**Your District Name**

Invoice between the LEA and the Third-Party Contractor

|  |  |
| --- | --- |
| **Awesome Brains Company** | **INVOICE** |
| 123 Tutoring Lane | Invoice Number: |
| Smart, FL 90003 | LC000456 |
| (850) 000-4321 |  |
| (850) 000-1234 | Invoice Date: April 1, 2012 |
|  | Due Date: April 25, 2012 |
| Customer: |  |
| Lucky County Schools |  |
| 456 Education Drive | Total Reservation: $21,500.00 |
| Wisdom City, Florida 30009 | Remaining Balance: $ 3,960.00 |

Monthly Billing for Title I – Non-Public Programs

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Service** | **Description** | **Original Balance** | **Current Balance** | **Current Expenditure** | **Remaining Balance** |
| Instructional Costs | 3/1 -3/30, 2012: Tutoring 3x per week, 2hrs. per day = 6hrs per week; 4 weeks x 6 hrs =24 hrs. $70.00/hr. pay to Ms.Ima Teacher for 13 students | $15,120.00 | $5040.00 | $1,680.00 | $3,360.00 |
| Professional Development Costs |  | $2,000.00 | $200.00 | ----------------- | $200.00 |
| Parental Involvement Costs | 3/30/12 Parent Seminar on “Summer Suggestions” 2 hrs | $1,500.00 | $300.00 | $300.00 | $0.00 |
| Administrative Costs | 3/1 – 3/30, 2012 director salary, office supplies | $1,800.00 | $600.00 | $200.00 | $400.00 |
| **Totals:** | $21,500.00 | $6,140.00 | $2,180.00 | $3,960.00 |

**Amount Due as of this Invoice**: $2,180.00

**Notes**

Final professional development for Title I teachers, “Help Students Read to Remember,” is scheduled for 4/20/12 @ 4:00 -5:30 pm.

All Parental Involvement Costs have been expended.

**Documentation**

Instruction: Attached are monthly sign-in sheets, PARs for tutors, schedules, and lesson plans. Professional Development: None conducted this month

Parental Involvement: Attached are the seminar sign-in sheets and agenda. Administrative Costs: Attached is a supply invoice and director’s PAR.