**CTE Practice List**

**Definition**

Career and Technical Education (CTE) activities delivered in after-school programs can provide students with the academic, technical, and employability skills needed to prepare for education and training beyond high school, transitions to the workplace, and long-term career options. CTE activities can be introductory in nature, such as helping students build foundational skills that are required in all workplace settings. They can also be subject-specific with students pursuing career pathways or clusters and learning industry-specific skills.

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| **Program Practices** |
| 1. ***Authentic Career-Related Learning Opportunities (e.g., Apprenticeships or Internships)***   Examples that may be used when identifying site(s):   * Hands-on, experiential opportunities to learn industry-specific and career-related skills * Project-based learning opportunities that pertain to a specific career, industry or technology |
| ***2. Professional Development Related to CTE***  Examples that may be used when identifying site(s):   * Targeted recruitment efforts to identify instructors meeting technical and academic requirements * Specific pre-service and/or in-service training and professional development for 21st CCLC staff in teaching career education * Specific pre-service and/or in-service training and professional development for 21st CCLC staff in technology * Planning time dedicated to discussion of and planning for CTE activities |
| 1. ***Alignment with the School Day***   Examples that may be used when identifying site(s):   * There is a structure in place for 21st CCLC staff and school day teachers, particularly CTE teachers, to communicate about students * There are structures in place for resource and information sharing between school day teachers and 21st CCLC staff * 21st CCLC staff communicate and work with CTE-oriented student organizations * Alignment of national learning standards with CTE activities or curriculum, if applicable * Alignment of state learning standards with CTE activities or curriculum, if applicable * Alignment of school-day curriculum with after-school CTE activities or curriculum |

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| 1. ***Using Data to Target Skills and Outcomes***   Examples that may be used when identifying site(s):   * Technical skill assessments (written exams, capstone projects, or demonstration of skill) * Employability skill assessments * Team meetings to discuss performance of individual students and prepare action plans * Data-sharing agreements with institutes of higher education and employers to track student postsecondary outcomes |
| 1. ***Community Partnerships***   Examples that may be used when identifying site(s):   * 21st CCLC program uses business or other professionals to provide CTE activities * 21st CCLC program uses businesses or local industries to provide site-based apprenticeships and on-the-job training * 21st CCLC program uses business or other professionals to expose students to careers * 21st CCLC program is engaged in a formal relationship with and uses resources from local industry partners * 21st CCLC program operates in a variety of settings, such as the school, vocational center, or in the community |