Greetings,

This e-mail is a reminder that district ESEA Title I-A annual comparability calculations are due by December 1st. The requirement applies to all school districts that accept Title I-A funds with the exception of any LEA that does not have more than one building per grade span. In addition, if an LEA has a school with fewer than 100 students enrolled, the school does not need to be included in the comparability calculations.

The Excel spreadsheet, signature page, and related documents can be found on the ODE website at: <https://www.oregon.gov/ode/schools-and-districts/grants/ESEA/Pages/ESEA-Monitoring.aspx>

A list of school districts with their current submission status is also posted. If a district’s status has recently changed for the 2019-2020 school year, please let me know.

The Excel document was created with the intent of automating many of the comparability calculations, and is intended to be less complex and less time consuming. Within the document you will find the following worksheet pages/tabs:

* Directions Page for completing the report within this format.
* Comparability Page that will be populated for your district once you enter your State District ID Number in the highlighted yellow box at the top right of the Directions Page.
* Frequently Asked Questions Page (FAQs) about the ESEA Title I-A Annual Comparability Report

As the district’s Comparability Report must be accompanied by the signature of the district’s superintendent, a separate signature page is also provided to submit with the completed Excel document. Please have the signature document signed, scanned and submitted with the district’s completed Comparability Report.

Districts continue to have the option of using the traditional Forms A-E for preparing the ESEA Title I-A Comparability Report if they choose. These forms can also be located at the site noted.

Please submit your district’s evidence of comparability to Lisa Plumb at [lisa.plumb@state.or.us](mailto:lisa.plumb@state.or.us) by December 1, 2020.

Thank you and please contact me if you have any questions.

Lisa Plumb

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