection to serving K-12 students during the grant period.
* Equitable support is provided for school districts within the STEM Hub region.
* Budget requests are aligned to allowable and effective use of the funds.