Click to enter **Date**

Click to enter **District name and contact information**.

Dear Click to enter **Name of private school or private school contact**,

Federal law requires public school districts to annually inform private schools of their eligibility to participate in certain federally funded grant programs through a program called equitable services. Private schools may choose to participate or choose not to participate in equitable services. Participating in an equitable service program does not mean that the private school is accepting federal funds and does not stipulate a requirement for the private school to adopt or participate in federal regulations and policies.

The seven Title programs listed below are eligible for equitable services. More details about the resources that may be provided by these federal funds can be found on page 2 of this letter. Please note that only non-profit K-12 private schools may participate in equitable services. Additionally, certain Title programs have further eligibility requirements, which will be discussed during consultation meetings.

* Title I-A: Improving Basic Education
* Title I-C: Migrant Education Programs
* Title II-A: Supporting Effective Instruction
* Title III-A: English Learners and Immigrant Students
* Title IV-A: Student Support and Academic Enrichment Grants
* Title IV-B: 21st Century Community Learning Centers
* Title IV-F: Project SERV

The initial consultation meeting on equitable services will be held on Click to enter **Date of meeting** at Click to enter **Time of meeting**. Click to enter **Meeting** l**ocation information or virtual meeting information**.

Please **complete and return the Intent to Participate form** on page 3 – even if there is NOT an intent to participate in equitable services. As the school district, we have a responsibility under federal law to record every private school response to the offer of equitable services.

The **deadline** for your response is Click to enter **Deadline date**. If a response is not received by this deadline, the district will make one more attempt to contact you within two weeks after the deadline. A private school that does not respond will be considered non-participating, unless there are extenuating circumstances.

Sincerely,

Click to **Add signature**

**Page 2 - Program Descriptions**

***Title I-A: Improving Basic Education***

Provides supplemental services for eligible students who show a risk of academic failure and live within the attendance area of a Title I-A public school. Supplemental services may include access to a Title I-A teacher, one-on-one tutoring, expanded learning time, counseling programs, mentoring programs, computer assisted instruction, professional development for teachers, specialized curriculum, furniture and/or technology.

***Title I-C: Migrant Education Programs***

Supports educational programs and services that address the unique needs of migratory children. Supplemental services may include academic instruction, counseling and career education services, health, nutrition and social services, and professional development for teachers.

***Title II-A: Supporting Effective Instruction***

Provides assistance for training high quality teachers, principals, and other school leaders. Funds are available to help provide a variety of professional development activities to educators.

***Title III-A: English Learners and Immigrant Students***

Provides funds for helping English learners attain English proficiency. Supplemental educational services for eligible students may include tutoring, summer school programs and professional development for teachers. Additional eligibility criteria will be discussed during consultation.

***Title IV-A: Student Support and Academic Enrichment Grants***

Increases student access to a well-rounded education, improves student safety and health, and enhances the use of technology in the classroom. Supplemental services may include college and career guidance programs, improving STEM, music, and art programs, drug prevention programs, bullying and harassment prevention programs, professional development for teachers, and technological tools to use in the classroom.

***Title IV-B: 21st Century Community Learning Centers (CCLC)***

Supports the creation of community learning centers that will provide academic enrichment opportunities during non-school hours for children. The program helps students make improvements in core academic subjects, such as reading and mathematics; offers students a broad array of enrichment activities that can complement their regular academic programs; and offers literacy and other educational services to the families of participating children.

***Title IV-F: Project SERV***

Supplies federal funds where the learning environment has been disrupted due to a violent or traumatic crisis. A crisis includes but is not limited to: a shooting or other serious violent incident, suicides of members of the learning community, or natural disasters such as hurricanes, flooding and wildfires.

**Page 3 - Intent to Participate In Equitable Services**

**Please indicate your intent to participate (please check one)**:

[ ] Yes, we will attend and plan on participating in equitable services.

[ ] Yes, we want to attend to learn more about equitable services and may or may not participate.

[ ] Yes, we want participate in equitable services but will need to schedule an alternative meeting time.

[ ] No, we will not attend and do not want to participate in equitable services.

Please return this completed form, or direct questions to Click to insert **Name of district contact** by mailing to Click to insert **District mailing address** or emailing to Click to enter **District mail address**.

**Private School Information**

**School Name:** Click or tap to enter private school name.

**Contact Name and Title:** Click or tap to enter private school contact name and title.

**Phone:** Click or tap to enter phone number. **Email:** Click or tap to enter email address.

**Signature:** Click or tap to sign name. **Date:** Click or tap to enter a date.