

School Emergency Plan and Drill Requirements

With an average daily attendance of 50 or more students.

Protocols and Plans	Required Action
Lockdown	Drill 1 x year; Plan required
Secure	Drill 1 x year; Plan required
Hold	Drill 1 x year; Plan required
Shelter-in-Place	Drill 1 x year; Plan required.
Evacuation	Drill monthly (1 within the first 10 days of school); Plan required.
Earthquake	Drill 2 x year (Shelter-in-Place drill) Drill 3 x year if located in tsunami zone
Tsunami	Drill 3 x year if located in tsunami zone
<u>Communication</u>	Emergency Communications Plan required.
Communicable disease management	Plan required.
Responding to medical emergencies	Plan and trained staff required.
Instruction Time	30 minutes of instruction on emergency drills and procedures each month.
Considerations	School board must consider the installation of a wireless panic alarm system that can connect with emergency services.

Statutes and rules Referenced: Oregon Revised Statute [339.408](#) (Emergency safeguards; required drills and instructions);

[Oregon Revised Statute 339.324](#) (Disclosure of information related to safety threat action);

[Oregon Administrative Rule 581-022-2225](#) (Emergency Plans and Safety Programs);

[Oregon Administrative Rule 581-022-2220](#) (Health Services).

SSEM video presentation on emergency plan and drill

requirements: <https://www.youtube.com/watch?v=DInjXUK7OU0&list=PL9bvlHtbCBV6UM9z6oGictbtPYhAFpsET&index=1>

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