



21st Century Community Learning Centers
Assurances Form
Attachment D

The applicant assures and certifies compliance with all regulations, policies, guidelines and requirements as they relate to the acceptance and use of federal funds for this federally funded program. Also, the applicant assures that:

1. **The program will take place in a safe and easily accessible facility.**
2. The proposed program was developed and will be carried out in active collaboration with the schools the students attend.
3. The program will primarily target students who attend schools eligible for school wide programs under Section 1114 and the families of such students (<http://www2.ed.gov/policy/elsec/leg/esea02/pg2.html>).
4. The funds under this part will be used to increase the level of state, local and other non-federal funds that would, in the absence of funds under this part, be made available for programs and activities authorized under this part, and in no case supplant federal, state, local or non-federal funds.
5. The applicant has sought out public comment on the 21st CCLC grant proposal before submission, especially from those parents whose children are being served by the program, and has considered such comments in the development of the application.
6. The applicant agrees to fully comply with and document their compliance with *Equitable Services for Private School (PS)* participation in accordance with federal rules and guidelines provided in this application.
7. **The application and any other waiver request will be available for public review.**
8. **The project will be carried out as proposed in the application.**
9. **The results of periodic evaluation of the program will be made available to the public upon request, with public notice of such availability provided.**
10. The project director will attend all required meetings by the ODE and the U.S. Department of Education.
11. **The required information and reports will be submitted as requested by ODE.**
12. **Any proposed amendments to the approved program or budget must be submitted in writing to ODE.**
13. **The applicant has read and agrees to the 21st CCLC Reporting Requirements for Funded Grants.**
14. The following applies to 21st CCLC: The applicant must have on file documented compliance in policy and capability to implement in practice the criminal records check of employees, contractors, volunteers and applicants for employment. Link: ORS 326.603 & 607 <http://www.oregonlaws.org/ors/326.603>; <http://www.oregonlaws.org/ors/326.607>.

Authorizing Signature _____

Print or type
Name _____

Organization/Agency _____

Date Signed _____

On page 8 of the Cohort #3 Application in 2013, the RFP document included the following notice:

Grant Monitoring

ODE will monitor grants by reviewing and approving budget worksheets prior to each phase and may request additional information from each grantee, verify information with the authorizing entity, require the submission of invoices and receipts, or use any other appropriate and legal means to obtain such verification. ODE will also conduct site visits and desk audits of grantees during the grant project period. Prior to these monitoring visits, the grantee can expect to be required to submit additional relevant information that will allow ODE to conduct a useful, efficient, and effective visit. All grantee information in submitted reports is subject to verification.

On page 28 of the Cohort #3 Application in 2013, the RFP document included the following notice:

Reporting Requirements for Funded Grants

1. All programs are required to submit written reports and associated data that supports progress towards stated objectives. The progress reports must use data gathered by the assessments proposed in the Evaluation Plan. If progress is not being made on an objective, the report must provide an explanation and detailed plan for making progress in future years of 21st CCLC operation. These reports and associated data, regardless of whether it is for summer or regular school year components, must be provided by September 21, 2014. The progress report will NOT include summer of 2014 operation. ODE will combine the information contained in this written report with state and federal data to create a stand-alone document of progress for ODE to report to the U.S. Department of Education.

On page 28 of the Cohort #3 Application in 2013, the RFP document included the following notice:

Data Reporting Timeline

NOTE: Additional Reporting Timeline events may be developed during the course of this grant award cycle, as required by the federal funding sources or needed for ODE reporting requirements. In the event that additional reporting requirements are added to this short list, ODE will make every attempt to facilitate adequate time and training for local education agencies to comply with requirements.