TO: 2025 State Summer Learning Grantees

FROM: ODE Summer Learning Team (ODE.SummerLearning@ode.oregon.gov)

SUBJECT: ACTION REQUIRED - State Summer Learning Grant Awards and Updates

DATE: June 2, 2025

Hello State Summer Learning Grantees!

Please see below for **three key updates and next steps** regarding the State Summer Learning Grant.

1) Final Grant Awards

The finalized Grant Awards are attached to this email and will be posted to our [webpage](#) shortly.
Important Notes:

- **All grantees listed in the final Grant Awards are <u>approved to move forward</u>** with planning programs and incurring grant expenditures. Grant funds may be used to cover eligible expenditures incurred between **April 23rd** and **October 17th, 2025**.

- **If you believe <mark>you will not be able to spend your entire grant award</mark> as listed in the attached, please let us know <mark>as soon as possible</mark> so that we may reallocate any unused funds.**

- We are working on sending out grant agreements and loading funds in EGMS as quickly as possible. Our goal is for grant agreements to be sent out within the next 2-3 weeks. *Please note your completed and finalized application must be submitted prior to being able to claim funds.*

2) Application Form Templates and Deadline Extension

Also attached to this email are the **required** **Supplemental Application Forms** for submitting your **Academic Goals** and **Program Schedules**. These will also be available on our [webpage](#) shortly.
Important Notes:

- To accommodate the unexpected delay in releasing these documents, the <mark>**deadline for submitting finalized Applications has been extended to <u>Monday, June 23rd by 11:59 pm</u>**</mark>.

- **To meet the final Application deadline of June 23rd <mark><u>ALL</u> of the following Application components must be finalized and submitted:</mark>**

  - **Application Form**;
  - **Existing Plan** for Summer Programming documentation;
  - **Letter of Support** from one partnering entity (including the amount budgeted for their services);
  - **Academic Goals** supplemental application form; and
  - **Program Schedules** supplemental application form.

3) Upcoming Webinar

To support grantees in completing their applications and ensuring they meet program requirements, ODE is hosting a <mark>Grant Application and Program Schedules Webinar on Monday, June 9th from 2-3:30 pm</mark>.

Important Notes:

- **Purpose:** Review the application and program requirements and provide in depth instruction and examples for completing the required Program Schedules supplemental application form.

- **Who Should Attend:** Summer **Program Directors** and **Key Leaders are strongly encouraged to attend**, though all are welcome. *The webinar will be recorded and posted to our webpage for those who are unable to attend live.*

- **Meeting Link:** Attendees must **register** for the webinar to receive the link to join.

Helpful Resources

- State Summer Learning Grant webpage - *Singular access point for all grant related forms and resources; recommend bookmarking and checking often*

- Program Parameters - *Detailed explanation of all application and program requirements*

- Office Hours Registration Link - *Held every **Tuesday from 4-5pm**; **Optional** space to ask questions, collaborate, and grapple with problems of practice*

- Summer Learning Team Meeting Request - *Schedule a time to meet our team to go over requirements and answer any questions or concerns you may have*

Thank you,

ODE Summer Learning Team
State Summer Learning Grants | Summer Learning Resources
Register for Office Hours – Tuesdays at 4 pm
ODE.SummerLearning@ode.oregon.gov

Oregon achieves . . . together!