**Contact person(s): Position/Title:**

**Email: Telephone:**

**Mailing address:**

**Section 1: Needs Analysis**

The purpose of the Needs Analysis is to (1) identify student and educator learning needs and (2) determine the professional knowledge and skills that educators require to effectively address those needs.

1. **Data**
   1. What student data was collected and analyzed?
   2. What teacher/principal data was collected and analyzed?
2. **Data Analysis**
   1. Who was involved in the data analysis? (NOTE: For the purposes of II-A team must include representation from principals, teachers, and Title I teachers when applicable)
   2. What were the results of the data analysis? (student performance on state and local assessments, classroom data, attendance and behavioral findings, data from educator evaluation and support systems, etc.)
      1. Are there trends or gaps in performance for students?
      2. What does data gathered as part of the educator evaluation and support system show about teacher and administrator needs?
   3. What professional learning needs were identified as a result of the data analysis?
3. **Developing the Plan**
   1. Describe how parents and other relevant school personnel, including paraprofessionals where appropriate, were engaged in developing and preparing the local plan.

**Data Sources:**

What student data was analyzed?

What educator data was analyzed?

**Did the data analysis identify gaps?**

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| On which specific  content? | For which sub-  groups of students? | Were any barriers identified? | What specific group of  students will increase achievement in what knowledge or skill by what percent by when? | What knowledge, skills, and  beliefs do teachers need to close the learning gap?  **(Educator Learning Needs)** |
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**DISTRICT PROFESSIONAL LEARNING NEED/PRIORITY 1:**

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| **Professional Learning Goal** | Professional Learning Activities  What evidence-based strategies/activities will be implemented to meet the identified educator goal?  *Include as many activities as needed.* | Professional Learning Standards To which [*Learning Forward*](http://learningforward.org/standards-for-professional-learning)standards do these activities align to? | Outcomes What will educators  know and be able to do as a result of the professional learning? | Timeline/Persons Responsible What is the timeline for completing activities and who will provide oversight for implementation, monitoring, and evaluation? | **Measures of Effectiveness**  How will you know that the professional learning was effective? What results do you expect to see? |
|  |  | Initial:  Intermediate: | Initial:  Intermediate: |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Who will participate in the professional learning? (Check all that apply.) Estimated number of participants:  Grade level:  PreK-2  Gr. 3-5  Gr. 6-8  Gr. 9-12  Subject area  English Math Science  Health/P.E.  Social Sciences Second Language  The Arts Special Ed English Language Learners Career and Technical Education  Other  Other  Principals/other school leaders  Resource teachers, mentors, coaches  Paraprofessionals  How will the professional learning be differentiated if the needs/experience of participants warrants it? | | | | | |

**DISTRICT PROFESSIONAL LEARNING NEED/PRIORITY 2:**

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| **Professional Learning Goal** | Professional Learning Activities  What evidence-based strategies/activities will be implemented to meet the identified educator goal?  *Include as many activities as needed.* | Professional Learning Standards To which [*Learning Forward*](http://learningforward.org/standards-for-professional-learning)standards do these activities align to? | Outcomes What will educators  know and be able to do as a result of the professional learning? | Timeline/Persons Responsible What is the timeline for completing activities and who will provide oversight for implementation, monitoring, and evaluation? | **Measures of Effectiveness**  How will you know that the professional learning was effective? What results do you expect to see? |
|  |  | Initial:  Intermediate: | Initial:  Intermediate: |  |
|  |  |  |  |  |
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| Who will participate in the professional learning? (Check all that apply.) Estimated number of participants:  Grade level:  PreK-2  Gr. 3-5  Gr. 6-8  Gr. 9-12  Subject area  English Math Science  Health/P.E.  Social Sciences Second Language  The Arts Special Ed English Language Learners Career and Technical Education  Other  Other  Principals/other school leaders  Resource teachers, mentors, coaches  Paraprofessionals  How will the professional learning be differentiated if the needs/experience of participants warrants it? | | | | | |

Use this table to describe how the professional development will be evaluated and how you will know the professional development achieved the intended goals.

**DISTRICT PROFESSIONAL LEARNING NEED/PRIORITY 1:**

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| **Professional Learning Goal** | Professional Learning Activities  What evidence-based strategies/activities will be implemented to meet the identified educator goal?  *These should be the same activities included in the Planning Form.* | Evidence of Participation What evidence do you have that the targeted audience participated? | Data Showing Evidence of Implementation What evidence do you have that the strategy/activities were implemented? | Evidence of Impact on Student Learning What evidence will you use to determine whether the activities had an impact on student achievement? | **Goal Attainment**  What evidence do you have that intended results were met? |
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**DISTRICT PROFESSIONAL LEARNING NEED/PRIORITY 2:**

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| **Professional Learning Goal** | Professional Learning Activities  What evidence-based strategies/activities will be implemented to meet the identified educator goal?  *These should be the same activities included in the Planning Form.* | Evidence of Participation What evidence do you have that the targeted audience participated? | Data Showing Evidence of Implementation What evidence do you have that the strategy/activities were implemented? | Evidence of Impact on Student Learning What evidence will you use to determine whether the activities had an impact on student achievement? | **Goal Attainment**  What evidence do you have that intended results were met? |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |